

West St. Paul Parent Advisory Council Meeting Minutes

Date: Wednesday, October 8th, 2025

In Attendance:

Dayna Trann, Brianne Lisecki, Vanessa Cecchini, Eleanor Laminger, Kelly Bishop, Alan Woods, Amber Ayres, Aaron Ayres, Kelci Turcan, Lisa Whiteside, Yolanda Czerwonka, Jason Hayward, Jenny MacDonald,

Regrets: Christine Collings

Call to Order and Greetings:

- Greetings and call to order at 6:00 pm by Dayna Trann.

Adoption of the Agenda

- Motion made to accept the agenda by Brianne Lisecki; seconded by Kelly Bishop. Motion carried.

Adoption of the Minutes from Sept. 8, 2025

- Motion made to accept the minutes by Alana Woods; seconded by Brianne Lisecki. Motion carried.

Administrative Report:

- Current enrollment: 630
 - The decision of how much space we have in the school is based on the numbers at each grade level, and is made in conjunction with the superintendent's team.
- Thank you to parents who helped with the immunization clinic.
- Thank you to those who volunteered at the Fall Gathering
 - Seemed really positive. It was a beautiful night and there were many in attendance.
- The school has purchased 4 very large soccer nets for the field.
 - This was made in consultation with the Phys Ed staff and others. This feels like a good fit for the space and will be well used. They will be anchored in cement and can be moved, if needed.
 - They should be installed within the next two weeks.
 - There is still adequate room for football games, baseball, etc.

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- The fence came down around the trees and the space looks much better.
- Construction Update:
 - The part for the electrical panel should be delivered by the end of October. Hydro will then be called in to finish the installation.
 - The railing for the back ramp should be installed within the next two weeks.
- The administration team will be out of the building for the next two days, on an educational conference. There will be other teachers as Acting Admin on duty for those days.
- There was a parent inquiry made about space for other games and activities, such as Four Square, etc.
 - It's difficult now with the construction areas still blocked off, but maybe again in the spring.
 - There are places around the school yard that could still be used for different recreational purposes. The admin is open to our ideas and suggestions.
- There was a parent inquiry about the school wide nut ban.
 - Yolanda made inquiries to other schools. Those schools are still technically "nut and fish free" but it's more closely enforced on a classroom level.
 - The school will continue to abide by the current policy.
 - They are re-doing the school handbook.
- Parent inquiry about the YMCA group using the new space.
 - One classroom is already licensed for YMCA, but the Red River Planning Committee has not yet licensed the downstairs spaces yet.
 - They will be visiting this week, to look at alternate spaces.
- Holiday concerts will be on Dec. 17 + 18 at SOPAC. More information to follow.
- Parent inquiry about boomerang lunches. Admin will continue to discuss and get back to us shortly.

Executive Reports:

Chair:

- Sent regrets; no report to read

Vice Chair:

- nothing to report

Past Chair:

- Not present.

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Financial Report:

- Our current balance is \$22 844.43.

Fundraising:

- discussion about what we should do for the winter fundraiser
 - FundScript (Gift cards)
 - people order online, but payment is done through us - and then we make mass payment to the company
 - gift cards are then Puolated to us
 - average of 2% profit
 - **We will not go this route, as it doesn't seem to be worth it for us.**
 - Shelmerdines
 - Poinsettias, door swag, wreaths, etc.
 - We will hype up the sale at the craft sale and Amanda will figure out a pick up day.
 - **We will be pursuing this fundraiser for this fall/ winter.**

Hot Lunch:

- McDonald's sales went out - the orders will be in by the end of the week.
 - Counting will happen next week. We need people to work with Vanessa and Brianne - Eleanor and Kelci will help out.
- Bar Burrito - are going to try that for one time
 - Could do that on January 7th. See how it goes and then Subway will fill in the other Wednesday dates.
- The Burger Place - Vanessa looked into this business. We would like to support a local business, but not overwhelm them.
 - The owner will take a look at the options. It may not work, due to the large volume of orders and the time needed, but we will see what he says.
 - We could also support in other ways, such as buying from him for the AGM, or other food events, etc.. He does catering.

Ongoing Business:

- **Halloween Dance:**
 - Friday, October 24th - 6-8 pm
 - Set up at 10 am on October 24th - Is anyone available?

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- We would like to put tapestries up on the wall *before* the dance. Diwali assembly on the 22nd but in the evening, we can come and set up.
 - DJ booked, black lights are good to go
 - We have chairs and the school permit is in place.
 - The 50/50 permit is underway
 - We need 15 high school volunteers. Lisa will confirm.
 - LED wands are bought; can help with the atmosphere. We will give them out to those who are dancing.
 - Advertisements on Instagram once a week.
 - We will try food and drink in the gym, with a patio area out of the doors.
 - We will have tables in the canteen area. canteen.
 - Mini donut truck will be there.
 - Kyle will have a snow fence and cones.
 - Can we leave up some decorations for the week of Halloween. Nov. 3 would be a PD day and we will take down decorations on that day
 - We will ask Jason to help us get a reliable computer for the projector.
 - Canteen - cotton candy, drinks, chips, pizza
 - Amber will bring the counters.
- **Craft Sale**
 - Saturday, November 15th from 10 - 3
 - Tables are now sold. There are a few more on the waiting list/cancellation list.
 - We have to figure out how and where to put everything!!
 - Volunteers can help out Kelly. Dayna Trann has her Food Handlers certificate.
 - Bake Sale - will be a go.
 - Lots of advertising on social media.
 - We are searching for donation prizes. Each table is expected to donate a \$20 item to the raffle prizes. They can drop off to Brianne.
 - Volunteers needed? About 10 high school volunteers.
 - We will have a poinsettia from Shelmereines at the table as a door prize and to advertise on the day of. We will also have a QR code for the fundraiser.
 - Santa and the Grinch —> photos
 - \$2 admission and a Winnipeg Harvest donation (bin)

New Business:

- Continued discussion about the school field and possibilities for further recreational activities.
 - We would like things that are fun, accessible, creative, etc.

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- We will need to think about things that make good use of the space we have now, that can be moved if needed, that are durable, that contribute to the larger space.
 - The school is already looking at a path, more teaching classroom spaces, etc.
 - Maybe we can add a Tic-Tac-Toe board, musical instruments, etc.
- We will reform our PlaySpace Committee to discuss the possibilities
 - Current members: Vanessa, Lisa, Dayna

Adjournment:

- A motion was made by Dayna Trann to adjourn the meeting at 7:30 pm. Seconded by Vanessa Cecchini. Motion carried.

**Next Meeting: Wednesday, November 12th from 6:00 – 7:30 pm
with childcare provided.**