

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 26, 2016 AT 7:28 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Derek Dabee	Chairperson
	Edward Ploszay	Vice-Chairperson
	Diane Cameron	Trustee
	Teresa Jaworski	Trustee
	Greg McFarlane	Trustee
	Evelyn Myskiw	Trustee
	Maria Santos	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Verland Force	Assistant Superintendent
	Gwen Birse	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Dabee in the Chair.

The meeting was called to order at 7:28 p.m.

MINUTES

Approved the minutes of the Inaugural and Regular Board Meeting of Monday, September 12, 2016.

16B-021 Approval of the Agenda

Santos / Cameron

That the agenda for this meeting be approved as listed.

CARRIED

16B-022 Moved to Committee of the Whole at 7:30 p.m.

Myskiw / Jaworski

That the Board move into Committee of the Whole.

CARRIED

Trustee Ploszay in the Chair.

OFFICERS' REPORT

Trustee Sarbit reported on developments arising from collective bargaining.

PERSONNEL REPORT

16B-023 Superintendents' Personnel Report

Jaworski / Santos

That the Superintendents' Personnel Report be ratified.

CARRIED

ADMINISTRATIVE RETIREMENT

Paul Anderson gave notice of intent to retire from the position of Director of Operations effective September 30, 2016.

Don Remillard gave notice of intent to retire from the position of Director of Transportation effective September 30, 2016.

ADMINISTRATIVE APPOINTMENT

Tony Campos was appointed to the position of Acting Director of Operations effective October 3, 2016.

Dana Valente was appointed to the position of Acting Director of Transportation effective October 3, 2016.

TEACHER APPOINTMENTS

Ida Hawrylyshen was appointed to a part-time (.30) Limited Teacher General (Term) contract effective September 27, 2016 to October 28, 2016.

Daphne Lee was appointed to a full-time (1.00) Limited Teacher General (Term) contract effective September 6, 2016 to January 31, 2017.

TEACHER MATERNITY/PARENTAL LEAVE

Krista Gaudry was granted maternity/parental leave effective January 9, 2017 to January 8, 2018.

PERSONNEL REPORT

SUBSTITUTE TEACHER APPOINTMENTS

The following were appointed to Substitute Teacher contracts for the 2016-2017 school year:

Stacey Brown	Erin McCallum
Linda Campbell	Robin Merasty
Matt Colpitts	Fiona Muldrew
Robert Gamble	Kim Pastetnik
Gillian Woodfield	Kristyn Radchenka
Jonathan Gurniak	Santizo Gonzalez Ottoniel
Joyce Hill	Theresa Shyka
Kamal Jitrai	Stevan Siemens
Doris Koroscil	Robert Toews

EDUCATIONAL ASSISTANT LEAVE OF ABSENCE

Lindsay Fredette was granted a full-time (6.5 hours per day) leave of absence from November 1, 2016 to September 1, 2017.

CUSTODIAN MATERNITY/PARENTAL LEAVE

Angel Quismundo was granted parental leave effective November 21, 2016 to January 30, 2017.

ACCOUNTING DEPARTMENT APPOINTMENT

Jonathan Romeo-Coquette was appointed to the position of Accounting Clerk, full-time (7 hours per day) effective September 15, 2016.

SUPERINTENDENTS' REPORT

The following matter was received as information:

- Divisional Logo Update.

16B-024 Smudging Protocol

Jaworski / McFarlane

That the Smudging Protocol be referred to the Policy Committee for review and recommendation.

CARRIED

The following matters were received as information:

- Peace Days 2016 Update.
- Tender Update – Custodial Supplies.

Trustee Dabee in the Chair.

SUPERINTENDENT'S REPORT

16B-025 2016-2017 Divisional Plan

Sarbit / Jaworski

That the Board approve the 2016-2017 Divisional Plan as amended.

CARRIED

16B-026 Finance Review Committee

McFarlane / Santos

That the Board establish a Financial Review Committee consisting of three Trustees, Superintendent and Secretary-Treasurer to review revenue and expenditure items and trends and make recommendations to the Board.

CARRIED

Trustees appointed to the Finance Review Committee: Edward Ploszay, Maria Santos, Richard Sawka.

16B-027 Education Finance Strengths, Weaknesses, Opportunities, Threats (SWOT) Analysis

McFarlane / Ploszay

That the response to Manitoba School Boards Association questions on Education Finance be submitted.

CARRIED

The following matter was received as information:

- 2016 Enrolment Report Update.

ADMINISTRATIVE REPORT

16B-028 Administrative Report

Sarbit / Ploszay

That the Administrative Report be approved.

CARRIED

ADMINISTRATIVE REPORT

Gardon Construction Ltd. Invoice No. RFM-OFF-COP#2

That Invoice No. RFM-OFF-COP#2 towards the R.F. Morrison Office Renovation project in the amount of \$72,983.13 be paid to Gardon Construction Ltd.

Gardon Construction Ltd. Invoice No. MAP-ELEV-COP#7

That Invoice No. MAP-ELEV-COP#7 towards the Maples Collegiate Elevator project in the amount of \$119,972.63 be paid to Gardon Construction Ltd.

Statutory Holdback on Certificate of Payment No. 7

That the 7.5% Statutory Holdback on Certificate of Payment No. 7 for the Maples Collegiate Elevator project in the amount of \$9,264.30 be paid to SOSD/Gardon-458-Maples Elevator.

