

West St. Paul Parent Advisory Council Meeting Minutes

Date: Tuesday, March 12, 2024

In Attendance:

Dayna Trann, Amber and Aaron Ayres, David Ingram, Tammy Harder, Amanda Kruger, Brianne Lisecki, Eleanor Laminger, Alex Yuen, Lisa Whiteside

Call to Order and Greetings:

- Meeting called to order by Dayna Trann at 6:04 pm.

Adoption of the Agenda

- Motion made to accept the agenda by Dayna Trann; seconded by Brianne Lisecki; Motion carried.

Adoption of the Minutes from February 13, 2024:

- Motion made to accept the minutes by Dayna Trann; seconded by Brianne Lisecki. Motion carried.

Administrative Report:

- Current enrollment: 605 students
- There are 41 students registered for Kindergarten. In 2023 at this time, there were about 50, so the numbers are expected.
- There are lots of puddles outside! It's better for students to wear the proper clothing and bring dry clothes to change into, as opposed to try to keep them out of the puddles!
- Phys Ed is hoping to get a new projector to use as a scoreboard.
 - The old projector needs a new bulb which is expensive and costs to get someone to replace. This fix could be \$1000 or so.
 - A new laser projector which is better and bigger, is in the range of 5-6 thousand dollars. David is getting some quotes. We also need a better idea of other costs that may go with it (ie. software)
 - A new projector would allow for projections on the west side of the gym.
 - PAC could use it as well; hold movie nights, etc.
- Upcoming pizza days = April 17, May 1, May 15, May 29
- May 29 - 31 - Arts in the Park - which will be held behind the Maples Community Centre and Arena
- Day of Dance - is on Thursday, April 11, with a r rehearsal on Monday, April 1st

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- There is a survey happening with all students in Grades 4 - 8 - called "Our School" and allows students to express how they are feeling about their time in school
- Registration for students who live out of catchment/ division -
 - this will not be a sustainable model
 - we can't continue to take everyone and while there are certain exceptions, most of the time, students will be moved from WSP School to the school closer to their home
 - catchment areas changed about 3 years ago and may change again as development continued
 - the school is already very tight for space, as we know.
- Kindness Committee is planning events for next week
 - school wide poster context
 - quote of the week
 - maybe Kindness Bingo?
 - Spirit Week may be happening as well
- May 23 - Grade 3-5 play and the posters are coming out soon
- Monday, April 1st - Easter Monday - yes, school is on!

Executive Reports:

Chair:

- Christine sends her regrets; was not able to make it today
- No report

Vice Chair:

- Dayna told us about the Lion's Club Pancake Breakfast.
 - We have been asked to share as a PAC
 - \$10 per ticket and the money goes back to the school
 - posters are up around the school

Past Chair:

- not present

Financial Report:

- Current balance: \$38,203.34
- No significant updates at this time.
- McDonald's orders are still coming in.

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Fundraising:

- Parent Teacher Fundraiser
 - Brianne and Amanda made the candy cups
 - made about 200 cups and they are all in Tammy's office
 - chips will be brought in tomorrow
 - coffee and hot chelate are ready to go
 - Brianne is in charge of the float
 - schedule:
 - Wednesday at 2:30 - Amber and Aaron - Brianne?
 - Thursday - Christina and / or Lisa
 - we will have our PAC postcards available
 - prices: \$2 for a candy cup/ \$1 for everything else
- Spring Fundraiser
 - frozen pizza and Lacoste hanging plants
 - will be delivered on May 9 at the Access Centre, from 3 - 5 pm

Hot Lunch:

- There was some human error for the last McDonald's lunch but overall, it was good.
- Need a volunteer schedule going into next year - to help ensure good flow for everyone
- There is a lot of interest in having a hot lunch every Wednesday. If we could get more volunteers to help with the distribution of food (and money counting), we could make that happen.

Fundraising: Craft Sale

- not much going on right now
- Brianne and Amber made some contacts at the Access Centre craft sale - handed out information and took canards
- we will do posters in the fall to put on mailboxes, etc.
- Brianne has the binder/ bag from Corey
- there is interest in organizing the bake sale, if anyone wants to help with that

Ongoing Business:

- Increasing PAC visibility
 - the newsletter that went out was better this time
 - make it even brighter!
 - we could have some of our phrases translated into Punjabi (about 150 families come from Punjabi families)
 - in September, we would like to have donuts and coffee, to greet people

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- AGM
 - Lisa will create a document (paper AND online) to help spread the news about what we have been doing as a PAC
 - Lisa presented options to purchase a display board - can spend up to \$200
 - AGM meal - Lisa presented options
 - we will go with pizza and salad
 - Lisa to order pizzas (including vegetarian and cheese for the kids) and samosas
 - Lisa to pick up salads, drinks, salads, cookies, and drink boxes, etc.
 - need a budget for next time to present to the group
- Kindergarten Open House
 - pictures - Lisa will share folders with Amber - and they will create a slideshow
 - guess the number of gummy worms (Lisa) - will also have pieces of paper ready to go
 - tattoos - Amber will order some more to use on that day
 - volunteer lanyards
 - Photo wall?
 - There are two rounds: one at 6 pm, one later?

New Business:

- retirements - Mrs. Walker - should PAC do something for her?
- there will be a volunteer receptions - daytime tea/ snacks, etc. and some performances
- Staff Appreciation:
 - Easter Monday - too early?
 - may something for the staff room - a coffee maker? Keurig?
 - Brienne will purchase something; a budget of \$300 is already decided on
 - Include some pods, a reusable pod, and some cream, etc.
 - Thank you card and sticker - Lisa will bring next time
- Grade 8 Farewell
 - slab cake - Congratulation from PAC
 - about 80 people - will need plates, etc. - will have to think about it
 - Amber and Dayna can do this - get a slab cake from Costco

Adjournment:

- A motion was made by Dayna Trann to adjourn the meeting at 7:23 pm. Seconded by Amber Ayres. Motion carried.

Next Meeting: Wednesday, April 10th @ 6:00 – 7:30 pm with child care provided.