

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, OCTOBER 28, 2013 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Edward P. Ploszay	Chairperson
	Claudia Sarbit	Vice-Chairperson
	Derek Dabee	Trustee
	Ric Dela Cruz	Trustee
	Teresa Jaworski	Trustee
	Evelyn Myskiw	Trustee
	Richard Sawka	Trustee
REGRETS	Cory Juan	Trustee
	Bill McGowan	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Gaylene Schroeder-Nishimura	Asst. Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Ploszay in the Chair.

The meeting was called to order at 6:03 p.m.

MINUTES

Approved the minutes of the Regular Board Meeting of Monday, September 30, 2013.

13B-031 Approval of the Agenda

Myskiw / Dabee

That the agenda for this meeting be approved as listed.

Carried

13B-032 Moved to Committee of the Whole at 6:04 p.m.

Myskiw / Dela Cruz

That the Board move into Committee of the Whole.

Carried

Trustee Sarbit in the Chair.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Meeting with the Minister.
- Personnel Matters.

SUPERINTENDENTS' PERSONNEL REPORT

13B-033 Superintendents' Personnel Report

Dela Cruz / Dabee

That the Superintendents' Personnel Report be ratified.

Carried

ADMINISTRATIVE APPOINTMENT

Valery Czarnecki was appointed to the position of Vice-Principal (teaching), Arthur E. Wright Community School, full-time (1.00) term effective October 15, 2013 to June 27, 2014.

TEACHER APPOINTMENTS

Aaron Boila was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 23, 2013 (indefinite).

Jess Cory was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective November 18, 2013 to June 27, 2014.

Maureen Justice-Dupuis was appointed to a part-time (.50) Limited Teacher-General (term) contract effective October 7, 2013 to December 20, 2013.

Carina Romagnoli was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective October 7, 2013 (indefinite).

TEACHER LEAVE OF ABSENCE

Joe Davis was granted a leave of absence, part-time (.25), without pay, effective February 1, 2014 to June 27, 2014.

TEACHER MATERNITY AND PARENTAL LEAVES

Dana Crawford was granted maternity and parental leave effective October 13, 2013 to September 1, 2014.

SUPERINTENDENTS' PERSONNEL REPORT

Benjamin Nein was granted parental leave effective March 3, 2014 to May 11, 2014.

SUBSTITUTE TEACHER APPOINTMENTS

The following teachers were appointed to Substitute Teacher contracts effective the 2013-2014 school year:

Kayla Hopkins
Frank Ostlund

EDUCATIONAL ASSISTANT APPOINTMENT

Rheanan Tyler was appointed to a part-time (4 hours per day) Educational Assistant position effective October 15, 2013.

EDUCATIONAL ASSISTANT MATERNITY AND PARENTAL LEAVE

Melanie Deakin was granted maternity and parental leave effective January 16, 2014 to January 24, 2015.

SECRETARIAL-CLERICAL APPOINTMENT

Merle Cox was appointed to a Secretarial-Clerical position, part-time (.50), effective October 21, 2013.

CUSTODIAN APPOINTMENT

Paulo Reis was appointed to the position of Custodian, full-time, (8 hours per day) effective October 14, 2013.

BUS DRIVER APPOINTMENT

Keith Boutet was appointed to the position of Bus Driver, part-time, (4 hours per day) effective September 16, 2013.

KYAC PROGRAM COORDINATOR APPOINTMENT

Chelsea Volkart was appointed to the position of Kildonan Youth Activity Centre (KYAC) Program Coordinator, effective October 21, 2013.

