

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 9, 2013 AT 6:26 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Edward P. Ploszay	Chairperson
	Claudia Sarbit	Vice-Chairperson
	Derek Dabee	Trustee
	Ric Dela Cruz	Trustee
	Teresa Jaworski	Trustee
	Bill McGowan	Trustee
	Evelyn Myskiw	Trustee
	Richard Sawka	Trustee
<b>REGRETS</b>	Cory Juan	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Gaylene Schroeder-Nishimura	Asst. Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Ploszay in the Chair.

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The meeting was called to order at 6:26 p.m.

**MINUTES**

Approved the minutes of the Regular Board Meeting of Monday, August 29, 2013.

**13B-012 Approval of the Agenda**

Myskiw / Jaworski

That the agenda for this meeting be approved as listed.

**Carried**

**13B-013 Moved to Committee of the Whole at 6:27 p.m.**

Sarbit / McGowan

That the Board move into Committee of the Whole.

**Carried**

Trustee Sarbit in the Chair.

## **SPECIAL ORDERS**

**6:30 p.m. Audit Planning Report to the Board**  
Scott Sissons and Alvin Catamisan, KPMG.

## **SUPERINTENDENTS' PERSONNEL REPORT**

### **13B-014 Superintendents' Personnel Report**

Dela Cruz / Myskiw

That the Superintendents' Personnel Report be ratified.

Carried

## TEACHER APPOINTMENTS

The following were appointed to Limited Teacher-General (term) contracts effective September 3, 2013 to June 27, 2014:

Holly Budway (1.00)

Carmyn Campbell (1.00)

Nestor Ching (.50)

Reanna Korade (1.00)

Erin Nieuwenburg (1.00)

Aaron Tryon (1.00)

Amandeep Badhan was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to December 20, 2013.

Brady Kabez was appointed to a part-time (.50) Limited Teacher-General (term) contract effective September 3, 2013 to October 11, 2013.

Marisol Manangan was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 6, 2013 to October 4, 2013.

Mignon Marcaida was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to December 20, 2013.

Tabitha Noordman was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to December 20, 2013.

Alvin Pacag was appointed to a part-time (.64) Limited Teacher-General (term) contract effective September 6, 2013 to October 4, 2013.

## SUBSTITUTE TEACHER APPOINTMENTS

The following teachers were appointed to Substitute Teacher contracts effective the 2013-2014 school year:

## **SUPERINTENDENTS' PERSONNEL REPORT**

Stephen Barkman  
Reanne Cairns  
Bryan Clendenan  
Sheena Grobb

Esther Hershfield  
Eddie Revilla  
Rosanne Sarkany

### **EDUCATIONAL ASSISTANT TERMINATION**

Chantale Thioux-Asselin was terminated from the position of Educational Assistant effective June 28, 2013.

### **STUDENT PARENT SUPPORT WORKER APPOINTMENTS**

Leon Canada was appointed to a full-time (1.00) term Student Parent Support Worker position effective August 26, 2013 to June 20, 2014.

Camilla Dascal was appointed to a full-time (1.00) Student Parent Support Worker position effective August 22, 2013.

Darren Ellison was appointed to a full-time (1.00) Student Parent Support Worker position effective August 22, 2013.

Daniel Herpai was appointed to a full-time (1.00) Student Parent Support Worker position effective September 4, 2013.

Ariel Nash was appointed to a full-time (1.00) Student Parent Support Worker position effective August 22, 2013.

### **STUDENT PARENT SUPPORT WORKER RESIGNATION**

Lawrence Angeconeb gave notice of intent to resign from the position of Student Parent Support Worker effective July 22, 2013.

### **PROGRAM COORDINATOR – KYAC RESIGNATION**

Pierre Feng gave notice of intent to resign from the position of Program Coordinator with Kildonan Youth Activity Centre (KYAC) effective October 1, 2013.

## **SUPERINTENDENTS' REPORT**

The following matters were received as information:

- Personnel Matters.
- 2013-2014 Enrolment Update.
- Manitoba News Release: New Provincial Code of Conduct to Ensure Safe Schools, Clear, Consistent Disciplinary Consequences for Bullying: Allan.
- Education Administration Act.
- We Day Update.
- 2013-2014 Divisional Plan (deferred to September 30, 2013 Regular Board meeting).

Correspondence Received for information:

- Blue Cross Employee Assistance Program Report for 2012-2013.

Trustee Ploszay in the Chair.

### **13B-015 By-Law No. 4-2013**

Myskiw / McGowan

Approved that By-Law No. 4-2013 for the purpose of borrowing the sum of \$1,095,900.00 Dollars for the purpose of the 2012-13 Portable Classrooms at Arthur E. Wright, O.V. Jewitt and James Nisbet Community Schools be given second reading.

**Carried**

### **13B-016 By-Law No. 4-2013**

Jaworski / Dela Cruz

Approved that By-Law No. 4-2013 for the purpose of borrowing the sum of \$1,095,900.00 Dollars for the purpose of the 2012-13 Portable Classrooms at Arthur E. Wright, O.V. Jewitt and James Nisbet Community Schools be given third and final reading, be signed and sealed.

