

West St. Paul Parent Advisory Council Meeting Minutes

Date: Tuesday, November 12, 2024

In Attendance:

Christine Collings, Dayna Trann, Candace Coelho, Theresa Pihulak, Vanessa Cecchini, Brianne Lisecki, Jaspreet Kaur Gill, Amandeep Sandhu, Sandeep Billing, Karnvir Billing, Alex Yuen, Amber and Aaron Ayres, Lisa Whiteside, Tammy Harder, Jenny Macdonald, David Ingram

Call to Order and Greetings:

Greetings and call to order at 6:05 pm.

Adoption of the Agenda

- Motion made to accept the agenda by Dayna Trann; seconded by Amber Ayres. Motion carried.

Adoption of the Minutes from October 9th, 2024:

- Motion made to accept the minutes by Vanessa Cecchini; seconded by Dayna Trann. Motion carried.

Administrative Report:

- Current enrollment: 595 students
- In the past week, the school had two amazing assemblies!
 - Diwali assembly: There was a lot of student involvement. The Bhangra dancers performed at the divisional Diwali Mela at Maples as well.
 - Remembrance Day assembly: Again, lots of great student involvement and students were very respectful.
- There will be a storage container coming to the school grounds, as more space for storage of furniture and large items is needed.
- The school is working towards putting up a wall in the former library, to create two separate classrooms. Hopefully, this will get started in the next few weeks. Construction would happen on the weekends.
- A custodian has been hired to be present at the craft sale.

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Executive Reports:

Chair:

- Nothing at this time.

Vice Chair:

- Nothing at this time.

Past Chair:

- Not present.

Financial Report:

- Current balance is \$30,722.94
- This is still a fluid number. We don't have final totals for the Halloween dance or some other events.
- At the Halloween dance, the 50/50 raffle brought in \$414. It was very successful.
(Suggestion: announce the winner on the PA system or put up a poster).

Fundraising:

- Amanda is not here but sent an email.
- Poinsettia fundraiser is now up and running. Pick up will be on December 3rd from 2:30 - 5:00 pm.
 - Amber can help Amanda out on that day.
 - No door prize or incentives to buy at this time.
 - There will be a poinsettia set up at the Craft Sale and we will advertise the fundraiser.
- Holiday Concert
 - Kindergarten Christmas concert is at the school on the evening of December 17th. We will have a door prize and a 50/50. **Who will do that?**
 - On December 18th- there will be recitals during the day and then two evening concerts.
 - Amber can be there during the day
 - **Evening shifts? - Brianne/ Vanessa?**
 - Amanda will buy 3 prizes for door prizes - \$50 a basket

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- Amber will get the permit.

Hot Lunch:

- Two new possibilities: Salisbury House and Subway
- Vanessa brought the information for Subway - it looks really good!
- We will alternate between Subway and McDonald's for hot lunch, starting in January.

Ongoing Business:

- Halloween Debrief
 - We spent \$1953
 - Not sure about the total profit, but the best guess is between \$1300 and \$1400
 - We had about 730 people in attendance.
 - Canteen feedback: What can we do differently?
 - have a separate person run this
 - cotton candy has to be pre-made
 - can be in two spots (maybe the fitness studio as well?)
 - neon cannons - very positive! - and Jeremy has them, so we can get it much cheaper going forward
 - The fortune teller was great.
 - Some people asked about face painting.
 - Overall, very positive feedback! Well done everyone!
- Craft Sale - this weekend!
 - All money and the Square will be at the front table. People can buy all of their tickets at the front table.
 - Friday evening - baking getting dropped off
 - Thursday evening - can bring the prize baskets in ...
 - 12 full baskets right now and 2 grand prize tickets
 - Canteen downstairs - and pictures with the Grinch are by donation (11-2)
 - Bake sale - upstairs
 - Poinsettia table; Vanessa created a QR code to link to the fundraiser
 - Jaspreet has a Food Handlers certificate and can be in the kitchen from 10 - 3 pm
 - maybe some PAC members could get their Food Handlers certificate in the future?
 - Custodian will be here from 10 - 6. *crafters come at 8.
 - end of the day on Saturday - tables can be taken down OR left up for Monday
 - Bluetooth speakers available for music
 - Wi-fi for the crafters - the school division did this for us

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New Business:

- PAC table at the Parent / Teacher night - Amber will set up the board for us
- Holiday concert - see discussion above
- Constitution - to discuss in the new year
- Teacher requests/ goals
 - We would like to ask the staff for their requests.
 - We would like to continue to support students in their classrooms.
 - David and admin will ask about teachers at a future staff meeting and bring the requests to our meeting for us to discuss and decide.
- Holiday Pancake Breakfast
 - If anyone wants to volunteer, they can let Tammy know
 - Dec. 20th (Friday) - during the day
- PAC T-shirts are in ! \$15 to Amber if you are buying one for yourself; we have some others bought and Amber is to be reimbursed

Adjournment:

- A motion was made by Christine Collings to adjourn the meeting at 7:30 pm. Seconded by Dayna Trann. Motion carried.

**Next Meeting: Tuesday, January 14th, 2024 @ 6:00 – 7:30 pm
with child care provided.**