

West St. Paul Parent Advisory Council Meeting Minutes

Date: Tuesday, February 13, 2024

In Attendance:

Amber and Aaron Ayres, David Ingram, Tammy Harder, Jenny Macdonald, Christine Collings, Amanda Kruger, Brianne Lisecki, Eleanor Laminger, Lisa Whiteside

Call to Order and Greetings:

- Meeting called to order by Christine Collings at 6:03 pm.

Adoption of the Agenda

- Motion made to accept the agenda, with minor changes, by Amber Ayres; seconded by Amanda Kruger. Motion carried.

Adoption of the Minutes from January 17, 2023:

- Motion made to accept the minutes by Amber Ayres; seconded by Brianne Lisecki. Motion carried.

Administrative Report:

- Current enrollment: 604 students
- It has been confirmed that WSP will be getting 2 portables in the summer
- The school is conducting a safety survey for students Grades 3 and up, about feelings about bullying, safety, etc. This will be done through a google form.
- Jack Frost Challenge will happen this week.
 - students/ teachers keep track of minutes outside/ distances covered, etc.
 - Phys Ed helped set up some activities, etc.
 - more opportunity to get outside
- Gardening projects:
 - we currently have 6 - 4x8 garden boxes
 - more garden boxes are being built by kids in TAS
 - no permanent location for them yet
 - 2 teachers went to a gardening in- service
 - it would be good to have some community help over the summer
 - we could have a fall feast with whatever is harvested, etc.
 - the school has made sustainability a higher priority - expect more growth in this area in the next little while

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- Gr 3-4 Drama Club - performance on May 23 - kids are practising - Karen Penner wrote the play
- The "Living Library Event" will be happening next week for I Love to Read Month
- Teachers have purchased some of the items on their wish list that we gave them funding for. A big thank you from the staff!

Executive Reports:

Chair:

- Idea: should we have the option to have virtual meetings next year?
 - it would be all virtual/ not half in person, half not
 - possibly a winter meeting? - January or February?
 - it may give us some flexibility/ a wider audience?
 - we discussed the issue and will continue to discuss in the future
- discussion around building community within the group
 - making tea/ coffee; having dainties may be a nice way to welcome people as well

Vice Chair:

- not present

Past Chair:

- not present

Financial Report:

- Hot Lunch deposits are happening this week and will show up on the February statement
- we then discussed budgets needed for future events:
 - Halloween Dance:
A motion was made by Amber Ayres for a \$ 3,000 budget for the Halloween 2024 dance. Seconded by Christine Collings. Motion carried.
 - Staff Appreciation Spring 2024
A motion was made by Amber Ayres for a \$300 budget for the Staff Appreciation Spring 2024 event. Seconded by Christine Collings. Motion carried.
 - Teacher Appreciation (Fall 2024)

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A motion was made by Amber Ayres for a \$300 budget for the Teacher Appreciation Fall 2024 event. Seconded by Christine Collings. Motion carried.

- Family Fun Day (Fall 2024)

A motion was made by Christine for a \$ 2,000 budget for the Family Fun Day (Fall 2024). Seconded by Amanda Kruger. Motion carried. West St. Paul School will continue to pay for the food.

Fundraising:

- Parent Teacher (March)

- chips/ candy → \$1.50 per bag or candy cup
- we will also sell coffee and tea → \$1.00 per cup
- Table Schedule:
 - Wednesday, March 13th - Ayres
 - Thursday, March 14th - Whiteside
- Brianne - will provide float
- Amanda will do the shopping and prep work
- we will also have postcards to give out
- tea and coffee - meeting on the 12th - Amanda has two;
- maybe we need more postcards? - Lisa to re-order

- Reusable Bags

- haven't heard back from them yet
- maybe next fall, at the beginning of the year?

- Frozen Pizza Orders:

- easy to do
- local

- Lacoste:

- right before Mother's Day
- easy to do
- good profit last year

- Amanda will book Lacoste and frozen pizza fundraisers

Fundraising: Craft Sale

- 2 people have asked about it so far
- Corey has the craft sale binder and will bring it in very shortly
- Amber and Brianne - will create a contract and continue to work on plans
- Friday night - students can help set up tables

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- Craft sale from 10 am - 3 pm on Saturday
- Doors will be open at 8 am
- Instead of Santa pictures, we will do the Grinch and a Whooville scene! Fun!

Hot Lunch:

- for the rest of this year - once a month
- there have been some new parent volunteers who helped out as well
- seemed to be going well; had some more parent volunteers
 - seems to be going well

Ongoing Business:

- Incentive for parent volunteers - can we provide coffee, tea, dainties for at least the September meeting? We tend to get a good turnout at the September meeting and then lose people.
- Year in Review
 - Can we provide a document about the things that PAC accomplished in the school year?
 - This can be done after the May AGM and then be available for the Sept meeting
 - We can also do a powerpoint, slideshow, visual posters, etc. - Lisa will look into that and Tammy will send pictures to us
 - We will also improve our monthly newsletter offer to go out with school newsletters - this will be helpful to inform parents of what we are doing.

New Business:

- MB Association of Parent Council
 - We are not currently part of that but could be
 - Christine and David will look into that
 - Amber/ Brianne also interested in participation
- Lisa will be purchased new PAC postcards - 500
- We will try to create more Canva updates and send them along to Tammy to put on Instagram. There are many more followers on Instagram than Facebook.
- Kindergarten Welcome Day:
 - we could have a photo wall, with pictures of what we have done.
 - We can also do coffee and tea.
 - Could also do jelly beans (guess the number!)

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- Lisa - look into how much we paid for the AWRC display
- Trying food at the AGM - look at local businesses - Chicken Chef, Pita Pit, etc. - Lisa will look into that as well

Adjournment:

- A motion was made by Christine Collings to adjourn the meeting at 7:22 pm. Seconded by Amber Ayres. Motion carried.

Next Meeting:

Tuesday, March 12th @ 6:00 – 7:30 pm with child care provided.