

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 16, 2019 AT 6:15 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA.**

---

<b>PRESENT</b>	Edward Ploszay	Chair
	Greg McFarlane	Vice-Chair
	Diane Cameron	Trustee
	Derek Dabee	Trustee
	Teresa Jaworski	Trustee
	Evelyn Myskiw	Trustee
	Maria Santos	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
 <b>IN ATTENDANCE</b>	 Brian O'Leary	 Superintendent
	Gwen Birse	Assistant Superintendent
	Verland Force	Assistant Superintendent
	Matt Henderson	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Executive Assistant

---

*Trustee Ploszay in the Chair.*

The meeting was called to order at 6:15 p.m.

**Trustee Sarbit**

*I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation.*

**MINUTES**

Approved the minutes of the Regular Board Meeting of Monday, August 26, 2019.

**19B-010 Approval of the Agenda**

Santos / Cameron

That the Board adopt the agenda for this meeting as amended.

**CARRIED**

**19B-011 Moved to Committee of the Whole at 6:17 p.m.**

McFarlane / Santos

That the Board move into Committee of the Whole.

**CARRIED***Trustee McFarlane in the Chair.***OFFICERS' REPORT**

Trustee Myskiw reported on developments arising from collective bargaining.

**PERSONNEL REPORT****19B-012 Personnel Report**

Jaworski / Santos

That the Personnel Report be ratified.

**CARRIED****TEACHER APPOINTMENTS**

The following teachers were appointed to a part-time Limited Teacher-General (Term) contract effective September 3, 2019 to June 30, 2020.

Judy Amy-Penner (.25)

Ethan Ross (.50)

Jennifer Kasprick (.50)

Don Horbas was appointed to a part-time (.20) Limited Teacher-General (Indefinite Term) contract effective September 16, 2019.

Lisa Kowalyshyn was appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective September 19, 2019.

Kevin Kratsch was appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective September 9, 2019.

Jan Marco Laya was appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective September 3, 2019.

Darryl Reilly was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective September 3, 2019 to December 20, 2019.

Ikjot Uppal was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 3, 2019 to June 30, 2020.

## **PERSONNEL REPORT**

### **SUBSTITUTE TEACHER APPOINTMENTS**

The following teachers were appointed to Substitute Teacher contracts effective the 2019-2020 school year.

Altrisha Barairo	Jodyne Koch
Richard Braganza	Matthew Koenig
Jocelyn Bruce	Marie Kozyra
Margaret Bryson	Stacy Langille
Debra Cormier	Cindy Marin
Taylor Daigneault	Francyn Martini
Lindsay Dudeck	William Maskal
Devon Dunning	Tenneille Moskal
Dylan Duval	Claire Murphy
Laura Elendu	Daniel Nemis
Ariel Fernando	Ashley Officer
Brooke Herron	Frank Ostlund
Aimee (Hanbit) Kang	Laryssa Penner
Jordan Rey	Anastasia Sloto McCorriston
Victoria Saciuk	Mylene Villafranca
Peter Sawatzky	Greg Walker
Devin Shauman	Gina Wedel
Nicholas Skromeda	Brittany Zinyk

### **TEACHER MATERNITY/PARENTAL LEAVE**

Lucy Batista was granted maternity/parental leave effective November 6, 2019 to November 6, 2020.

Monica Gadsby was granted maternity/parental leave effective October 29, 2019 to October 29, 2020.

Vanessa Kluz was granted maternity/parental leave effective October 30, 2019 to October 30, 2020.

Corrie Krahn was granted maternity/parental leave effective November 25, 2019 to November 27, 2020.

Eric Lister was granted parental leave effective October 14, 2019 to January 9, 2020.

Tannis Silver was granted maternity/parental leave effective October 28, 2019 to November 27, 2020.

## **PERSONNEL REPORT**

Jennifer Zaretski was granted maternity/parental leave effective October 15, 2019 to October 16, 2020.

### **CLINICIAN APPOINTMENT**

Leah Ross was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective September 3, 2019 to June 30, 2020.

### **EDUCATIONAL ASSISTANT PERSONAL LEAVE OF ABSENCE**

The following Educational Assistants were granted a full-time (6.5 hours per day) leave of absence, without pay, effective September 3, 2019 to June 30, 2020.

Harinder Mann

Meranda McLeod

Frances Robertson was granted a full-time (6.5 hours per day) leave of absence, without pay, effective September 3, 2019 to November 1, 2019.

### **CHILD CARE COORDINATOR APPOINTMENT**

Janice Carlise was appointed to the position of Child Care Coordinator effective August 26, 2019 to June 30, 2020.

