

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, OCTOBER 6, 2025 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA.**

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|----------------------|------------------|--------------------------|
| <b>PRESENT</b>       | Edward Ploszay   | Chair                    |
|                      | Trustee Sawka    | Vice-Chair               |
|                      | Diane Cameron    | Trustee                  |
|                      | Derek Dabee      | Trustee                  |
|                      | Teresa Jaworski  | Trustee                  |
|                      | Evan Krosney     | Trustee                  |
|                      | Greg McFarlane   | Trustee                  |
|                      | Maria Santos     | Trustee                  |
|                      | Tiffany Winchar  | Trustee                  |
| <b>IN ATTENDANCE</b> | Tony Kreml       | Superintendent           |
|                      | Jennifer West    | CFO/Secretary-Treasurer  |
|                      | Sherri Denysuik  | Assistant Superintendent |
|                      | Jennifer Hughes  | Assistant Superintendent |
|                      | Heather Marks    | Assistant Superintendent |
|                      | Jennifer McGowan | Assistant Superintendent |
|                      | Tamara Prociuk   | Executive Assistant      |

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*Trustee Ploszay in the Chair.*

The meeting was called to order at 6:02 p.m.

**Trustee Greg McFarlane**

"I would like to begin by acknowledging that the Seven Oaks School Division is located on Treaty One lands, the original territories of the Anishinaabeg, Inninew, Anish-Inninew, Dakota, Dene Nations, and the homeland of the Red River Métis. We proudly acknowledge our role in the many relationships that make up our home and commit to a spirit of reconciliation for the future."

**APPROVAL OF THE MINUTES**

Cameron / Krosney

Approved the minutes of the Inaugural & Regular Board Meeting minutes of Monday, September 22, 2025.

**CARRIED**

**25-019 Approval of the Agenda**

Dabee / Winchar

That the Board adopt the agenda for this meeting as amended.

**CARRIED**

**PRESENTATION**

- 6:05pm      Johannes Bien  
Director Information Technology
- 6:10pm      Maples Community Centre  
Martino Vergata, Councillor Devi Sharma

**25-020 Hall of Fame – Brian O’Leary**

Dabee / Santos

That the Board grant permission for the Hall of Fame Committee to obtain a liquor permit for the Hall of Fame Tribute Concert in honour of Brian O’Leary taking place Thursday, November 6, 2025 at SOPAC. **CARRIED**

**DIVISIONAL REPORT**

The following items were received as information.

- Manitoba Harvest – Meals 2 Go Update

**ADMINISTRATIVE REPORT****25-021 Administrative Report**

McFarlane / Jaworski

That the Administrative Report be approved. **CARRIED**

**Parkwest Projects Ltd. Invoice No. EMP-NS-COP#18**

That Invoice No. EMP-NS-COP#18 toward the New K-8 School (Prec. F - Aurora) in the amount of \$2,614,787.09 be paid to Parkwest Projects Ltd.

**Parkwest Projects Ltd. Invoice No. EMP-NS-HDBK#18**

That the 7.5% Statutory Holdback on Certificate of Payment No. EMP-NS-COP#18 toward the New K-8 School (Prec. F - Aurora) in the amount of \$201,914.06 be held for future payment to Parkwest Projects Ltd. upon expiry date of the holdback period and satisfactory lien search.

**Randall Plumbing & Heating Ltd. Invoice No. EP-BOIL - COP#4**

That Invoice No. EP-BOIL-COP#4 toward the EP Boiler Replacement in the amount of \$60,261.70 be paid to Randall Plumbing & Heating Ltd.

**Randall Plumbing & Heating Ltd. Invoice No. EP-BOIL-HDBK#4**

That the 7.5% Statutory Holdback on Certificate of Payment No. EP-BOIL-COP#4 toward the EP Boiler Replacement in the amount of \$4,362.57 be held for future payment to Randall Plumbing & Heating Ltd. upon expiry date of the holdback period and satisfactory lien search.

**MCW Construction Ltd. Invoice No. 72405**

That Invoice No. 72405 toward the EP Boiler Replacement in the amount of \$2,302.65 be paid to MCW Consultants Ltd.

**Von Ast Construction (2014) Inc. Invoice No. WSP-PO-COP#1**

That Invoice No. WSP-PO-COP#1 toward the West St. Paul Portables in the amount of \$264,956.52 be paid to Von Ast Construction (2014) Inc.

**ADMINISTRATIVE REPORT, continued****Von Ast Construction (2014) Inc. Invoice No. WSP-PO-HDBK#1**

That the 7.5% Statutory Holdback on Certificate of Payment No. WSP-PO-COP#1 toward the West St. Paul Portables in the amount of \$20,459.96 be held for future payment to Von Ast Construction (2014) Inc. upon expiry date of the holdback period and satisfactory lien search.

