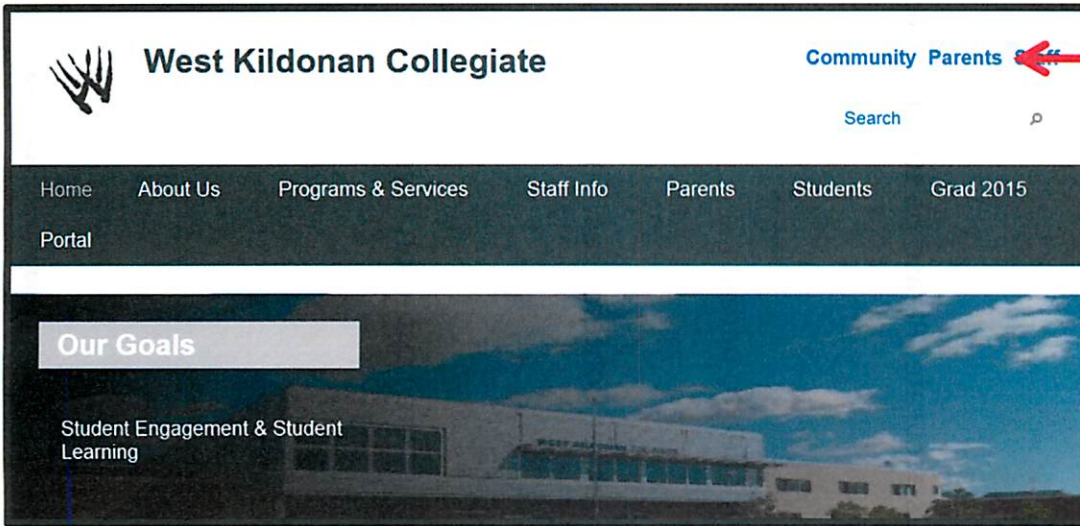


SIGNING ON TO PARENT CONNECT

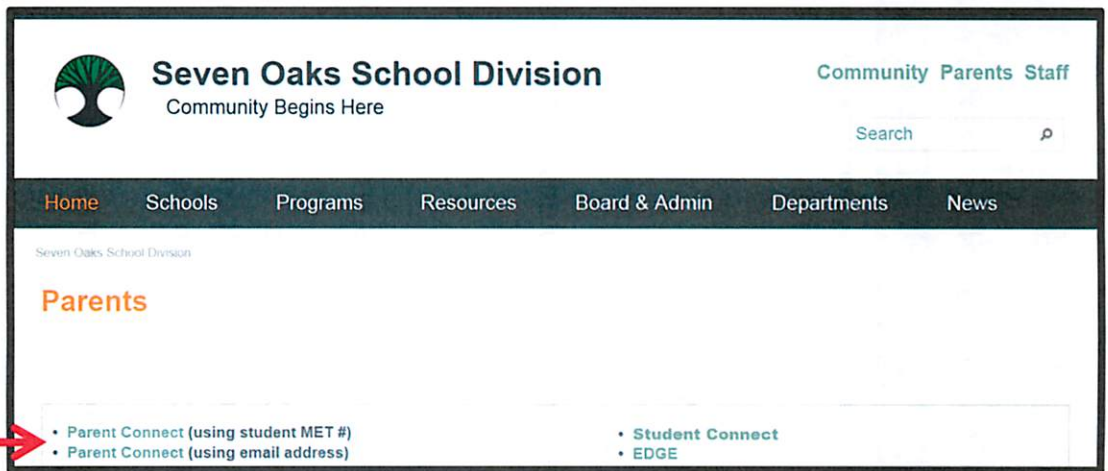
YOUR EMAIL ADDRESS MUST BE REGISTERED WITH THE SCHOOL OFFICE IN ADVANCE

- Go to the W.K.C. WEBSITE – www.7oaks.org/school/westkildonan



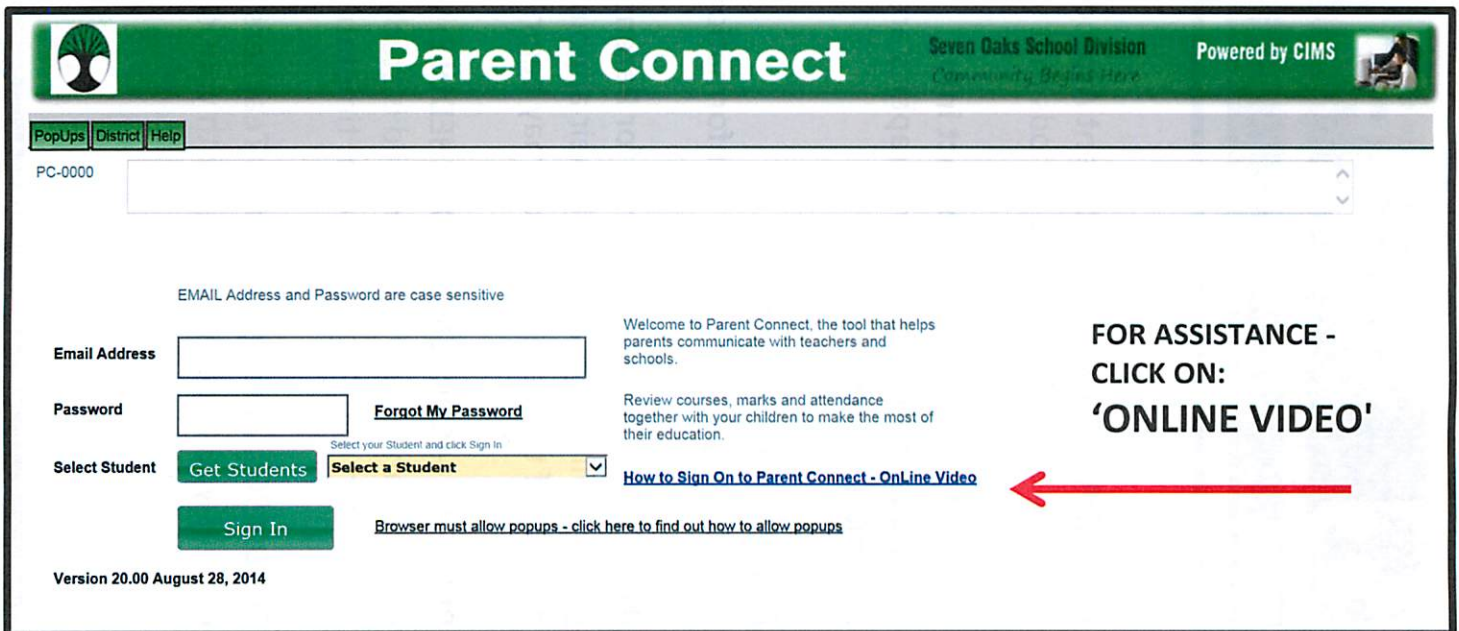
The screenshot shows the West Kildonan Collegiate website. At the top left is the school's logo and name. On the right, there is a navigation menu with 'Community Parents' highlighted in blue. Below this is a search bar. A dark navigation bar contains links for Home, About Us, Programs & Services, Staff Info, Parents, Students, and Grad 2015. Below the navigation bar is a 'Portal' section and a large banner titled 'Our Goals' with the text 'Student Engagement & Student Learning' and a background image of a school building.

CLICK ON 'PARENTS'



The screenshot shows the Seven Oaks School Division website. The header includes the school's logo and name, with the tagline 'Community Begins Here'. On the right, there is a 'Community Parents Staff' link and a search bar. A dark navigation bar contains links for Home, Schools, Programs, Resources, Board & Admin, Departments, and News. Below the navigation bar, the page title is 'Parents'. A list of options is displayed: 'Parent Connect (using student MET #)', 'Parent Connect (using email address)', 'Student Connect', and 'EDGE'. A red arrow points to the 'Parent Connect (using email address)' option.

CHOOSE A SELECTION



The screenshot shows the Parent Connect login page. At the top is a green banner with the 'Parent Connect' logo and 'Seven Oaks School Division Powered by CIMS'. Below the banner are 'PopUps', 'District', and 'Help' tabs. A dropdown menu shows 'PC-0000'. The main content