

West St. Paul Parent Advisory Council Meeting Minutes

Date: Tuesday, February 7, 2023

Attendance: Eleanor Laminger, Candace Burke, Dayna Trann, Kenisha Choo-Yick, Tammy Harder, Christine Collings, Brianne Lisecki, Amanda Kruger, David Ingram, Lisa Whiteside **Regrets:** Corey Rootsart

Call to Order and Greetings:

- Meeting called to order by Christine Collings at 6:01 pm.

Adoption of the Agenda

- Motion made to accept the agenda by Kenisha Choo-Yick; seconded by Christine Collings. Motion carried.

Adoption of the Minutes from January 11, 2023

- Motion made to accept the minutes by Christine Collings; seconded by Amanda Kruger. Motion carried.

Administrative Report:

- David checked with the division about the purchase of a Square for fundraising use. We are allowed to buy and use a Square.
- Population is down to 533 students, but there are some new registrations.
- There was a final walk through with the building constructions.
 - There have been some problems with the sky lights. They are trying to fix that.
 - There have also been some problems with the dimmer lights that they are working to fix.
- Tech Hub has started a program at the school for a group of Grade 5 – 8 students to learn coding. It's going very well.
- The school is doing the Jack Frost Challenge this week. Each class going outside at least once a day.
- The jerseys that we bought are now in. They are reversible and look great.
- The Kindergarten Open House will be Wednesday, May 10th. The PAC meeting will have to be on the Tuesday of that week.
- On Friday, February 3rd, the staff had a PD session on Jump Math program.
 - The staff will consider bringing this program into the school to be used.
- David gave us information regarding the highway expansion program.
 - There will be two entrances: one on Hiawatha, then 20 yards further north of Minnehaha. There will be a turning lane.
 - Cars and buses will come in through the north entrance, and exit in the south.
 - Lights at Minnehaha will be moved north as well

West St. Paul Parent Advisory Council Meeting Minutes

- The walking path is gone right now and has not been replaced. We need a path from the school to the curling club, as that is the emergency centre
 - **We need to have a path back – on both sides of the highway - for the benefit and safety of our students.**
 - **We, as a PAC, can write a letter to the municipality to help this cause.**
- The project should be starting in the summer of 2024, and will take two years, at least.
- There is no new information about the 75th anniversary right now.

Executive Reports:

Chair:

- No report.

Vice Chair:

- No report.

Past Chair:

- No one in this position.

Financial Report:

- No new updates.
- We will ask Corey to get some information about purchasing a Square.

Fundraising:

- No new updates.

Fundraising: Craft Sale

- No committee yet.

Hot Lunch:

- Kenisha provided a report. The committee met (Kenisha, Brianne, Dayna, and Alex).
- Pita Pit is expensive. We may save it for the older kids as a special treat at the end of the year.
- Subway is too expensive.
- The committee looked at McDonald's and Costco for other options.
- McDonald's:
 - will provide 10% off the entire order.
 - can deliver
 - we won't do Happy Meals (not fair to other kids)
- Costco can make hotdogs for us
 - committee will pick up and bring to the school
 - they will also purchase large ketchup and mustards at Costco and buy smaller containers for the classrooms

West St. Paul Parent Advisory Council Meeting Minutes

- will need to look into gluten-free buns; and allergy concerns (ie. sesame)
- Aim to start for March 1st
- Kenisha will put together an order form to get out to the school
- We will do a hot lunch, alternating with the pizza lunches.
 - Hot dogs will be once a month, and McDonald's will be once a month.
- Cost - \$2 per hot dog; \$3.50 for a McDonald's burger
- we will also purchase extras for families, at admin's discretion

- Kenisha also presented on Munch-a-Lunch. This is an online ordering system. We can get a 2-month free trial, and then \$300 per school year. David says that this would have to go through the division.

Play Space Report:

- No report at this time.
- Christine, Kenisha, Brianne, and perhaps others will take a look in the spring to get a sense of the layout of the school year
- First goal: perhaps a hill? Cheapest – most effective
- We can also look at other schools within the division for ideas. For example, Arthur E. Wright has a neat trail system.

Ongoing Business:

- There are committees that we need to form to help break up some of the work.
 - **Hot Lunch Committee** – Kenisha, Dayna, Brianne, Alex

 - **School Events** – Lisa, Corey, Candace, Amanda, Kenisha, Christine
 - **Possibilities of events:**
 - Kindergarten Orientation Day – May 10th (60 new families!)
 - Staff Appreciation
 - Parent Teacher Interviews
 - Mrs. Penner's Grade 3/4 production (Thursday, May 25)
 - Orientation days in September
 - We will create a calendar of events, and potentially some new advertising/ information (ie. postcards from Vista Print)

 - **Outdoor Supplies** –
 - We would like to supply the kids with some outdoor items to use, almost immediately.
 - David and Tammy will reach out to the staff to offer \$100 for each classroom to purchase new equipment.

West St. Paul Parent Advisory Council Meeting Minutes

Christine Collings made a motion to spend \$2500 to purchase new equipment for the classroom. Seconded by Candace Burke. Voted on and motion approved.

- **Craft Sale committee:** we will not form a committee at this time

New Business:

- No new business at this time.

Adjournment:

- A motion was made by Christine Collings to adjourn the meeting at 7:27 pm. Seconded by Brianne Lisecki. Motion carried.

Next Meeting:

Wednesday, March 8th @ 6:00 – 7:30 pm with child care provided.