

West St. Paul Parent Advisory Council Meeting Minutes

Date: Tuesday, January 14, 2025

In Attendance:

Dayna Trann, Theresa Pihulak, Vanessa Cecchini, Brianne Lisecki, Jaspreet Gill, Amandeep Sandhu, Eleanor Laminger, Michelle Kippen, Amanda Kruger, Kelly Bishop, Lisa Whiteside, Tammy Harder, Jenny Macdonald

Call to Order and Greetings:

Greetings and call to order at 6:02 pm. Christine sends her regrets, so Dayna will be leading our meeting today.

Adoption of the Agenda

- Motion made to accept the agenda by Vanessa Cecchini; seconded by Michelle Kippen. Motion carried.

Adoption of the Minutes from November 12, 2024:

- Motion made to accept the minutes by Brianna; seconded by Amanda. Motion carried.

Administrative Report:

- Big thank you for all the hard work from PAC. This comes from admin and staff, and there have been lots of positive feedback about our events so far. Thank you to ALL parents for helping out in all sorts of different capacities, including volunteering for the pancake breakfast and all PAC events.
- Current enrollment: 599 students
- We are waiting on Manitoba Hydro for the electrical upgrade before the portables can be moved. They are ready to go.
- Conversations with the superintendent's team about staffing have started.
- The wall is now up between rooms 10 + 11 and they are now adding shelving, bulletin boards, etc.
- There have been interesting conversations with the middle school teachers.
 - Can PAC support an event at the middle school level? They would love to feel more connected to us and there are some differences between the middle school and elementary students (ie. maybe not all attend the family dance, etc.)
 - For example, there is a middle years day in May at Birds Hill Park. Could PAC help run the BBQ, as an example?
 - There are 9 middle years classes.

West St. Paul Parent Advisory Council Meeting Minutes

- WSP is working on restoring their designation as a UNESCO School.
 - There are components at the middle and early years levels. Doing it together is too difficult.
 - Down the line, the UNESCO groups may come to PAC and ask for some support and do a presentation to us.
 - The students have already started student-led initiatives. They have created a website to share their resources, and there is lots of different work happening on that front.

Executive Reports:

Chair:

- Email from Christine to share
 - Greetings from Christine and Happy New Year!
 - She is so very proud of the volunteering, organizing and many contributions made by our PAC to help out the school communication. Thank you for being generous with your time and energy.
 - The WSP Lions Club is a global organization that serves the community. They would like to support us with a monetary donation and will be attending our meeting in February.
 - Based on conversation tonight, Christine will reach back out to them in preparation for February.

Vice Chair:

- Keep it up!
- Having a canteen chair person would be very beneficial for upcoming events. Kelly Bishop has volunteered to run our canteens going forward.

Past Chair:

- Not present.

Financial Report:

- Current balance is \$34 461.86
- Craft sale - made just under \$6000!
- We are making profits on little things here and there. Our way of fundraising and creating fun and family friendly events seems to be working!
- Side note - the microscopes have been ordered and are on their way. This was accounted for in last year's budget.

West St. Paul Parent Advisory Council Meeting Minutes

Fundraising:

- The cheque from Shelmerdines is now in the mail. We profited about \$550.
- Next meeting - we will figure out if/ when we should do a spring fundraiser.
 - Amanda will look into Krispy Kreme donuts.
 - Frozen pizzas were also a big hit last time.

Hot Lunch:

- McDonald's orders just went out and the forms cover the rest of the year
- The first Subway day is tomorrow. We are excited to see how it goes.
 - Subway's order systems is much easier to do.
 - There were about 300 orders made for Subway.
- If all goes well, we'll do other Subways dates in February, March, April and May.
- Money is coming in on Monday, January 20th for the McDonald's order. Brianne put a call out for volunteers to help count money and figure out orders.

Ongoing Business:

Holiday Concert Debrief

- Decorations were really beautiful and the PAC presence was great.
- Having a table set up all day (for day rehearsals) made is a very long day, without a lot of return, but it was nice to have a presence.
- 50/50 sales were good.
- On the Kindergarten night concert, the 50/50 went over really well!
- Missed some people because the table was at the front entrance and the side doors were open.
- Some clarification and communication needed between SOPAC and the permit.
- The 3 concert format was much better!! Much better flow and less congested!
- Well done everyone!

Craft Sale Debrief

- 58 tables sold at \$30 a table
- A few crafters were turned away because the tables were booked up.
- Next year, we could potentially have tables in Red River Hall. Possible 10 or 15 in the basement?
- We advertised on Instagram, Facebook, MB craft sales site... We chose not to advertise in the Selkirk paper, because it was a large cost for not necessarily a lot of return.
- 572 people through the door - adults and children
- Silent Auction went well. Donation letters could go out earlier and there was a ton of return on stopping in to local businesses and getting prizes. The lottery tree was a big success as well.
- The Bake Sale made \$895 and maybe some things were underpriced.

West St. Paul Parent Advisory Council Meeting Minutes

- Bake Table feedback: more cinnamon buns and muffins. Things to buy first thing in the morning to eat as a snack/ breakfast.
- Canteen - sold 12 dozen hot dogs and there were tickets given out to volunteers. The volunteers were helpful. The cash option at the canteen might have made it easier to get more traction. We could also expand our choices at the canteen.
- If we put the tables in the basement, do we charge less?
- The Grinch was a lot of fun, but not a great money maker. Great for advertising and Aaron was a great Grinch!
- Maybe we could have the Grinch and Santa next year, and have a photographer take pictures with Santa.
- Having the sale on the Saturday seemed good.
- Having an option to bring a tin for the bin was also really good.

New Business:

- Teacher Wish List:
 - See the list from administration.
 - Staff were asked for their requests and then the admin was able to compile a list of things to ask.
 - Some items will be used by a number of classes and grade levels.
 - Ex. UFLI Foundations - decodable books will be used by many! Some staff are using this literacy program already and having a lot of success with it. It would be good to add another set of books to what the school has already purchased.
 - Another big purchase - the school mats. The WSP gym was painted over the summer, but it would be good to replace the mats that are on the wall. We can pick matching colours and add a WSP logo. The ask is for \$6000, and the school would cover the other \$6000. It's a matter of pride and more "professional" aesthetics.
 - Question: If we had access to more money, what are some of the bigger items that the school would ask for? Ie. Chrome carts, tech?, score board
- Bulldog Outdoor movies sent an advertisement.
 - They do indoor and outdoor movie screening on a large, blow up screen. Maybe this is something that we can look into?
 - Maybe this would be a good event to do in the spring, as we have lots of fall activities and nothing planned for the spring.
- One door prize from the Holiday concert did not get picked up. The winning number will be put up on Instagram again, and if it is not picked up, it will be left in the staff room.

Adjournment:

West St. Paul Parent Advisory Council Meeting Minutes

- A motion was made by Dayna Trann to adjourn the meeting at 7:30 pm. Seconded by Brianne Lisecki . Motion carried.

**Next Meeting: Tuesday, February 11, 2025 @ 6:00 – 7:30 pm
with child care provided.**