SPECIAL ORDERS

6:26 p.m. Financial Statements for the year ending June 30, 2013
Austin Abas, KPMG

12B-034 Financial Statements

Dela Cruz / Jaworski

Approved that the Chairperson of the Board forward a copy of the Division's June 30, 2013 Financial Statements and Auditor's Supplementary Report to Manitoba Education. Carried

12B-035 Accumulated Surplus Designation

Jaworski / Dabee

Approved that the Board designate a portion of its accumulated surplus for the following projects:

- \$368,089 for 2012-13 School carry forward,
- \$210,502 for 2012-13 Board/SOTA PD fund carry forward,
- \$88,795 for 2012-13 Administrators PD carry forward,
- \$2,000,000 for Maples Commons,
- \$1,129,350 for Land Purchases, Garden City Collegiate Field & Track and Amber Trails School. Carried

2012-2013 Expenditure Executive Summary – Discussed and tabled for further discussion at the November 4, 2013 meeting.

6:50 p.m. Seven Oaks Logo
Correy Myco – ChangeMakers.

12B-036 2013-2014 Board Calendar

Dela Cruz / Sarbit

Approved that the 2013-2014 Board Calendar be revised as follows:

- Regular Board meeting scheduled for Monday, December 9, 2013 be moved to Monday, December 16, 2013.
- Regular Board meeting scheduled for Thursday, August 28, 2014 be moved to Monday, August 25, 2014. Carried

12B-037 By-Law No. 5-2013

Dela Cruz / Dabee

Approved that By-Law No. 5-2013 for the purpose of borrowing the sum of \$1,431,800.00 for the purpose of the Chiller & Cooling Tower Replacement at Maples Collegiate (\$837,900.00), the Stand-alone Childcare at Victory School Site (\$128,700.00) and the Roof Replacement at Maples Collegiate (\$465,200.00) be given second reading. **Carried**

12B-038 By-Law No. 5-2013

Jaworski / Sarbit

Approved that By-Law No. 5-2013 for the purpose of borrowing the sum of \$1,431,800.00 for the purpose of the Chiller & Cooling Tower Replacement at Maples Collegiate (\$837,900.00), the Stand-alone Childcare at Victory School Site (\$128,700.00) and the Roof Replacement at Maples Collegiate (\$465,200.00) be given third and final reading, be signed and sealed. **Carried**

SUPERINTENDENT'S REPORT

- 2012/2013 School Books Review Report.

CONSENT AGENDA**12B-039 Consent Agenda**

Myskiw / Dela Cruz

That the Consent Agenda be approved. **Carried**

City of Winnipeg Lease Agreement for portion of Adsum Park for Maples Track and Field

Approved that the Board sign a Lease Agreement with the City of Winnipeg for the use of a portion of Adsum Park for the Maples Collegiate running track and football field.

September 2013 Expenditure Listing

That cheques #2140236-#2140490 and #764-#772, US\$ cheques #214007-#214018, direct deposits #20140437-#20141027 and pre-authorized debits #2014026-#2014049 in the amount of \$5,303,509.49 be approved.

Bockstael Construction Certificate of Payment No. 3

That Certificate of Payment No. 3 for the Maples Collegiate Commons Addition

CONSENT AGENDA

project in the amount of \$347,475.85 be paid to Bockstael Construction.

Statutory Holdback on Bockstael Construction Certificate of Payment No. 3

That the Statutory Holdback on Certificate of Payment No. 3 for the Maples Collegiate Commons Addition project in the amount of \$26,832.11 be paid to the SOSD/Bockstael-449-MaplesCommons account.

Bockstael Construction Certificate of Payment No. 5

That Certificate of Payment No. 5 for the Amber Trails School project in the amount of \$1,467,077.10 be paid to Bockstael Construction.

Statutory Holdback on Bockstael Construction Certificate of Payment No. 5

That the Statutory Holdback on Certificate of Payment No. 5 for the Amber Trails School project in the amount of \$113,287.81 be paid to the SOSD/Bockstael Construction account.

Gardon Construction Ltd. Certificate of Payment No. 2

That Certificate of Payment No. 2 for the Portables at Belmont and West St. Paul Schools in the amount of \$209,415.39 be paid to Gardon Construction Ltd.

