

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, OCTOBER 23, 2017 AT 6:30 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Derek Dabee	Chair
	Edward Ploszay	Vice-Chair
	Teresa Jaworski	Trustee
	Greg McFarlane	Trustee
	Evelyn Myskiw	Trustee
	Maria Santos	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
ELECTRONICALLY	Diane Cameron	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Verland Force	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Gaylene Schroeder-Nishimura	Asst. Secretary-Treasurer
	Donna Herold	Executive Assistant

Trustee Derek Dabee in the Chair.

The meeting was called to order at 6:03 p.m.

Trustee Claudia Sarbit

I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation.

MINUTES

Approved the minutes of the Regular Board Meeting of Monday, October 2, 2017.

17B-026 Approval of the Agenda

Ploszay / Santos

That the Board adopt the agenda for this meeting as amended. **CARRIED**

17B-027 Moved to Committee of the Whole at 6:07 p.m.

Sarbit / Myskiw
That the Board move into Committee of the Whole.

CARRIED

Trustee Ploszay in the Chair.

PERSONNEL REPORT**17B-028 Personnel Report**

Jaworski / McFarlane
That the Personnel Report be ratified.

CARRIED**TEACHER APPOINTMENT**

Jasdeep Bhangu was appointed to a full-time (1.00) Limited-Teacher General (Term) contract effective November 8, 2017 to June 29, 2018.

Brittany Fedorchuk was appointed to a part-time (.50) Limited-Teacher General (Term) contract effective October 18, 2017 to March 23, 2018.

Venus Olson was appointed to a full-time (1.00) Limited-Teacher General (Term) contract effective September 18, 2017 to November 10, 2017.

Maya Torres-Garner was appointed to a part-time-time (.50) Limited-Teacher General (Indefinite Term) contract effective September 25, 2017.

TEACHER MATERNITY/PARENTAL LEAVE REQUEST

Megan Czemerys was approved for maternity/parental leave effective November 21, 2017 to November 23, 2018.

Melissa Sigvaldason was approved for maternity/parental leave effective October 26, 2017 to October 25, 2018.

SUBSTITUTE TEACHER APPOINTMENT

The following list of teachers were appointed to Substitute Teacher contracts effective the 2017-2018 school year:

Daniel Bergman
Lee Domolewski
Donald Horbas
Laurel Howard
Jennifer Iwanicki
Mary Kirkwood

Michael Penner
Carly Richards
Shirley Roache
Christine Ryckman
Gillian Woodfield

PERSONNEL REPORT

EDUCATIONAL ASSISTANT APPOINTMENT

Braden Berens-Squires was appointed to a full-time (6.5 hours per day) educational assistant position effective September 26, 2017.

Bryan Buchalter was appointed to a full-time (6.5 hours per day) Educational Assistant position effective September 19, 2017.

Andrew De Costa was appointed to a full-time (6.5 hours per day) Educational Assistant position effective September 7, 2017.

Caroline Doucette was appointed to a full-time (6.5 hours per day) Educational Assistant position effective September 11, 2017.

Kirsten Gooding was appointed to a full-time (6.5 hours per day) Educational Assistant position effective September 25, 2017.

Kimberly Martin was appointed to a full-time (6.5 hours per day) Educational Assistant position effective September 7, 2017.

Satvir Purba was appointed to a full-time (6.5 hours per day) Educational Assistant position effective September 7, 2017.

Parminder Rakhra was appointed to a full-time (6.5 hours per day) Educational Assistant position effective September 7, 2017.

Oksana Tyhanska was appointed to a full-time (6.5 hours per day) Educational Assistant position effective September 29, 2017.

Mary Ugay was appointed to a full-time (6.5 hours per day) Educational Assistant position effective September 8, 2017.

EDUCATIONAL ASSISTANT LEAVE OF ABSENCE

Frances Robertson was granted a full-time (6.5 hours per day) leave of absence, without pay, effective September 5, 2017.

CUSTODIAN APPOINTMENT

Jeffrey McClure was appointed to the position of Custodian, full-time (8 hours per day) effective October 23, 2017.