**Crosier Kilgour & Partners Ltd. Invoice No. 104903**

That Invoice No. 104903 toward the New K-8 School (Prec. F - Aurora) in the amount of \$787.50 be paid to Crosier Kilgour & Partners Ltd.

**Intertek Testing Services NA Ltd. Invoice No. 424950**

That Invoice No. 424950 toward the New K-8 School (Prec. F - Aurora) in the amount of \$4,452.00 be paid to Intertek Testing Services NA Ltd.

**D'Arcy Deacon LLP Invoice No. 106358**

That Invoice No. 106358 toward the Meadowlands (WSP)-Land in the amount of \$21,071.99 be paid to D'Arcy Deacon LLP.

**Stantec Consulting Invoice no. 2034035**

That Invoice No. 2034035 toward the Meadowlands (WSP)-Land in the amount of \$ 3,675.00 be paid to Stantec Consulting.

**Stantec Consulting Invoice No. 2033760**

That Invoice No. 2033760 toward the West St. Paul Modular Assessment in the amount of \$ 7,777.94 be paid to Stantec Consulting.

**25-022 Naming of the new K to 8 school in West St Paul**

McFarlane / Sawka

That the Board approve the new K-8 dual track school in West St Paul be named École Meadowlands School.

**CARRIED**

**NEW BUSINESS**

Trustee Enquiry

- Trustee Jaworski

**ITEMS OF INFORMATION**

The following was received as information:

- Request for Travel – West Kildonan Girls Hockey Team

**CORRESPONDENCE**

Manitoba School Boards Association - E-News September 24, 2025

Manitoba School Boards Association - MSBA Fall PD Agenda

Manitoba School Boards Association - MSI Memo - Lockdown Handbook

Manitoba School Boards Association - Formal Student Representation and Engagement Models Across Manitoba

**25-023 Moved to Committee of the Whole at 7:33 p.m.**

Santos / Winchar

That the Board move into Committee of the Whole.

**CARRIED***Trustee Sawka in the Chair.***COLLECTIVE BARGAINING**

Trustee McFarlane and Secretary-Treasurer/CFO Jennifer West reported on the status of CUPE Local 2938 Collective Agreement.

**25-024 CUPE Local 2938**

McFarlane / Winchar

That the Board ratify the January 1, 2022, to December 31, 2025, Collective Agreement with CUPE Local 2938.

**CARRIED****PERSONNEL REPORT****25-025 Personnel Report**

Santos / Winchar

That the Personnel Report be ratified.

**CARRIED****SUPERINTENDENTS' PERSONNEL REPORT****ADMINISTRATIVE APPOINTMENT**

Chantal Desmarais has been appointed as an acting Principal full-time (1.00) Elwick Community School effective November 6, 2025 to December 19, 2025.

Carol Sawka has been appointed as an acting Vice-Principal full-time (1.00) Elwick Community School effective November 3, 2025 to December 19, 2025.

**TEACHER APPOINTMENT**

Kaigan Olson has been appointed to a part-time (.67) Limited Teacher General (Indefinite Term) contract effective October 3, 2025.

**TEACHER MATERNITY/PARENTAL LEAVE**

Brittney Kosowan has been granted maternity/parental leave effective December 15, 2025 to January 3, 2027.

Sian Leonard has been granted maternity/parental leave effective January 5, 2026 to September 6, 2027.

Sarah Reilly has been granted maternity/parental leave effective November 21, 2025 to November 22, 2026.

**PERSONNEL REPORT, continued****CAPITAL ACCOUNTANT RESIGNATION**

Steven Unruh gave notice of intent to resign effective October 31, 2025.

**SUBSTITUTE TEACHER CONTRACTS 2025-2026**

The following teachers have been appointed to a Substitute Teacher contract effective 2025-2026 school year:

Hikmah Akinola  
Glendalyn Biay  
Carl Lechman  
Paula Martinez  
Andrea Meredith  
Taryn Selch  
Frances Taylor

**SUPERINTENDENTS' PERSONNEL REPORT MOTION**

Rescinded Motion # 24-119

Employee #2200384 appointment to a full-time (1.00) Teacher-General (Permanent) contract effective September 2, 2025, has been rescinded.

**DIVISIONAL UPDATE**

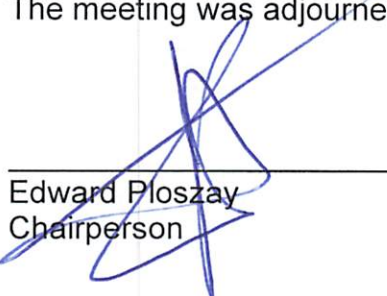
The following item was received as information.

- Advocacy for Public Education

*Trustee Ploszay in the Chair.*

**ADJOURNMENT**

The meeting was adjourned at 8:31 p.m.



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Edward Ploszay  
Chairperson



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Jennifer West  
CFO/Secretary-Treasurer