

**West St. Paul
Parent Advisory Council
Meeting Minutes
Tuesday Nov 5th, 2013**

Attendance:

Cathy Horbas, Kim Winzowski, April Bertrand, Sharon, Church, Cheryl Rafur, Shauna Poloway, Don Petrie, Crystal Spence Yanina Appendano, Alice Darchuk, Kristen & Bryan Buchalter, Donna Sokal, Deb Glatz, Elana Spence, Wendy Nachtigall, Audrey Balgobin, Michelle Terrio, Lyndsay Christianson, Cheryl Christian, Satcie karpenko, Carrie Tanchak, Pearl Tomchuk

Greetings and Call to Order:

Elana Spence at 7:10 p.m.

Adoption of the Agenda:

Motion made by Sharon Church, 2nd by Wendy Nachtigall Spence, Motion carried.

Adoption of the Minutes from October 8, 2013:

Motion made by Shauna Poloway, 2nd by Alice Darchuk, Motion carried.

Presentation: rd photo corp

- Trying to approach pictures differently, 2 backdrops and it is the school that chooses the back drop
- Class photos different: includes class and individual picture of student, school name, grade and logo
- Ordering done on-line with proof code received on day of photo shoot and pictures available for viewing same day
- Sibling pictures available
- \$26 gets a package with 8 x 10 - 8 x 10 alone \$15 -staff get free package and class photo -CD for school database
- Discounts available if multiple kids from family are in network of school with contract (ie. Sunova preschool and WSP school)

Administrative Report:

- Classroom moves are complete. Several things remain to be finished. Locks and door handles, finishing off the stairs.
 - Open classroom being used for OT/physio/small group work
 - Stage available for Cheryl's program again
 - Lockers for Mr. Holmes class. Mr. Holmes will decide.
- We day
- Tap club (75 kids first day)
 - o Group will be split:
 - Janelle and Rylee will work with Grade 3
 - Janice with work with grade 4&5

- Allergy alert
 - o Something in canteen was noted to contain peanuts, brought to schools attention and removed from canteen
 - o Parents need to be reminded that peanuts are not “ok”, that it only takes one incident
 - o Allergy alert sent out to families
- Koats for Kids
- Reporting/assessments/PT conferences/vision screening/ hearing screening.
- 8 volleyball teams grades 6-8.
- Grades 4 & 5 handball intramurals and mini volleyball.
- School will be receiving electronic sign soon.
- Craft sale 25th Anniversary” date November 17/13. Volunteer forms in (Cathy will give to Wendy) with 50 people to bring in baking

Financial Report:

- Financial report provided, Motion to accept report as is made by Sharon Church and 2nd by Shauna Poloway, motion passed.
- Balance as of Nov 2013 \$13234.30 with QSP payback pending, and money for hot lunch to be withdrawn still

Hot Lunch:

- Kim Winzoki is looking into alternate caterers for January-June hot lunches
 - o Will set up “tasting” with Naleway catering in January.
 - Red River increasing price to \$6 with Naleway \$5.20 (seems like small difference but a little bit adds up when more than one child in family) Trying to keep things affordable for families

Fundraising:

- 25th Annual Craft Sale will be November 17/13
- Sub-committees meet
- Posters done and advertising to go out this week
- Set up will be after handball tournament around 2pm
- Request will be made to Mr. Jeremy to play Santa again this year at craft sale.
- New area this year “kids carnival” will use grade 8 for volunteers
- Ryan doing photos with Santa, \$5 sitting fee that will be donated to craft sale (school)
- Reminder email for silent auction and baking to be sent out early next week.

QSP:

- Almost finished (all product delivered) now just have to distribute the prizes to kids.
 - o Noted that online orders are ongoing and continue to be collected throughout the year if someone places an order using West St Paul’s code
 - o Email to go out mid-year as reminder to families that orders can still be placed.

Play Space Report:

- BIG picture plan need to be developed and from there discussion re: need for tangible plan with play space to be developed in stages, allowing the kids that are at West St Paul now to also be able to enjoy the new space.
- Question asked do we need a professional designer
 - o 3rd year architect student would like to work with kids visioning
 - o Subcommittee (Kathy, Crystal, Jamie and Leanne) to work with architect student on plan unveiling this spring
- Motion made to accept the offer of architect students design for kids and green space in spring 2014 made by Don Petrie and 2nd by Alice Darchuk. Motion carried.

Round Table:

- Question of if portable will be connected to school was brought forward, PSFB will not fund, school division would need to fund and with 215 million projected cost will not be funded in next few years.
- School board currently budgeting for sewer install (2015)
- Concern re: Chocolate sent home with kids on bus (some contained peanuts)
 - o Kids with epi-pens were given different peanut free product, but sat next to kids on bus eating variety with peanuts.
 - o Reminder of importance of being aware and that possible solution would be to only have peanut free product and therefore no possibility of accidentally allergic reaction.
 - o Plan to set up meeting with interested companies in January 2014 to provide presentations on their product.

Next Meeting:

- **January 14, 2014** with child care provided.

Adjournment:

- A motion was made by Sharon Church and 2nd Shauna Poloway to adjourn the meeting at 8:30 p.m. – motion carried.