### **IMMIGRANT TEACHER EDUCATION PROGRAM (ITEP) APPOINTMENTS**

The following were appointed to the ITEP Program effective September 3, 2019 to June 30, 2020.

Amandeep Sran

Manpreet Grewal

### **LITERACY INSTRUCTOR APPOINTMENT**

Brenda Parr was appointed to the position of Literacy Instructor with the Adult Education Centre effective September 3, 2019 to June 28, 2020.

### **PROGRAM APPOINTMENT**

Richard Chin was appointed to the position of Active Culture Program Coordinator, part-time (.50), effective September 3, 2019.

### **CUSTODIAN RESIGNATION**

Donald Hardy gave notice of intent to resign effective September 14, 2019.

## PERSONNEL REPORT

### LIBRARY TECHNICIAN ASSISTANT APPOINTMENT

Samantha Tschetter was appointed to the position of Library Technician Assistant part-time (3 hours per day) effective September 3, 2019 to June 30, 2020.

### SUBSTITUTE LIBRARY TECHNICIAN APPOINTMENT

Pat Malis was appointed to the position of Substitute Library Technician for the 2019-2020 school year.

## SUPERINTENDENTS' REPORT

The following matters were received as information:

- Naming of the New School.

### 19B-013 New School on Templeton

Dabee / Sarbit

That the new school on Templeton be named École Templeton Community School. **CARRIED**

*Opposed: Trustees Cameron and Jaworski*

*Trustee Ploszay in the Chair.*

## ADMINISTRATIVE REPORT

### 19B-014 Administrative Report

Myskiw / Dabee

That the Administrative Report be approved. **CARRIED**

#### Expenditure Listing to September 10, 2019

That cheques #2200318 to #2200433 and #1419 to #1424, US cheques #220013 to #220015, direct deposits #202000889 to #202001298, and pre-authorized debits #2020000 to #20200040 in the amount of \$10,052,589.80 be approved.

#### Prairie Architects Inc. Invoice No. 5653

That Invoice No. 5653 toward the Amber Trails - Addition FY18 in the amount of \$1,471.75 be paid to Prairie Architects Inc.

## **ADMINISTRATIVE REPORT**

### Prairie Architects Inc. Invoice No. 5687

That Invoice No. 5687 toward the Amber Trails - Addition FY18 in the amount of \$282.49 be paid to Prairie Architects Inc.

### QCA Building Envelope Ltd. Invoice No. 3258

That Invoice No. 3258 toward the Amber Trails - Addition FY18 in the amount of \$420.00 be paid to QCA Building Envelope Ltd.

### M. Block & Associates Ltd. Invoice No. W-2019-099

That Invoice No. W-2019-099 toward the Amber Trails - Addition FY18 in the amount of \$283.50 be paid to M. Block & Associates Ltd.

### QCA Building Envelope Ltd. Invoice No. 3189

That Invoice No. 3189 toward the Arthur E. Wright roof/facade in the amount of \$393.75 be paid to QCA Building Envelope Ltd.

### Loewen Mechanical Ltd. Invoice No. JN-BOIL-COP 10

That Invoice No. JN-BOIL-COP 10 toward the École James Nisbet boiler replacement in the amount of \$2,560.86 be paid to Loewen Mechanical Ltd.

### Loewen Mechanical Ltd. Invoice No. JN-BOIL-HDBK 10

That the 7.5% Statutory Holdback on Certificate of Payment No. JN-BOIL-COP 10 toward the École James Nisbet boiler in the amount of \$183.75 be paid to Loewen Mechanical Ltd.

### Prairie Architects Inc. Invoice No. 5688

That Invoice No. 5688 toward the Learning and Service Centre in the amount of \$75.51 be paid to Prairie Architects Inc.

### R. M. of West St. Paul Invoice No. 2019-00055

That Invoice No. 2019-00055 toward the Learning and Service Centre in the amount of \$48,128.14 be paid to the R.M. of West St. Paul.

### Parkwest Projects Ltd. Invoice No. LEARNING-COP 11

That Invoice No. LEARNING-COP 11 toward the Learning and Service Centre in the amount of \$67,485.78 be paid to Parkwest Projects Ltd.

### Parkwest Projects Ltd. Invoice No. LEARNING-HDBK 11

That the 7.5% Statutory Holdback on Certificate of Payment No. LEARNING-COP 11 in the amount of \$5,211.26 be paid to Parkwest Projects Ltd.

### Parkwest Projects Ltd. Invoice No. TEMP-COP 4

That Invoice No. TEMP-COP 4 toward the new school on Templeton in the amount of \$968,906.36 be paid to Parkwest Projects Ltd.

## **ADMINISTRATIVE REPORT**

### Parkwest Projects Ltd. Invoice No. TEMP-HDBK 4

That the 7.5% Statutory Holdback on Certificate of Payment No. TEMP-HDBK 4 towards the new school on Templeton in the amount of \$74,819.03 be paid to Parkwest Projects Ltd.

