

West St. Paul Parent Advisory Council Meeting Minutes

Date: Wednesday, November 6th, 2019

Attendance:

Carrie Tanchak, Crystal Spence, Corey Gollan, Kim Winzoski, Lisa Davis, Tanya Kohut, Faygee Hecht, Cheryl Rajfur, Sapna Shetty-Hees, Alex Yuen, Stephanie Reis-Correia, Elana Spence, Sharon Salemi, Lisa Whiteside, David Ingram

Call to Order and Greetings:

Meeting called to order by Carrie Tanchak at 6:01pm.

Adoption of the Agenda:

Motion made to accept the agenda by Crystal Spence, and seconded by Kim Winzoski. Motion carried.

Adoption of the Minutes from Oct. 9th, 2019:

Motion made to accept the minutes by Crystal Spence and seconded by Faygee Hecht. Motion carried.

Administrative Report:

- There are 460 students at West St. Paul School.
- Microwaves were not being used properly; they have been taken away for now. They will be reintroduced at an appropriate time.
- Breakfast club started about 2 weeks ago. It started very quietly with pre-packaged food (Nutrigrain bars, etc.) and milk. Three staff are now trained with Food Handler's. The goal is to have cereal and toast every day.
 - Challenge: buses show up and students have to go right to class. How do we get students fed and in class on time? Admin is working it out.
 - There are lots of reasons to have a breakfast program: some low-income, there may be no breakfast food in the home, students have very early mornings, especially if they attend day care in the morning, etc. → This program is for everyone.
 - Staff will be playing around with the structure for about a month and will then settle into a routine.

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- Annual volleyball tournament last weekend went really well. There was a great turnout and it will continue.
- Microbits →
 - Kids Code Jeneusse will be doing a session for the kids; they will also leave some Microbits here when they are done.
 - Tech Manitoba will be giving them out as well.
 - We may not need to buy any ones to run our robotics program. Or maybe we only need to be a few? And purchase some add-ons?
 - Some teachers will be doing PD about Microbits.
- Taylor Bishop, from Evergreen, has given us a plan for the playground.
 - 1st step - Saucer swings. Tanya has 4 quotes; Tanya and David will look at them and then decide.
 - It costs approximately \$30 000 – \$38 000 for 2 disk swings (1 structure with 2 swings - attached, installed).
 - This spring would be a good time to install these, but we need some money to be able to afford them.
 - We can probably get some berms done this year as well.
 - An easy grant to start with would be the Walmart grant for \$1000. There will be a grant writing meeting very soon.

Executive Reports:

Chair:

- No report.

Vice-Chair:

- No report.

Past Chair:

- No report.

Financial Report:

- \$23,257.95 available (\$18,000 allocated for Play Space).
- \$1,282.95 is completely unallocated. We can decide what to do with that money.

Kim Winzoski made a motion to accept the financial report; it was seconded by Crystal Spence. Motion carried.

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Craft Sale:

Carrie –

- There are a couple of tables left. There were quite a few of our regular crafters who couldn't come this year, but asked to be put back on the list for next year.

Elana -

- About 75 laminated posters have gone up.
- More inside posters are ready to go
- Elana will laminate a few more to put up on Blackdale and in East St Paul
- Advertising has also been running in *The Selkirk Journal*. Maybe this is not worth it, for \$140?
 - Instead, we may want to consider purchasing more permanent sign boards to have and reuse each year. This may be a better use of that money? We will decide next year.
 - We can also purchase Facebook ads in the future. We can pay for them to run in the 5 km radius, for about \$50 or so for a week. This might be a better way to do that
 - The Kijiji ad is up. We are encouraged to share the event on social media.
 - *The Selkirk Journal* may hit a different demographic – those not hit by social media.
 - We will ask people as they come into the craft sale how they knew about the craft sale.
- We will go over jobs after today's meeting.
- The Christmas tree is available in the school.
- We can decorate the gym, but can't put nails in the new wall. We will look into other methods.
 - One idea - project an image onto the wall.
- Christmas music will be done through the PA system
- Santa is ready to go, including the outfit.
 - We will look at getting a gift certificate for Jeremy, as a thank you.
- Will there be student volunteers to help out?
 - Some family members are helping out with the canteen, delivering coffee, etc.
 - Are there 2-4 kids in the leadership group who could also help?
 - Tables will be set up in the gym by students on Friday.
 - Take down will happen at the end of the day on Sunday (after 4 pm). If there are students available to help, that's great. If not, we can leave tables up, and students will take them down on Monday.
- There will be a donation from the staff and admin. Cora Campbell and Karissa Morwick have organized the staff Gift Card tree. We really appreciate the contribution.
- Those who volunteer, bake, or make a donation will be entered for a draw. The prize will be 4 front-row seats to the Christmas concert.

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Fundraising:

- We discussed a Shelmerdine's fundraiser of poinsettias, swags.
 - The turnaround is too quick. We won't be able to get that in in time.
- We won't do anything else right now: the craft sale and the Peak of the Market fundraiser is enough for now.
- We could look at a perogy fundraiser in the spring. We could include kielbasa as well.

Hot Lunch:

- November 13th is our next Pita Pit Day.
- We talked about Chicken Chef. There are other options, including:
 - Gluten free option - pure boneless chicken breast, with baked potato.
 - Vegetarian option - Caesar salad, carrots/ celery/ piece of garlic toast.
- Wednesday, December 11th will be the next hot lunch. We will do Chicken Chef for that day
- Other options?
 - Wendy's has a variety of \$5 options.
 - Sapna can look into this as an option.
- About 240 students are still ordering Pita Pit, so the numbers are good.

Play Space Report:

- Crystal talking to Lisa about the Manitoba Hydro Forestry grant. At the next meeting (specifically for grant writing), we can go over that original grant, and use as a template.
- A grant meeting should be set up as soon as possible.

Ongoing Business:

- none

New Business:

- none

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Adjournment:

- A motion was made by Crystal Spence and seconded by Kim Winzoski to adjourn the meeting at 6:44 pm. Motion carried.

Next Meeting:

Wednesday, January 8th, 2020 @ 5:45 pm with child care and a light supper provided. Meeting will start at 6 pm.