

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 17, 2018 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Derek Dabee	Chair
	Edward Ploszay	Vice-Chair
	Diane Cameron	Trustee
	Teresa Jaworski	Trustee
	Evelyn Myskiw	Trustee
	Maria Santos	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
ELECTRONICALLY	Greg McFarlane	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Verland Force	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Executive Assistant

Trustee Derek Dabee in the Chair.

The meeting was called to order at 6:03 p.m.

Trustee Derek Dabee

I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation.

MINUTES

Approved the minutes of the Regular Board Meeting of Monday, August 27, 2018.

17-161 Approval of the Agenda

Sawka / Ploszay

That the Board adopt the agenda for this meeting as amended. **CARRIED**

17-162 Moved to Committee of the Whole at 6:04 p.m.

Ploszay / Cameron

That the Board move into Committee of the Whole.

CARRIED*Trustee Ploszay in the Chair.***PERSONNEL REPORT****17-163 Personnel Report**

Jaworski / Cameron

That the Superintendents' Personnel Report be ratified.

CARRIED**TEACHER APPOINTMENTS**

The following teachers were appointed to a part-time (.50) Limited Teacher-General (Term) contract September 4, 2018 to December 21, 2018.

Kira Burkett

Clinton Neufeld

The following teachers were appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 4, 2018 to December 21, 2018.

Melissa Dumarán

Lyndon James

Kelly Hrabliuk

Matthew Lewis

Lyndon James

Matthew Lewis

Jesse Cousins was appointed to a part-time (.57) Limited Teacher-General (Term) contract effective September 4, 2018 to January 31, 2019.

Emma Dempsey was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 24, 2018 to November 2, 2018.

Erin Kabez was appointed to a part-time (.70) Limited Teacher-General (Term) contract effective September 4, 2018 to February 1, 2019.

Audrey Guiboche was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 4, 2018 to June 28, 2019.

Emily Laird was appointed to a full-time (1.00) Limited Teacher-General (Permanent) contract effective September 4, 2018.

Theresa Nepinak was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 6, 2018 to October 26, 2018.

PERSONNEL REPORT

TEACHER MATERNITY/PARENTAL LEAVE

Julia Gibson was granted maternity/parental leave effective November 19, 2018 to November 30, 2019.

CLINICIAN RESIGNATION

Ivanna Lukie gave notice of intent to resign effective December 21, 2018.

SUBSTITUTE TEACHER APPOINTMENTS

The following list of teachers were appointed to Substitute Teacher contracts effective the 2018-2019 school year.

Tamara Brazhko	Natasha Slusarczyk
Brina Cockerill Larsen	Charlene Turcotte
Ramneet Dhillon	Monika Vashisht
Julia Gibson	Eric Watters
Jagmeet Multiani	Graham Wilson
Michael Munday	Marina Zemilevitch
Catherine Nguyen	

EDUCATIONAL ASSISTANT RESIGNATION

Alison Black gave notice of intent to resign effective June 29, 2018.

EDUCATIONAL ASSISTANT MATERNITY/PARENTAL LEAVE

Tanisha Chartrand was granted maternity/parental leave effective September 22, 2018 to September 21, 2019.

EDUCATIONAL ASSISTANT LEAVE OF ABSENCE

Kwaku Andoh was granted a full-time (6.5 hours per day) leave of absence, without pay, effective September 4, 2018 to April 16, 2019.

Sandra Condi was granted a full-time (6.5 hours per day) leave of absence, without pay, effective September 4, 2018 to October 1, 2018.

David Kolesar was granted a part-time (3.25 hours per day) leave of absence, without pay, effective September 4, 2018 to October 21, 2018.

Tanya Muswagon was granted a full-time (6.5 hours per day) leave of absence, without pay, effective September 4, 2018 to January 30, 2019.

PERSONNEL REPORT

IMMIGRANT TEACHER EDUCATION PROGRAM (ITEP) APPOINTMENT

Jagveer Uppal was appointed to the ITEP program effective September 4, 2018 to June 28, 2019.

STUDENT PARENT SUPPORT WORKER APPOINTMENTS

The following were appointed to the position of Student Parent Support Worker effective August 27, 2018.

Matthew Mousseau
Lucas Pingitore

Alyza Umali

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Personnel Matters.
- Chief Peguis Town Hall Meeting.
- Smudging Protocol Update.

Trustee Dabee in the Chair.

17-164 By-Law No.4-2018 Second Reading

Ploszay / Santos

That By-Law No. 4-2018 for the purpose of borrowing the sum of \$2,711,800.00 Dollars and of issuing a Debenture and/or Promissory Note be given second reading. **CARRIED**

17-165 By-Law No.4-2018 Third Reading

Jaworski / Ploszay

That By-Law No. 4-2018 for the purpose of borrowing the sum of \$2,711,800.00 Dollars and of issuing a Debenture and/or Promissory Note be given third and final reading, be signed and sealed. **CARRIED**

17-166 2018-2019 Board Calendar

Sawka / Santos

That the 2018-2019 Board Calendar be approved as listed.