**Carried**

### **13B-017 Red River College 2013 Alumni Gala**

Dela Cruz / Dabee

Approved that the Division buy a table of ten (\$1,700) and distribute tickets to Kirk Baldwin and teachers whose programs articulate directly with Red River Community College.

**Carried**

## CONSENT AGENDA

### 12B-019 Consent Agenda

McGowan / Dela Cruz

That the Consent Agenda be approved.

Carried

#### August 2013 Expenditure Listing

That cheques #2140138-#2140235 and #742-#763, US\$ cheques #214004-#214006, direct deposits #20140288-#20140436 and pre-authorized debits #2014010-#2014025 in the amount of \$2,565,826.24 be approved.

#### Agassiz Consulting Group Ltd. Invoice No. 9160

That Invoice No. 9160 for the Maples Roof Phase 2 project in the amount of \$563.69 be paid to Agassiz Consulting Group Ltd.

#### Kowalchuk Consulting Engineers Invoice No. 11-157-5

That Invoice No. 11-157-5 for the Maples Roof Phase 2 project in the amount of \$1,981.88 be paid to Kowalchuk Consulting Engineers.

#### Number Ten Architectural Group Invoice No. 12304

That Invoice No. 12304 for the Maples Commons Addition project in the amount of \$12,001.71 be paid to Number Ten Architectural Group.

#### PSA Studio Inc. Invoice No. 13129

That Invoice No. 13129 for the Portables at Belmont and West St. Paul Schools in the amount of \$1,507.50 be paid to PSA Studio Inc.

#### PSA Studio Inc. Invoice No. 13144

That Invoice No. 13144 for the Portables at Belmont and West St. Paul Schools in the amount of \$2,923.50 be paid to PSA Studio Inc.

#### Pinchin Environmental Invoice No. 233235

That Invoice No. 233235 for the Maples Commons Addition project in the amount of \$1,286.25 be paid to Pinchin Environmental.

## NEW BUSINESS

- Trustee Myskiw enquired about any water quality issues within the Division.
- Trustee Jaworski enquired about the possibility of developing an Equity

## **NEW BUSINESS**

- Policy (to be referred to the Policy Committee).
- Trustee Myskiw enquired about the possibility of developing a No Fragrance Policy (to be referred to the Policy Committee).

## **CORRESPONDENCE**

- Manitoba Hydro - Bipole III: Bipole III Transmission Project: A Major Reliability Improvement Initiative. Alternating Current Electric and Magnetic Fields (EMF).
- Linda Baker, Client Services Manager, Public Entities Program, Western Financial Group: Universal Student Accident Insurance for the 2013-14 school year.
- Janet Duff, Registrar, The Manitoba Labour Board: Notice of Filing by CUPE Local 2348, Application Seeking an Extension of Time.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Letter to the Registrar at The Manitoba Labour Board, responding to Application filed by CUPE Local 2348, Seeking an Extension of Time.
- Manitoba News Release: September 4, 2013 - Education Minister Welcomes Students Back to School. Smaller Class Sizes, Improved Curriculum, More Classrooms to Benefit Families This Year: Allan.
- Manitoba School Boards Association: Bill 18, The Public Schools Amendment Act (Safe and Inclusive Schools).
- Treaty Relations Commission of Manitoba: Royal Proclamation of 1763 - Speaker Series.
- Kevin Chief, Minister of Children & Youth Opportunities: Wayfinders grant funding totaling \$878,125.
- Floyd Martens, President, Manitoba School Boards Association: MSBA resolution to lobby the Province of Manitoba to consider implementing the use of exterior mounted cameras on school buses and provide funding for the related costs.
- Floyd Martens, President, Manitoba School Boards Association: Resolution to lobby the Government of Manitoba to establish a minimal distance of 1,000 meters between school boundaries and all new alcohol outlets (off-license sales, on-license bars, clubs and grocery stores) and to further to limit alcohol sales density in areas near schools.
- Floyd Martens, President Manitoba School Boards Association: Resolution to lobby the Manitoba Government to exempt public school properties from municipal Special Services Levies.
- Floyd Martens, President, Manitoba School Boards Association: Resolution to urge the Minister of Education to ensure that the Early Development Instrument (EDI) results be distributed simultaneously to both school divisions and child care centres in the same geographical area as soon as they are available.

- Prairie Spirit School Division: Advertisement for Superintendent - February 2014.
- Selkirk and District Planning Area Board: Subdivision S13-2497.
- Keith Thomas, Risk Manager, Manitoba School Boards Association: Back to School Risk Management Checklist.
- University of Winnipeg: First annual Cultural Treasures event September 27 to October 4, 2013.
- Aboriginal Education Research Forum: Planning Committee Report.

**OTHER BUSINESS**

Trustee Dela Cruz thanked the Board for their sympathy and support.

The meeting adjourned at 8:03 p.m.

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Chairperson

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Secretary-Treasurer