

# West St. Paul Parent Advisory Council Meeting Minutes

---

**Date: Wednesday, October 9<sup>th</sup>, 2019**

**Attendance:**

Carrie Tanchak, Elana Spence, Lisa Whiteside, Stephanie Reis-Correia, Cheryl Rajfur, Corey Rootsart, David Ingram, Tanya Kohut, Ryan Ward, Sapna Shetty-Hees

**Call to Order and Greetings:**

Meeting called to order by Carrie Tanchak at 6:01 pm.

**Adoption of the Agenda:**

Motion made to accept the agenda by Elana Spence, and seconded by Sapna Shetty-Hees. Motion carried.

**Adoption of the Minutes from Sept. 18<sup>th</sup>, 2019:**

Motion made to accept the minutes by Sapna Shetty-Hees and seconded by Corey Rootsart. Motion carried.

**Administrative Report:**

- Terry Fox Run- \$4600.00 was raised by the school. Well done!
- Orange Shirt Day – each class created a tile art piece; ribbons were tied to the fence along the highway, in the vein of reconciliation
- Friday – all staff will be at Divisional Day Professional Development. Kevin Chief will be speaking in the morning; staff will be back at the school in the afternoon to continue the discussion.
- Evergreen is no longer working for the division. Taylor Bishop said that we can go ahead with getting grants and prices to improve parts of the school yard. We can make approved improvements and contract with someone as long as they are not over \$50, 000.
  - We will divide the project up into sections.
  - First project? Saucer swings.
- A staff member will be meeting with West Kildonan Collegiate about an electronics program; Ryan can update us on the revised proposal for a robotics club.
- There have been some repairs in the parking lot. A spot in the front lot was heaved; it was fixed last week.
- Also, a sinkhole that was identified yesterday has already been examined and fixed by the province.

## West St. Paul Parent Advisory Council Meeting Minutes

---

- The school has completed 2 fire drills. The goal is to get everyone out in 1 min or less. The school did very well this past week. A minimum of 10 fire drills need to be done each year.
- There also needs to be two lockdowns done in a year; the first one will be done in the next couple of weeks.
- For the Show and Save fundraiser, only 70 apps were sold. This wasn't overly successful, although it was not labour intensive. The school will probably not be doing this again.
- The school has registered for Peak of the Market. The delivery date is for the week of the Parent/ Teacher conferences (Wednesday, Nov. 27<sup>th</sup>). PAC will be running this fundraiser.
  - Sapna and Corey will help supervise the students who will help distribute the produce on that day.

### **Executive Reports:**

#### **Chair:**

- No report.

#### **Vice-Chair:**

- No report.

#### **Past Chair:**

- No report.

### **Financial Report:**

- Carrie Tanchak distributed the current financial report; balance is \$22,439.78.
- Carrie Tanchak made a motion to accept the financial report; it was seconded by Sapna Shetty-Hees. Motion carried.

### **Craft Sale:**

- Carrie:
  - There are a handful of tables left to fill. There are inquires already in for these spaces; they will be filled.
- Elana:
  - Advertising:
    - Posters have been made up; we will laminate them at the school.

