



SEVEN OAKS  
SCHOOL DIVISION  
*community begins here*

**Seven Oaks Immigrant Services**  
930 Jefferson Ave.,  
Winnipeg MB R2P 1W1  
(204) 697-5967 settlement@7oaks.org



Immigration, Refugees  
and Citizenship Canada

Immigration, Réfugiés  
et Citoyenneté Canada

## Interpreter Request Form

### REQUESTING PARTY

Requested by \_\_\_\_\_ Job Title \_\_\_\_\_

School \_\_\_\_\_

Address \_\_\_\_\_

Date requested \_\_\_\_\_ Date needed \_\_\_\_\_

Time needed \_\_\_\_\_

Language \_\_\_\_\_

Reason for request \_\_\_\_\_

### Client Information

Name of Student/Client \_\_\_\_\_

Date of Birth \_\_\_\_\_ Grade Level \_\_\_\_\_

Name of Parent/s \_\_\_\_\_

Phone # \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

### Office Use Only (Seven Oaks Immigrant Services)

Assigned Staff	Phone#	E-mail
Interpreter's name: _____	_____	_____
Settlement Worker: _____	_____	_____
Remarks/Notes _____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____