Integrated Designs Inc. - Invoice No. 3990

That Invoice No. 3990 towards the Garden City Collegiate Skill Build project in the amount of \$789.60 be paid to Integrated Design Inc.

AtoZ Sign Service Invoice No. 12733

That Invoice No. 12733 towards the Elwick School Elevator project in the amount of \$8,697.16 be paid to AtoZ Sign Service.

Gardon Construction Ltd. Invoice No. RFM-OFF-COP1R1

That Invoice No. RFM-OFF-COP1R1 towards the R.F. Morrison Office Renovation project in the amount of \$81,738.94 be paid to Gardon Construction Ltd.

Integrated Designs Inc. - Invoice No. 4017

That Invoice No. 4017 towards the Garden City Collegiate Skill Build project in the amount of \$1,262.10 be paid to Integrated Design Inc.

M. Block & Associates Invoice No. W-2016-152

That Invoice No. W-2016-152 towards the Edmund Partridge Elevator project in the amount of \$231.00 be paid to M. Block & Associates.

Gardon Construction Ltd. Invoice No. RFM-OFF-RLS

That Invoice No. RFM-OFF-RLS towards the R.F. Morrison Office Renovation project in the amount of \$12,551.90 be paid to Gardon Construction Ltd.

ADMINISTRATIVE REPORT

M. Block & Associates Invoice No. W-2016-153

That Invoice No. W-2016-153 towards the Garden City Collegiate Skill Build project in the amount of \$1,711.50 be paid to M. Block & Associates.

Prairie Elevator & Lift Invoice No. 689

That Invoice No. 689 towards the Maples Collegiate Elevator project in the amount of \$1,050.00 be paid to Prairie Elevator & Lift.

Western Financial Group Invoice No. 7074667

That Invoice No. 7074667 towards the Maples Elevator project in the amount of \$108.00 be paid to Western Financial Group.

Prairie Architects Inc. Invoice No. 4892

That Invoice No. 4892 towards the Maples Elevator project in the amount of \$1,664.26 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 4889

That Invoice No. 4889 towards the Seven Oaks Performing Arts Centre project in the amount of \$12,598.61 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 4880

That Invoice No. 4880 towards the Seven Oaks Performing Arts Centre project in the amount of \$12,997.96 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 4890

That Invoice No. 4890 towards the R.F. Morrison Office Renovation project in the amount of \$2,405.76 be paid to Prairie Architects Inc.

Number Ten Architectural Group Invoice No. 15882

That Invoice No. 15882 towards the Edmund Partridge Elevator project in the amount of \$2,075.43 be paid to Number Ten Architectural Group.

Oksana Bondarchuk, President, Ukrainian Canadian Congress - Manitoba Provincial Council

That the Board direct administration to prepare a rental agreement for the Ukraine-Kyiv Pavilion for use of Maples Collegiate from August 7, 2017 to August 21, 2017 for Folklorama 2017.

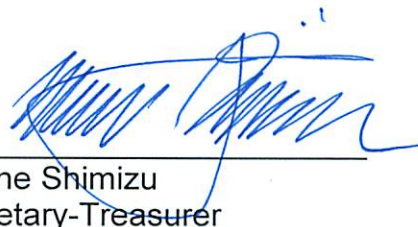
CORRESPONDENCE

- Louis Riel School Division Press Release. Trustee Chris Sigurdson elected Chairperson and Trustee Sandy Nemeth elected Vice-Chairperson.
- St. James-Assiniboia School Division. Trustee Craig McGregor re-elected Chairperson and Trustee Cheryl Smukowich re-elected Vice-Chairperson.
- Jo Johnson, Principal, Office of the Auditor General of Manitoba. Letter to Scott Sissons, KPMG, regarding the Summary Financial Statements of the Province of Manitoba.
- See Us, Hear Us! Refugees, Immigrants and Newcomers in Manitoba Schools. A forum for educational partners sponsored by the Social Justice Coalition of Manitoba.
- Manitoba Indigenous Education Blueprint. Logo Design Contest.
- 2016 Manitoba Connections. Access, Privacy, Security & Information Management Conference.
- Dr. Mary Hall, Director, Safe Schools Manitoba. Tell Them From Me: Bullying and School Safety Survey.
- Ian Wishart, Minister, Education and Training. Financial contribution provided under the French Second Language Revitalization Program for 2016-2017.
- Ian Wishart, Minister, Education and Training. Province of Manitoba Proclamation for Peace Days 2016.
- Alexis Silver, Vice-President, Manitoba Band Association. Manitoba Band Association acknowledges the outstanding work of Tyler Yip as coordinator of the Manitoba Band Association Summer Band Camp, Garden City Collegiate.
- Craig Bachynski, Number Ten Architectural Group. Edmund Partridge Elevator and Renovation Change Order No. 18.
- Craig Bachynski, Number Ten Architectural Group. Edmund Partridge Elevator and Renovation Change Order No. 23.
- Winnipeg Free Press - September 22, 2016. Article: Symphony more than a once-a-year event - featuring Naomi Garrett, Seven Oaks School Division music teacher (James Nisbet) and classical violinist.

The meeting adjourned at 8:54 p.m.



Derek Dabee
Chairperson



Wayne Shimizu
Secretary-Treasurer