area has a note: 'EMAIL Address and Password are case sensitive'. There are input fields for 'Email Address' and 'Password', with a 'Forgot My Password' link. A 'Select Student' section includes a 'Get Students' button, a 'Select a Student' dropdown menu, and a link to 'How to Sign On to Parent Connect - OnLine Video'. A 'Sign In' button is at the bottom. A red arrow points to the 'How to Sign On to Parent Connect - OnLine Video' link. At the bottom left, it says 'Version 20.00 August 28, 2014'.

FOR ASSISTANCE -
CLICK ON:
'ONLINE VIDEO'



[Assignment](#) [Attendance](#) [Basic](#) [Bulletin](#) [Fees](#) [Folder](#) [Forms](#) [Grades](#) [Help](#) [Interview](#) [PassWord](#) [Reports](#) [Schedule](#) [SendMsg](#) [Logout](#)

ATTENDANCE TAB: View Student Attendance

Provides a list of dates and periods that your child was absent.

BASIC TAB: Update your contact info

The student and family demographics are visible for parents to ensure that data is accurate. Please be sure to maintain all information is current.

FOLDER: View report card

Parents may view report card information. NOTE: Report Cards are **NOT** printed/mailed to parents.

INTERVIEW: Book appt. times for Parent Teacher Conferences

Parents will **select** and **book** their appointment times for the upcoming Parent/Teacher Conferences. The school will notify parents of the date when you may begin booking your appt. times.

REPORTS →CURRENT GRID SCHEDULE: View Student Timetables

Parents can view what their child is studying and when. NOTE: Next year's timetables are posted on Parent and Student Connect in mid-August. Student timetables are NOT mailed.

SENDMSG: Message Student's Teachers

Permits you to communicate with your child's teacher(s) via email.