

West St. Paul Parent Advisory Council Meeting Minutes

Date: Wednesday, November 12th, 2025

In Attendance:

Dayna Trann, Brianne Lisecki, Vanessa Cecchini, Amber Ayres, Aaron Ayres, Christine Collings, Amanda Kruger, Lisa Whiteside, Yolanda Czerwonka, Jason Hayward, Jenny MacDonald, Lion's Club members (Glenn Rosong, Jay Doe, and Pat Wight)

Call to Order and Greetings:

- Greetings and call to order at 6:00 pm by Christine Collings.

Adoption of the Agenda

- Motion made to accept the agenda by Dayna Trann; seconded by Brianne Lisecki. Motion carried.
- *Minor amendment to New Business:* Lion's Club presentation will be moved up to the first agenda item.

Adoption of the Minutes from Oct. 8, 2025

- Motion made to accept the minutes by Dayna Trann; seconded by Amber Ayres. Motion carried.

Lion's Club Presentation:

- The Lion's Club continues to want to support us as a school and community, in whatever ways that they can.
- There will be 4 volunteers from the Lions Club helping out at the craft sale.
- There is still interest in supporting us with the score board.
- The Lion's have been very involved in the Vision Screening program throughout the Seven Oaks School Division and we thank them for their assistance and support of our students!

Administrative Report:

- Current enrollment: 633
- Construction update:
 - ramp is done; there is one final inspection to be done
 - the door will be painted next year (weather wise- have to wait for spring)

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- work is happening on the portables; they are not ready yet
- update on boomerang lunches
 - the school flipped their lunch hours; eating then going outside
 - Why? Because the older kids are ready to go out by 12. They head outside first and then come in at 12:35 and have lunch.
 - Part of the boomerang lunches is that education is needed. For example, we can't recycle their dirty plastics, etc. The changed lunch hours allows teachers to show the students how to do that.
 - Ultimately, boomerang lunches allow for the education of the kids down the road
 - Lunch hour schedule is flipped back now. It is hard for some kids to go without eating until 12:35. Ultimately, a decision will be made about what to leave the lunch hour at.
- Thank you for the Halloween dance. It was a really great event!

Executive Reports:

Chair:

- No report

Vice Chair:

- No report

Past Chair:

- Not present.

Financial Report:

- Our current balance is \$33,467.22. (There is still money to come out).

Fundraising:

- Sheldmerdine order has gone out to the families
- Pick up of the orders will be on Dec. 4th from 2:30 - 5:00 pm at the Access Centre.
- We will have a poinsettia for the craft sale and it can be used as a door prize.

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Hot Lunch:

- is going well
- Subway went over really well - Big thanks to Yolanda for delivering the orders to our students at handball!
 - Subway is well organized and people are happy to have this option.
 - Approx 290 orders this time
- We will keep rotating between Subway and McDonald's.
- We will try Bar-Burrito as a test day in January.
- We continue to order extra and the office hands out to those who need.
- Munch a Lunch / Healthy Hunger
 - Amanda will look into these apps to help with ordering and online payment
 - Can also use for fundraising payment

PlaySpace:

- We have a small committee to get started with some ideas.
- PlayGrounds -R-Us is what the division uses -we have a catalog to look into
- recommend putting the musical instruments on the path; will make them more accessible
- The soccer nets and the flag football flags are really great! Thank you!
- A big thank you to the admin from PAC. We really appreciate you hearing us and helping us out. We have some hope!

Ongoing Business:

- **Halloween Dance - Debrief: Dayna**
 - about 530 people attended
 - Picking a date ahead of time was a challenge because of other events, such as the Divisional Diwali celebration.
 - It was a much larger turnout on a Thursday, BUT was more convenient to set up on the Friday during the PD.
 - Attendance was lower BUT it was such a great time.
 - It felt really manageable this year.
 - The set up started on Wednesday. It continues on Friday at around 10 am with many extra hands helping.
 - The canteen was challenging!
 - We tried pizza this year. Next time, we will charge more (ex. 2 for \$5, 1 for \$3). We sold some leftover pizza at \$10 a box, on the way out.
 - We lost money on pizza, but learned from it.
 - One ticket = pizza and a drink.

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- There was a snag with the cotton candy. We would have made more money on that, but because of the inconvenience the vendor will be donating 10% of her earnings. Big thank you to her!
- Chocolate bars were helpful; thank you for picking those up.
- We will need to charge more for everything next year.
- The classroom worked really well for the canteen.
- 50/50 - \$125 profit
- Flashing wands were good.
- Gym and patio was great and the seating was great. The patio was really great, especially with the patio.
- Bright green shirt for PAC members was really great; it let people know where to go with questions.
- It was completely free for families and that is really our goal and what makes it special.
- We do need increased supervision; kids were in and out and we need to figure out a system for that; we need more adult supervision.
- Dayna would like to step down from coordinator; looking for a new coordinator for next year. Thank you Dayna for your work!
- **Craft Sale - final details**
 - canteen has expanded
 - perogies, fruit, muffins, cinnamon bun, chili, hot dogs
 - all tables are sold out
 - about ½ are the same vendors and they have their spots
 - doors are open at 8 am
 - 7:30 ish —> opening
 - prizes - 16 and 4 grand prizes
- A motion was made to spend \$300 for a 43” television by Brianne Lisecki; seconded by Vanessa Cecchini. All in favour. Motion passed.
 - Santa will be in Ms. J’s room with colouring pages and a “quieter” space.
 - Lisa- bake sale
 - Dayna and Alanna -canteen
 - Vanessa - front door
 - All PAC members should wear their PAC shirt.
 - Volunteers will be based out of the staff room
 - We are taking donations for the bin.

New Business:

- New “Right to Read” mandate coming from the government. There is an information session for administration coming up and they will report back what they learn.

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- Holiday concerts are spaced out over three days: Kindergarten (Tuesday), Wed, Thursday (5-8 pm)
- Holiday breakfast on Friday will be a catered event, with pancakes and sausages from Salisbury House

Adjournment:

- A motion was made by Christine Collings to adjourn the meeting at 7:26 pm. Seconded by Dayna Trann. Motion carried.

**Next Meeting: Wednesday, January 14th from 6:00 – 7:30 pm
with childcare provided.**