- Board Orientation: October 29, 2018
- Inaugural Meeting: November 5, 2018
- Regular Board Meetings: November 5, 2018; November 19, 2018; December 10, 2018; January 14, 2019, January 28, 2019; February 4, 2019; March 4,

2019; March 11, 2019; April 15, 2019; April 29, 2019; May 13, 2019; May 27, 2019; June 3, 2019; August 26, 2019

- Informal Board Meetings: January 21, 2019; February 11, 2019; April 22, 2019; May 6, 2019
- Mini-Retreat: December 1, 2018 (Learning & Service Centre)
- Public Budget Meeting: February 25, 2019
- Board Retreat: August 23 & 24, 2019 (Gimli) **CARRIED**

17-167 Photocopy Tender

Ploszay / Jaworski

That the Board award Gold Business Solutions the photocopier tender on the basis of low bid. **CARRIED**

17-168 2018-2019 Divisional Plan

Jaworski / Myskiw

That the 2018-2019 Divisional Plan be adopted in principal and be tabled for further discussion at the December 1st, 2018 Board meeting. **CARRIED**

17-169 Administrative Report

Ploszay / Santos

That the Administrative Report be approved. **CARRIED**

Maples Collegiate - 2019 Orlando Trip

That the Board approve Maples Collegiate's request to take a group of students to Orlando, Florida for the 2019 Cheer Championships.

Landmark Planning and Design Inc. Precinct E Invoice No. 4369

That Invoice No. 4369 towards Precinct E Land Purchase in the amount of \$5,197.50 be paid to Landmark Planning and Design Inc.

Landmark Planning and Design Inc. Precinct E Invoice No. 4391

That Invoice No. 4391 towards the Precinct E Land Purchase in the amount of \$3,118.50 be paid to Landmark Planning and Design Inc.

Landmark Planning and Design Inc. - Precinct G Invoice No. 4365

That Invoice No. 4365 towards the Precinct G Site Costs in the amount of \$157.50 be paid to Landmark Planning and Design.

Regent Construction Ltd. Invoice No. GC-W-WL-COP#2

That Invoice No. GC-W-WL-COP#2 towards the Collège Garden City Collegiate West Wall in the amount of \$253,034.73 be paid to Regent Construction Ltd.

ADMINISTRATIVE REPORT

Regent Construction Ltd. Invoice No. GC-W-WL-HDBK#2

That the 7.5 % Statutory Holdback on Certificate of Payment No. 2 for the Collège Garden City Collegiate West Wall in the amount of \$19,539.36 be paid to Regent Construction Ltd.

Parkwest Projects Ltd. Invoice No. ERR-COP#25

That Invoice No. ERR-COP#25 towards École Rivière-Rouge in the amount of \$8,551.86 be paid to Parkwest Projects Ltd.

Parkwest Projects Ltd. Invoice No. ERR-HDBK #25

That the 7.5 % Statutory Holdback on Certificate of Payment No. 25 for École Rivière-Rouge in the amount of \$660.38 be paid to Parkwest Projects Ltd.

Signex Manufacturing Inc. Invoice No. 706541

That Invoice No. 706541 towards the Learning and Service Centre in the amount of \$1,928.35 be paid to Signex Manufacturing Inc.

Three Way Builders Inc. Invoice No. ATADD-COP#3

That Invoice No. ATADD-COP#3 towards the Amber Trails Addition in the amount of \$198,100.32 be paid to Three Way Builders Inc.

Three Way Builders Inc. Invoice No. ATADD-HBDBK#3

That the 7.5 % Statutory Holdback on Certificate of Payment No. 3 for The Amber Trails Addition in the amount of \$15,297.32 be paid to Three Way Builders Inc.

Parkwest Projects ÉRR Invoice No. ERR COP25 HB2

That the GST on the Statutory Holdback on Certificate of Payment No. 25 for École Rivière-Rouge in the amount of \$33.02 be paid to Parkwest Projects Inc.

Parkwest Projects ÉRR Invoice No. ERR COP25 HB

That the GST on the Statutory Holdback on Certificate of Payment No. 25 for École Rivière-Rouge in the amount of \$11.71 be paid to Parkwest Projects Inc.

PCL Constructors Canada Inc. Invoice No. Service-COP #11

That Invoice No. Service COP-#11 towards the Learning and Service Centre in the amount of \$524,586.63 be paid to PCL Constructors Canada Inc.

PCL Constructors Canada Inc. Invoice No. Service-HDBK #11

That the 7.5% Statutory Holdback towards the Learning and Service Centre in the amount of \$40,508.62 be paid to PCL Constructors Canada Inc.

