



SEVEN OAKS SCHOOL DIVISION
Transportation Department
1985 Grassmere Road, West St. Paul, MB R4A 6A3
TELEPHONE: 204-338-7051 FAX: 204-334-6889

AUTHORIZATION FORM FOR PRE-AUTHORIZED DEBITS (PAD)

I/We acknowledge that this authorization is provided for the benefit of SEVEN OAKS SCHOOL DIVISION and my financial institution and is provided in consideration of my financial institution agreeing to process debits against my account in accordance with the rules of the Canadian Payments Association.

Parent/Guardian: _____

Address: _____

Telephone No.: (____) _____

BANK NAME: _____

Bank Address: _____

Bank Phone No.: (____) _____

Institution Code: _____ (3 digit) Branch Transit No: _____ (5 digit)

Account #: (Including all zeros) _____

VOIDED CHEQUE MUST BE ATTACHED

I/We hereby authorize SEVEN OAKS SCHOOL DIVISION to draw on my/our account listed above as per Transportation Policy as follows:

Purpose: Student Bus Transportation Monthly \$ _____ Total \$ _____

Schedule: September 1, 2025 to June 1, 2026 (10 equal payments)

Revocation of this authorization does not terminate any contract for services that exists with Seven Oaks School Division (the division). This agreement applies only to the method of payment and does not otherwise have any bearing on the contract for services exchanged.

I/We acknowledge that by providing and delivering this authorization to the division constitutes delivery by me, to my financial institution listed above.

I/We undertake to inform the division in writing of any change in the account information provided prior to the next due date of the PAD.

I/We warrant and guarantee that all persons whose signatures are required to sign on this account have signed this agreement below.

Date

Authorized Signature

Date

Authorized Signature

Student Name _____ School _____

Student Name _____ School _____

Student Name _____ School _____

A void cheque or bank confirmation document must be attached to the PAD Authorization form.

**For any cancellation or change to banking information,
please give the Transportation Department 10 business days notice prior to the 1st of the month.**