

West St. Paul Parent Advisory Council Meeting Minutes

Date: Tuesday, March 5th, 2019

Attendance:

David Ingram, Elana Spence, Carrie Tanchak, Cheryl Rajfur, Tanya Kohut, Sapna Hees, Parminder Maan, Kim Winzoski, Lisa Whiteside

Call to Order and Greetings:

Meeting called to order by Carrie Tanchak at 7:09 pm.

Adoption of the Agenda:

Motion made to accept the agenda by Elana Spence, and seconded by Sapna Hees.
Motion carried.

Adoption of the Minutes from February 12th, 2019:

Motion made to accept the minutes by Sapna Hees and seconded by Elana Spence.
Motion carried.

Administrative Report:

- Parent Teacher conferences are next week.
- Report cards will be available on Monday.

Executive Reports:

Chair:

- No report.

Vice Chair:

- No report.

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Past Chair:

- No report.

Financial Report:

- There were no changes to the financial statement; balance remains the same.
- We have almost \$14 000, unallocated and we need to determine what to do.
- There are no big requests from the teachers. Possibilities for the near future are small things, such as:
 - West St. Paul Wildcats mats for the gym
 - Possibly some balls, skipping ropes, etc. for the spring sports/ recesses.

Motion made to allocate \$10 000 to the Play Space project by Kim Winzoski, and seconded by Sapna Hees. Motion carried.

Motion made to accept the financial report by Kim Winzoski, and seconded by Elana Spence. Motion carried.

Fundraising: Craft Sale

- Nothing new to report.
- Some crafters are starting to inquire about having a table at next year's event. Carrie is putting names on the waiting list.

Fundraising: QSP

- Nothing new to report.
- QSP is done for the year.

Hot Lunch:

- Pita Pit lunch is tomorrow.
- Numbers are down this time.
 - Approximately 260 students ordered during the first two rounds.

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- This time there were only 225 students ordering lunch. This time, students had a longer time frame to get forms back in. This may have had something to do with it, but that's still not a bad number.
- Next Pita Pit order dates for the year:
 - April 24th
 - May 8th

Play Space Report:

- Power Point presentation about putting trees up as a shelter break
 - Is that right for us? David is not sure.
 - David and Tanya met with Taylor Bishop from Evergreen, who is contracted by the division to help schools develop their spaces. We could get her to help us do the drawings and make a plan for what we want to do.
 - Linear rows vs. eco-buffers (more concentrated, more trees, etc.)
 - better for wildlife
 - More native plants – thorny, suckering plants (but may not be great for students?)
- We need to have a firm plan for planting next year in the spring. We should have a plan in place this fall to prepare the soil for next year.
- This year, our job will be to remove the dead trees and protect the ones we already have.
- David and Tanya met with Taylor Bishop.
 - They have developed a survey for the students to do.
 - Students will get to vote on what features they want (i.e. swings, hill, sand, - there will be 8/9 options)
 - Parents also get to vote at the Parent Teacher conferences.
 - Taylor will then develop a plan based on those results.
 - Then we can break it down in phases/ projects. Taylor can help us plan and then give us prices, etc.
 - There are rules about what we can do; Taylor will help us with that.
- We are also looking to replace the basketball hoops. The school is responsible for maintaining those.
- Do we need to set aside money for a bike cage? Ryan Smithson is looking for a grant. Cages are not cheap, but the division may also support us in that.

Ongoing Business:

- None

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New Business:

- None

Discussion point:

- We need to get more members on PAC, especially parents with younger children.
- How do we do that?
 - We will write a paragraph for the school newsletter about what PAC is.
 - We will also provide highlights of the PAC meetings (after they have been approved by council) to publish in the school newsletter.
 - We may also consider using Twitter or Instagram to help promote our causes, events, etc.

Adjournment:

- A motion was made by Kim Winzoski and seconded by Sapna Hees to adjourn the meeting at 8:11 pm. Motion carried.

Next Meeting:

Tuesday, April 9th 2019 @ 5:30 pm in the staff room with child care and a light supper provided. Meeting will start at 5:45 pm.