ADMINISTRATIVE REPORT**Stantec Consulting Ltd. Invoice No. 1294898**

That Invoice No. 1294898 towards the Learning and Service Centre in the amount of \$12,455.77 be paid to Stantec Consulting Ltd.

Stantec Consulting Ltd. Invoice No. 1301871

That Invoice No. 1301871 towards the Learning and Service Centre in the amount of \$5,486.29 be paid to Stantec Consulting Ltd.

Stantec Consulting Ltd. Invoice No. 1298172

That Invoice No. 1298172 towards the Collège Garden City Collegiate West Wall in the amount of \$5,592.20 be paid to Stantec Consulting Ltd.

Stantec Consulting Ltd. Invoice No. 1288765

That Invoice No. 1288765 towards the Collège Garden City Collegiate West Wall in the amount of \$4,904.76 be paid to Stantec Consulting Ltd.

Stantec Consulting Ltd. Invoice No. 1298169

That Invoice No. 1298169 towards the A.E. Wright roof/façade in the amount of \$4,333.67 be paid to Stantec Consulting Ltd.

Stantec Consulting Ltd. Invoice No. 1288763

That Invoice No. 1288763 towards the A.E. Wright roof/façade in the amount of \$3,598.67 be paid to Stantec Consulting Ltd.

Intertek Testing Services NA Ltd. Invoice No. 263913

That Invoice No. 263913 towards the Learning and Service Centre in the amount of \$1,260.00 be paid to Intertek Testing Services NA Ltd.

M. Block & Associates Ltd. Invoice No. W-2018-131

That Invoice No. W-2018-131 towards the Amber Trails Addition in the amount of \$1,722.00 be paid to M. Block & Associates Ltd.

QCA Building Envelope Ltd. Invoice No. 2523

That Invoice No. 2523 towards the A.E. Wright roof/façade in the amount of \$1,181.25 be paid to QCA Building Envelope Ltd.

QCA Building Envelope Ltd. Invoice No. 2579

That Invoice No. 2579 towards the A.E. Wright roof/façade in the amount of \$393.75 be paid to QCA Building Envelope Ltd.

QCA Building Envelope Ltd. Invoice No. 2594

That Invoice No. 2594 towards the A.E. Wright roof/façade in the amount of \$787.50 be paid to QCA Building Envelope Ltd.

ADMINISTRATIVE REPORT

QCA Building Envelope Ltd. Invoice No. 2522

That Invoice No. 2522 towards the Amber Trails Addition in the amount of \$1,260.00 be paid to QCA Building Envelope Ltd.

QCA Building Envelope Ltd. Invoice No. 2558

That Invoice No. 2558 towards the Learning and Service Centre in the amount of \$1,181.25 be paid to QCA Building Envelope Ltd.

CORRESPONDENCE

- Policy DJEE – Purchasing Procedures.
- Ken Cameron, President, Manitoba School Boards Association. Letter to Kelvin Goertzen, Minister of Education and Training.
- Manitoba School Boards Association. Learning Opportunities - 2018-2019 Calendar of Events.
- MSBA Economic Indicators - July 2018.
- R.M. of West St. Paul. R.M. of West St. Paul Zoning Amendment BL 2018-16 "P".
- Stantec Architecture Ltd. Change Order No. 4 - A.E. Wright Roof and Upper Façade Replacement.
- Stantec Architecture Ltd. Change Order No. 3 - Collège Garden City Collegiate.
- Prairie Architects Inc. Change Order No. 9R1 - Amber Trails Classroom addition.
- Prairie Architects Ltd. Change Order No. 5 - Amber Trails Classroom addition.
- Prairie Architects Inc. Change Order No. 11 - Amber Trails Classroom addition.
- City of Winnipeg. Proposed subdivision and rezoning on land located at 1288 & 1340 Templeton Avenue.
- George Marchildon, P.Eng., Public Schools Finance Board. Authorization to proceed to 99% construction documentation phase and Class "A" estimate.
- MPSE Benefits Plan - Fall 2018 Newsletter.
- CUPE 731 Executive.

17-164 Moved to Committee of the Whole at 8:14 p.m.

Ploszay / Santos

That the Board move into Committee of the Whole.

CARRIED

Trustee Ploszay in the Chair

SUPERINTENDENTS' REPORT

The following matters were received as information:

- 2018 Enrolment Report effective September 17, 2018.
- Assistant Superintendent Curriculum and Program Search Update.
- Policy DJEE Purchasing Procedures.
- Before and After School Child Care Programs.
- Learning and Service Centre Open House.

Trustee Cameron reported to the Board about the recent Nature Summit she attended.

Trustee Myskiw commented on the upcoming Election.

ADJOURNMENT

The meeting was adjourned at 8:32 p.m.


Derek Dabee
Chairperson


Wayne Shimizu
Secretary-Treasurer