### LM Architectural Group Invoice No. 1824-12

That Invoice No. 1824-12 toward the new school on Templeton in the amount of \$11,236.45 be paid to LM Architectural Group.

## **NEW BUSINESS**

Trustee Dabee discussed the Opioid Crisis and Vaping illness.

Trustee Jaworski discussed the upcoming Global General Strike for Climate Action.

Trustee Sarbit discussed School Bus Safety issues.

## **CONFERENCE REPORTS**

Jane Romio, Principal, Edmund Partridge School. Schooling Social Brains: Promoting Social Skills, Interactions and Collaborations in a Digital Age, May 2 to 5, 2019 - New York, New York.

Fran Taylor, Director, Seven Oaks Adult Learning Centre. Schooling Social Brains: Promoting Social Skills, Interactions and Collaborations in a Digital Age, May 2 to 5, 2019 - New York, New York.

David Ingram, Principal, West St. Paul School. National Council of Teachers of Mathematics, April 3 to 6, 2019 - San Diego, California.

Terry Hass-Speirs, Student Services Support Director. CAP 2019: Northern Lights - Illuminating our Experience Leadership, April 30 to May 3, 2019 - Whitehorse, Yukon.

Tony Kreml, Principal, Collège Garden City Collegiate. ASCD Educational Leadership Conference: Champions for Equity, November 2 to November 4, 2018 - Nashville, Tennessee.

Melissa Delaronde, Principal, École Leila North. CAP 2019: Northern Lights - Illuminating our Experience Leadership, April 30 to May 3, 2019 - Whitehorse, Yukon.

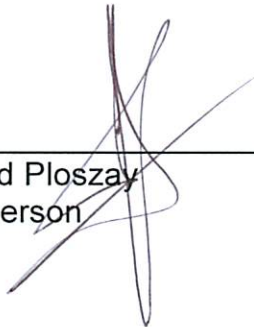
## **CORRESPONDENCE**

- Glen Anderson, Staff Officer Benefits, MTS. MTS Pension Sustainability Seminar for Seven Oaks Teachers.
- Josh Watt, Executive Director, Manitoba School Boards Association. Federal Climate Action Incentive Fund Eligibility and Request for Preliminary Project(s).
- Manitoba School Boards Association. CPI Unemployment update as of July 2019.
- Schools' Finance Branch, Manitoba Education and Training - FRAME Report 2017-2018 Actual. 2017-2018 FRAME Report.
- Cheri Foster, President, Manitoba Band Association. Acknowledging the outstanding work that Tyler Yip has done and continues to do as coordinator of the MBA Summer Band Camp, Collège Garden City Collegiate.
- Prairie Architects Inc. Change Order No. 13. Change Order No. 13 credit in the amount of \$750.00 provided for Building Location Certificate Not Completed.
- Prairie Architects Inc. Change Order No. 15. Change Order No. 15 in the amount of \$1,055.19 for a wood cap at manifold cabinet for the Amber Trails Addition.
- Prairie Architects Inc. Change Order No. 20. Change Order No. 20 in the amount of \$9,750.79 for the VFD relocation at the Amber Trails School addition.
- LM Architectural Group Change Order No. 8. Change Order No. 8 in the amount of \$5,600.34 to provide a vapour barrier and revise hydronic piping.
- Konrad Erickson, A/Executive Director, Public Schools Finance Board. Additional project support for additional costs for the new school on Templeton from the Public Schools Finance Board.
- Stantec Architecture Ltd. Change Order No. 26. Change Order No. 26 in the amount of \$5,112.98 for the revision of the crawlspace vent protection at Collège Garden City Collegiate - West Wall Envelope Replacement.
- Manitoba School Boards Association. Learning Opportunities: 2019-2020 Calendar of Events.
- River East Transcona School Division. Colleen Carswell re-elected school board chair and Jerry Sodomlak re-elected vice-chair for the 2019-2020 school year.
- General Supplies Tender. As part of the Metro Purchasing Committee, Seven Oaks will be issuing a new tender for general supplies to replace the existing tender set to expire December 31, 2019.
- Manitoba Education and Training. Information Bulletins and Policies and Procedures for Provincial Tests 2019-2020.
- Manitoba School Boards Association. e-bulletin, September 11, 2019.
- Alan M. Campbell, President, Manitoba School Boards Association. Response to MTS correspondence regarding Global General Strike for Climate Action.



**ADJOURNMENT**

The meeting was adjourned at 8:14 p.m.



---

Edward Ploszay  
Chairperson



---

Wayne Shimizu  
Secretary-Treasurer