

**West St. Paul
Parent Advisory Council
Meeting Minutes
Tuesday Oct 8th, 2013**

Attendance: Cathy Horbas, Kim Winzowski, April Bertrand, Sharon Church, Cheryl Rafur, Shauna Poloway, Don Petrie, Shannon Petrie, Crystal Spence Yanina Appendino, Lisa Davis, Alice Darchuk, Bryan Buchalter, Donna Sokal, Deb Glatz, Elana Spence, Martina Gornik-Marion, Wendy Nachtigall, David Ingram, Anna Larocque,

Greetings and Call to Order: Elana Spence at 7:05 p.m.

Adoption of the Agenda: Motion made by Don Petrie, 2nd by Wendy Nachtigall Spence, Motion carried.

Adoption of the Minutes from April 9, 2013: Motion made by Kim Winzowski 2nd by Crystal Spence, Motion carried.

Administrative Report:

- Terry Fox run raised almost \$5000. Officers were available to our school at the time kids were crossing highway. With such a successful fundraising effort there will be a pie throwing assembly on Oct 18/13
- School will be receiving electronic sign soon.
- Two portables located in back on existing pad, on other side of fence from tennis courts Ready awaiting permit from Selkirk, then it will be a day or two to move in. School has received 3 hours additional custodian time.
- 2 tap teachers will be providing 1 hour/week for an 8 week in Nov/Dec. Plan for New Year still pending.
- Safety plan:
 - There was a planned lock down drill last week, with next drill to have no advance warning. During lockdowns the police/fire department walk through to look for room for improvements to process.
 - Evacuation practice in the next week. Plan is for ½ kids (middle years) to cross Main St and go to Middlechurch Home and ½ kids (early years) to walk to West St Paul Curling club.
 - RCMP has already assessed new classrooms for safety planning and will repeat the process again when the shifting has happened.
 - Question asked: How is it done and are they kids worried?
 - Announcement made over PA “this is a lockdown” teachers lock the doors and every classroom has designated spot to gather. Kids sit quietly until designated person reports lockdown over.
 - One incident occurred when a school bus with kids came back to school during lockdown. Bus driver left with kids

but because of this it was identified that bus drivers were unaware of what to do and now training is occurring for bus drivers

- Craft sale next year “25th Anniversary” date November 17/13. Volunteer forms in (Cathy will give to Wendy) with 50 people to bring in baking
- Delegates have been around the school recently looking at the elevator and grooming room for ideas.
- Grade 5 kids in Mr Zylstra’s class asking if they can have lockers when Grade 7’s move to portables. Lockers will be in lower level and kids class in hallway. It does not make sense for kids to have to travel the distance between classroom and lockers when they have space for storage in the immediate area.
- 3 cases of lice have been identified. Seven Oaks School Divisions Lice policy given out to members present. School has requested to a stock of shampoo in case families cannot afford shampoo.
- Volleyball season has started.

Financial Report:

- Nothing new to report
- Balance as of Sept 2013 \$2961.55.

Hot Lunch: volunteering

- First hot lunch from Red River Catering will be Oct 9/13 alternating with pizza days.
 - o Kim Winzoki is looking into alternate caters for January-June hot lunches, will report any updates as they become available.
 - o Kim asked “are we looking at incorporating fundraising into our hot lunches” currently we break even.
 - Group discussion seemed to feel that we should continue with the “break even” approach as it is important to remember the cost factor and adding \$1-\$2 for fundraising could make hot lunches unaffordable to families.

Fundraising:

- 25th Annual Craft Sale will be November 17/13
- Meeting of sub-committees to be set up by Wendy, information from meeting to be shared with group at next PAC meeting
- Request will be made to Mr. Jeremy to play Santa again this year at craft sale.
 - o Do we want to allow people to take pictures with Santa themselves or have a photographer taking pictures for a sitting fee that would be donated to craft sale?

- Plan to discuss this further at sub-committee meeting.

QSP:

- Deadline for orders Tuesday following Thanksgiving.
- Sharon will ask Nina to send email reminding parents of upcoming deadline.
 - Noted that online orders are ongoing and continue to be collected throughout the year if someone places an order using West St Paul's code
 - Comments made by members present that they were happy with additional products. Sharon pointed out that catalogue items need to be paid for by cash or cheque, the company does not have visa currently as a payment option.
 - Discussion amongst members present and decision to include gift catalogue made.

Play Space Report:

- Crystal Spence reported she has been in contact with Ron Blatz who developed a "Natural Playground" at Discovery Child Care Center.
 - Crystal gave presentation to group at PAC meeting.
 - She reported there is a meeting Oct 10/13 re: natural playground development with tours of the playground offered to anyone interested.
- Cathy Horbas, Crystal Spence and Lisa Davis to work together on putting info together for grant proposals.
- Also looking to set up meeting with Brent Olynk CAO West St Paul to discuss grant/funding
- Also need to talk with West St Paul recreation committee if they are still requiring the soccer/baseball fields located at school as community space or can the school reclaim the space
- Crystal provided a list of Natural Playspace if anyone is interested in seeing them.

Discovery Children's Centre
367 Hampton St.
Winnipeg, MB. R3J 1P7

- <http://discoverycentre.homestead.com/nature.html>
- <http://discoverycentre.homestead.com/dcc.html>

Children's House Montessori
150 Pacific Avenue
Winnipeg, MB.

- <http://www.childrenshousemontessori.ca/>

Grosvenor

1045 Grosvenor Avenue
Winnipeg, MB R3M 0M8

St. Ignatius School
239 Harrow Street
Winnipeg, MB R3M 2Y3
▪ <http://www.stignatius.mb.ca/>

Brock Corydon School (berms, murals, and pathway)
1510 Corydon Avenue
Winnipeg, MB R3N 0J6
▪ <http://www.wsd1.org/brockcorydon/>

Rockwood School
350 Rockwood Street - one block south of Fleet Ave.
Winnipeg, MB R3M 3C5
▪ <http://www.wsd1.org/rockwood/pages/Rockwood%20Greenspace.html>

Pacific Junction School
715 Cathcart Street
Winnipeg, MB R3R 3M7
▪ <http://www.pembinatrails.ca/pacificjunction/>

Round Table:

- Concern re: Christmas Pancake breakfast brought forward
 - o We need to take a harm reduction approach being aware (nuts) and providing nut free options (candy canes are nut free)
 - o Martina Gornik-Marion is going to investigate “nut free” pancake batter and if available would it not make sense to only use the nut free product, reducing risk for children with allergies.
 - o Other dietary concerns also need to be recognized (gluten free)
 - This is a concern that is being brought to Mr. Olsen to see if gluten free pizza option possible to allow for inclusion of kids with dietary concerns.
- Discussion occurred on current picture contracts (Lifetouch) for fall but that there is the possibility of looking at changing companies for spring or 2014 pictures.
 - o Plan to set up meeting with interested companies in January 2014 to provide presentations on their product.

Next Meeting:

- **November 5, 2013** with child care provided.

Adjournment:

- A motion was made by Sharon Church and 2nd Shauna Poloway to adjourn the meeting at 8:30 p.m. – motion carried.