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Gardon Construction Ltd. Certificate of Payment No. 3

That Certificate of Payment No. 3 for the Portables at Belmont and West St. Paul Schools in the amount of \$295,116.98 be paid to Gardon Construction Ltd.

Statutory Holdback on Gardon Construction Ltd. Certificate of Payment No. 3

That the Statutory Holdback on Certificate of Payment No. 3 for the Portables at Belmont and West St. Paul Schools in the amount of \$22,788.96 be paid to the SOSD/Gardon 452-Portable 2013 account.

Gateway Construction & Engineering Certificate of Payment No. 1

That Certificate of Payment No. 1 for the Victory Site Daycare project in the amount of \$176,592.68 be paid to Gateway Construction & Engineering.

CONSENT AGENDA

Statutory Holdback on Gateway Construction & Engineering Certificate of Payment No. 1

That the Statutory Holdback on Certificate of Payment No. 1 for the Victory Site Daycare project in the amount of \$13,636.50 be paid to the SOSD/Gateway 441-Victory Daycare account.

Loewen Mechanical Ltd. Certificate of Payment No. 5

That Certificate of Payment No. 5 for the Maples Collegiate Geothermal project in the amount of \$0.00 be paid to Loewen Mechanical Ltd. (0% progress for month of September).

MCM Architects Inc. Invoice No. 5530

That Invoice No. 5530 for the Victory Site Daycare project in the amount of \$84,836.45 be paid to MCM Architects Inc.

MTS Invoice No. 500210032

That Invoice No. 500210032 for the Divisional Fiber Network project in the amount of \$666,497.50 be paid to MTS.

Number Ten Architectural Group Invoice No. 12477

That Invoice No. 12477 for the Maples Collegiate Commons Addition project in the amount of \$9,069.11 be paid to Number Ten Architectural Group.

Release of Holdback to Shelmerdine Ltd.

That the balance of the Statutory Holdback in the amount of \$2,987.77 plus GST and interest earned in relation to the Swinford Park Soccer Field - Swinford Way project be paid to Shelmerdine Ltd.

ITEMS OF INFORMATION

- Trustee Sarbit reported on the Divisional Day.
- Trustee Myskiw reported on the Public Safety Forum and the Circle Garden Opening / Wayfinders Fall Feast events.

CORRESPONDENCE

- 2012-2013 Attendance Rates and Transiency Indicators.
- A.C.E.S. Announcement: Jason Hapichuk joined team of Attendance Officers.

CORRESPONDENCE

- Nancy Allan, Minister of Education: Technical Vocational Education - Technical Vocational Equipment Upgrade Support - Plumbing and Pipe Trades.
- Darryl Gervais, Director, Technical Vocational Education Unit, ICA Branch, Manitoba Education: Technical Vocational Education - Technical Vocational Equipment Upgrade support. Funding details for the Plumbing and Pipe Trades Program at Maples Collegiate.
- Nancy Allan - Minister of Education: Manitoba's Celebration of Excellence in Teaching - 2013-2014 Minister's Awards.
- Steve Ashton, Minister of Infrastructure and Transportation: New Legislation: Reduced Speeds in School Zones.
- Interlake School Division: Superintendent / CEO position.
- Kevin Chief, Chair, Healthy Child Committee of Cabinet: Manitoba School Boards Association resolution SI-01-13: distribution of Early Development Instrument (EDI) results.
- MSBA Webinar Series 2013: Boosting Your Voter Turnout.
- CSBA Fall Update 2013.
- Calgary Herald Editorial October 3, 2013: School boards have lost the ability to make local decisions.
- Nancy Allan, Minister of Education: Proclamation: Manitoba School Library Day.
- Idle Free Zone: Healthy Communities Don't Idle.
- Cultural Proficiency Institute: Workshop November 13 to 15, 2013, Canad Inns Polo Park.
- Darryl Gervais, Director, Instruction, Curriculum & Assessment Branch, Manitoba Education: Changes to the Special Language Credit Option 2013/2014: Recognition of Non-Manitoba Education Language Credentials.
- Nancy Allan, Minister of Education: Manitoba Music Month Grant Application 2013-2014.
- Nancy Allan, Minister of Education: Manitoba Education will once again make the Respect in School (RIS) online curriculum training program available to all public schools at no cost for the 2013-2014 school year.
- David Johnson, Chair of the Board, Pembina Trails School Division: Letter to His Worship Mayor Sam Katz regarding proposed changes to snow clearing.
- Janis Arnold, Board Development Consultant, Manitoba School Boards Association: The Art and Science of Chairing Workshops - November 2013.
- Manitoba School Boards Association – Webinar: Boosting your voter turnout.
- Manitoba School Boards Association - ebulletin - October, 23, 2013.
- Helen Robinson-Settee, Director, Aboriginal Education Directorate: Information regarding the reporting process for BSSAP sites.
- Gaylene Schroeder-Nishimura, Assistant Secretary-Treasurer, Seven Oaks School Division: 2013-14 Non-Resident Fees.
- Manitoba News Release: October 1, 2013 - Agreement between Province