## West St. Paul Parent Advisory Council Meeting Minutes

---

- We need to help distribute throughout the community; tell Elana where you will be posting them.
- We need much blasting across social media. Advertising will also be happening through the website, and the school newsletter.
- Elana will also advertise through the Selkirk Journal and Kijiji
- Kim and Carrie will create the Facebook page to spread the word.
- The beginning of November is the best time to do this advertising.
- Space:
  - Santa and kids' craft tables will be moved to the canteen area.
  - Santa will be available for photos from 11 am – 1 pm. Lifetouch has been contacted. They will charge \$5 to take the pictures, but the money comes to the school.
  - Mr. Jeremy Muise will be the Santa again this year and will bring in the costume.
- Canteen
  - The 2<sup>nd</sup> fridge is now available.
  - Sapna and Lisa W. will talk about supplies.
- Silent Auction
  - Lisa Davis may do this for one more year.
  - We need to gather prizes and donations from people.
  - Maybe we can get crafters donate prizes as part of their admission requirements? Just an idea to think about.
  - We need someone to head up the front door. Stephanie will check her schedule.
  - The grand prize is a 40" Sharp TV; it has been advertised on the posters.
- Set Up
  - On Saturday from 10:00 am – 2:30 pm, parents can drop baking and Silent Auction prizes.
  - Drop off of baking can also be done anytime on Friday.
  - On Friday, after lunch, students will start setting up tables. Carrie will come and help out with that.
  - We can get into the school at 7:30 on Sunday morning.
  - There are two new coffee urns for us to use, and possibly a third for hot chocolate.

### **Fundraising:**

- Peak of the Market is set up and ready to go.
  - The delivery date is for the week of the Parent/ Teacher conferences (Wednesday, Nov. 27<sup>th</sup>).
  - Sapna and Corey will help supervise the students who will help distribute the produce on that day.
  
- Other fundraising opportunities will be discussed in the future, once the Craft Sale is complete.

# West St. Paul Parent Advisory Council Meeting Minutes

---

## **Hot Lunch:**

- Pita Pit is next Wednesday. Sapna is taking orders and Sharon will be in charge of overseeing the distribution.
- Other options to consider:
  - Freshii options (cost is approximately \$5.00 + extra cost for protein)
  - Chicken Chef – 1 piece with chippers (\$2.75); 2 pieces and chippers (\$3.25); or 2 pc chicken fingers and chippers (\$3.25)
  - We would like to have a vegetarian and gluten free option available.
  - It would be nice to support a local restaurant if we can have these options available.
  - Sapna will get that information so that a decision can be made about the next vendor to use.
- Next hot lunch date – November 13<sup>th</sup>

## **Play Space Report:**

- We will look into the full cost of swings and then look for grants.
- Once we have information, we can share this with David.
- We don't have the bill yet for the trees that have been removed. The school has requested the bill again.

## **Ongoing Business:**

- Robotics Club: Ryan's proposal – update
  - Ryan will work with whatever budget we can manage.
  - He supports using a more sustainable, reusable format and is moving away from the packaged kits.
  - Ryan can commit to 3 out of 4 Mondays to run the program and instruct.
  - Mr. Bencharski will supervise and Ryan will run it; that relationship is already established.
  - The rough cost of this revised program is \$800.
  - Ryan then told us about the Microbit product.
    - It's used by some teachers in Louis Riel School Division as well.
    - It's a circuit board and only costs about \$30 per piece. This is much more affordable.
    - It is really flexible in its use; it can interface to other things to make it carry out tasks.

## West St. Paul Parent Advisory Council Meeting Minutes

---

- This product ties into what students are seeing with the Spheros; this is a good link to the technology they are already seeing.
- It has a compass, an accelerometer, a Bluetooth antenna, and more.
- It can work with 4 computer languages; it can support different levels of coding.
- We still need a device to work on it; this can be cell phones, computer, laptop, iPads, etc. and there are apps to do this (the software is online).
- They are delicate, but will be reused; we may have to purchase a few each year to replace ones, due to general wear and tear.
- The program will start with the Grade 6s to keep it manageable; we will decide from there the next steps of the program.
- The point of this program: to get our students to learn how to code; to be able to apply those skills in the future.
- This will be run during the 2<sup>nd</sup> break (lunch hour); winter time is better because less students want to go outside.

### **New Business:**

- Ryan has volunteered to help with the Play Space Committee. He has experience in construction.

### **Adjournment:**

- A motion was made by Elana Spence and seconded by Sapna Shetty-Hees to adjourn the meeting at 7:07 pm. Motion carried.

### **Next Meeting:**

**Wednesday, November 6, 2019 @ 5:45 pm** with child care and a light supper provided. Meeting will start at 6 pm.