

West St. Paul Parent Advisory Council Meeting Minutes

Date: Wednesday, September 13, 2023

In Attendance: Candace Burke, Eleanor Laminger, Amber and Aaron Ayres, Natalia Klippenstein, Ainsley Gretchen, Amanda Kruger, Sandeep Kaur, Amanda Montefusco, Brianne Lisecki, Tiffany Winchar, Dayna Trann, Michelle Klippen, Kenisha Choo-Yick, Christine Collings, Alexandra Adelman, Lisa Whiteside, David Ingram, Tammy Harder, Jenny MacDonald

Call to Order and Greetings:

- Meeting called to order by Christine Collings at 6:02 pm.

Adoption of the Agenda

- Motion made to accept the agenda by Dayna Trann; seconded by Kenisha Choo-Yick. Motion carried.

Adoption of the Minutes from May 9, 2023

- Motion made to accept the minutes by Dayna Trann; seconded by Kenisha Choo-Yick. Motion carried.

Administrative Report:

- Welcome back!
- We now have 28 classrooms and 590 students.
- Tree updates: 2 years ago, we planted about 1 000 saplings. Some died off, but a normal amount. Last June, some larger trees were planted and seem to be doing well. Eastern Interlake (planning district) will be coming to check on the growth.
- Two basketball hoops were taken down due to frost damage. They can't be repaired, but will be replaced.
- Admin has asked for two more portables. They will not be here this year, but will probably be ready for next September. The province is aware of our need and the need for more space will continue.
- For our school's 75th anniversary, the division awarded the school \$250 000 for a playground update/ upgrade.
 - Bob Summers is the architect that the division uses. He will be invited to a future meeting to help us look at plans and possibilities.
- David also showed us the plan for a future daycare on school grounds. There are revisions to the plan to be made, and will coincide with some of the Hwy 9 construction.
- The breakfast program at the school will probably start next week.

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Executive Reports:

Chair:

- None

Vice Chair:

- None

Past Chair:

- No one in this position.

Financial Report:

- Closing balance from last year - \$32 095.79

Fundraising:

- We will probably be doing a poinsettia sale again. We made about \$800 last year and it was fairly easy to plan (through Shelmerdine's).
- Other possible ideas:
 - o Grocery gift cards
 - o Reusable bags – ie. Colibri
 - o Bake sale at holiday concert (SOPAC – Wednesday, Dec. 20th)
- Farm to Table (Peak of the Market) – is already booked through the school.

Fundraising: Craft Sale

- No committee at this time.

Hot Lunch:

- Kenisha would like to coordinate with the pizza order. Will talk to Mr. Robertson.
- Would like to do a survey to ask parents about doing more hot lunches. We will wait before sending a survey out.
- Hot lunch will start sometime in October. Pizza will be starting in October.
- McDonald's is an option. Possibly offer a breakfast? We can look into that.
- Smokin' Bobs for hot dogs is another option.

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Ongoing Business:

September Family Fun Fair

- discussed food:
 - o PAC paying for people to have a slice of pizza and drink (water and juice box)
 - o Mini donuts - \$5 – no minimum required
- Pizza Pizza – Tiffany will contact the company
- bouncers – need to be insured
 - o divisional maintenance can get us generators
 - o Option 1 - \$750 for 3 bouncers - * Candace can book it
 - o Option 2 – castle - \$1200
 - o Option 3 - tropical combo - \$820
- Grade 8 volunteers – Tammy has talked to some, to help supervise bouncers and other tables (craft, face paints, etc.)
- Bubbles – the Ayres would like to donate bubbles or a machine. Thank you to them.

- A motion was made to spend \$750 for the bouncers by Christine Collings. Seconded by Kenisha Choo-Yick. Motion carried.
- A motion was made to purchase pizza through Pizza Pizza and drinks from Costco, by Christine Collings. The school will cover half of the price. Brianne Lisecki seconded the motion. Motion carried.
- Schedule went around to get volunteers.

Halloween Dance

- Dayna reported on the plans so far.
- We will have the Family Dance on Thursday, October 19th. There is a PD the next day.
- She has found a DJ for \$500 (lights, music, etc.)
 - o We will also check in with Jeremy (janitorial staff at WSP) to see if he has lights and what his rates are.
- We will need volunteers. We have 10 ready to go, but need more.
- Parents are expected to stay with their kids; it's a family dance, not a drop off.
- There will also be a quiet area with colouring, stacking cups, scavenger hunt, etc. located in Red River Hall.
- Dayna has a group of people to help with games, etc. to make it fun.
- We will offer a canteen.
 - o Cotton candy (pre-bagged), chips, juice boxes, etc.
 - o Can also purchase UV balloons for black lights.
- We will need a decorating crew, and can ask the teachers to help get classes to make some decorations.
- Costumes are welcome, but there will be no costume contests.
- No entry fees.

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- We will ask for donations – ie. a non-perishable food drive or pet supply.
- We can have volunteers wearing vests.
- Need some benches and chairs – from the school – to set up in the gym.
- No food and drinks in the gym.

Play Space

- We will be meeting in the future once we talk to the architect about what's possible.

New Business:

Babysitting Funds:

- We will continue to plan our meetings for 1.5 hours.
 - We will continue to pay \$20 an hour.
 - Tammy has been arranging baby-sitters. Lisa can set that up, going forward.
 - Babysitters should be at least 12 years old and have their Babysitter's certificate.
- A motion was made to take \$240 from the budget for our babysitting funds. Motion made by Candace Burke and seconded by Kenisha Choo-Yick. Motion carried.

This Year's Calendar:

- We have a calendar set up that we can continue to add dates and events on to.
- We will add the calendar to the back of the agenda, going forward.
- Email Lisa with any future events and dates.
- **Future PAC meetings:** Oct 11, Nov. 8, Jan. 17, Feb 13 (Tuesday), March 13, April 10, May 8

Parent Volunteer Survey

- We have a write up and a google form that can go out to parents, looking for volunteers.
- Talk to Joanna in the office to get that sent out.

Adjournment:

- A motion was made by Christine Collings to adjourn the meeting at 7:40 pm. Seconded by Dayna Trann. Motion carried.

Next Meeting:

Wednesday, October 11th @ 6:00 – 7:30 pm with child care provided.