CORRESPONDENCE

- and CMHR (Canadian Museum of Human Rights) Unique in Canada.
- Manitoba News Release: October 4, 2013 - Allan Recognizes World Teachers' Day, Opens Nominations for Teaching Excellence Awards.
- Manitoba News Release: October 8, 2013 - Province Strengthens Partnership with Canadian Centre for Child Protection to Address Cybersafety in Manitoba Schools. Anti-bullying Action Plan Takes New Steps to Ensure Students Feel Safe in Schools: Allan.
- Manitoba News Release: October 10, 2013 - New Law Proclaimed Today Further Protects Manitoba Students from All Forms of Bullying: Allan. Province Proclaims Bill 18, The Safe and Inclusive Schools Act.
- Manitoba News Release: October 17, 2013 - Province Invests in Opportunities for Young People to Pursue Careers in Science, Medicine. New St. Boniface Research Centre Lab to Complement Provincial Science Curriculum: Premier.
- Nancy Allan, Minister of Education: School Bus Safety Week - October 21-25, 2013.
- Lynne Mavins, Director, Schools' Finance Branch: Increase to Maples Collegiate Institute Commons area reserve approved.
- John Wassenaar, Number Ten Architectural Group: Maples Collegiate Student Commons Addition - Change Order No. 5.
- John Wassenaar, Number Ten Architectural Group: Maples Collegiate Student Commons Addition - Change Order No. 6.
- John Wassenaar, Number Ten Architectural Group: Maples Collegiate Student Commons Addition Change Order No. 7.
- Peter Sampson, PSA Studio Inc.: Occupancy Letter for two new portables at Belmont School.
- Lindsay Oster, Principal Architect, Prairie Architects Inc.: Amber Trails Community School - Change Order No. 6.
- Lindsay Oster, Principal Architect, Prairie Architects Inc.: Amber Trails Community School - Change Order No. 7.
- Lindsay Oster, Principal Architect, Prairie Architects Inc.: Amber Trails Community School - Change Order No. 12.
- Lindsay Oster, Principal Architect, Prairie Architects Inc.: Amber Trails Community School - Change Order No. 17.
- SMS Engineering: Maples Collegiate Chiller Replacement - Change Order No. 1.
- Keith Thomas, Risk Manager, Manitoba School Boards Association: Royal Sun Alliance Engineering & Risk Control Services Bulletin: Proper Lay-Up for Cooling Systems and Equipment.
- Labour Relations, Manitoba School Boards Association: October 2013 Update - CPI, Unemployment.
- TJ's Gift Foundation Brochure.
- Recycle Every Where 101 Brochure.

CORRESPONDENCE

- Education Manitoba Volume 12, Number 1, October 2013.
- EDspaces - Marketplace for Innovative Learning Environments.
- Winnipeg Foundation Magazine - Fall 2013.

The meeting adjourned at 8:44 p.m.

Chairperson

Secretary-Treasurer