Alfredo Mendoza was appointed to the position of Custodian, full-time (8 hours per day) effective October 23, 2017.

PERSONNEL REPORT

BUS DRIVER RETIREMENT

Mary Weihs gave notice of intent to retire effective June 29, 2018.

STUDENT PARENT SUPPORT WORKER APPOINTMENT

Nick Scott was appointed to the position of Student Parent Support Worker effective September 11, 2017.

SUPERINTENDENT'S PERSONNEL MOTION

The following Superintendent's Personnel Report motion was rescinded:
#16-087 - Mary Weihs gave notice of intent to retire effective December 22, 2017.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Collective Bargaining Update.
- October 30th, 2017 Informal Board Meeting Update.
- S4 Standard Exam Results – January 2009 to June 2017.

PRESENTATION

6:23 p.m. Presentation of the Financial Statements for the Year Ending June 30, 2017

- Wayne Shimizu, Secretary-Treasurer
- Gaylene Schroeder-Nishimura, Assistant Secretary-Treasurer
- Brian O'Leary, Superintendent
- Scott Sissons and Alvin Catamisan, KPMG

17B-029 June 30, 2017 Financial Statements and Auditor's Supplementary Report

McFarlane / Santos

That the Chairperson of the Board forward a copy of the Division's June 30, 2017 Financial Statements and Auditor's Supplementary Report to Manitoba Education and Training. **CARRIED**

17B-030 Accounting Department

Sarbit / Santos

That the Board acknowledges the exemplary work done by Wayne Shimizu, Secretary-Treasurer, Gaylene Schroeder-Nishimura, Assistant Secretary-

Treasurer and their staff in the preparation of the June 30, 2017 Financial Statements and the Auditor's Supplementary Report. **CARRIED**

17B-031 Accumulated Surplus Designation

Jaworski / McFarlane

That the Board designate a portion of its accumulated surplus for the following projects:

- \$245,439 for 2016-17 School Carry-Forward
- \$99,554 for 2016-17 Board/SOTA PD Fund Carry-Forward
- \$23,626 for 2016-17 Board/2938 PD Fund Carry-Forward
- \$127,881 for 2016-17 Administrators PD Fund Carry-Forward
- \$450,000 for Garden City Collegiate Field & Track
- \$305,000 for Accessibility Legislation Guideline Commitments
- \$500,000 for Building Trades
- \$800,000 for Learning Centre
- \$610,000 for Service Centre
- \$125,000 for Start-Up Costs: Learning Centre, Seven Oaks Performing Arts Centre
- \$200,000 for CVE Expansion - Culinary Kitchen Equipment
- \$80,000 for Trustee Election
- \$1,290,000 for Fibre Network Loan - Retirement

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Special Purpose Funds – School Funds.
- West St. Paul School Taxes.
- R.F. Morrison School Update.
- A.E. Wright Roof Update.
- Governor Semple School Update.
- Vision Screening Update.

Trustee Dabee in the Chair.

ADMINISTRATIVE REPORT

17B-032 Administrative Report

McFarlane / Sawka

That the Administrative Report be approved.

CARRIED

ADMINISTRATIVE REPORT

Provincial Oksana Bondarchuk, President, Ukrainian Canadian Congress - Manitoba Council

That the Board direct administration to prepare a rental agreement for the Ukraine-Kyiv Pavilion for use of Maples Collegiate from August 5, 2018 to August 11, 2018 for Folklorama 2018.

KGS Group Consulting Engineers Invoice No. 81455

That Invoice No. 81455 towards the Elwick Boiler Replacement project in the amount of \$7,387.02 be paid to KGS Group Consulting Engineers.

QCA Building Envelope Ltd. Invoice No. 1985

That Invoice No. 1985 towards the Seven Oaks Performing Arts Centre in the amount of \$1,575.00 be paid to QCA Building Envelope Ltd.

Stantec Consulting Invoice No. 1212813

That Invoice No. 1212813 towards the Learning and Service Centre in the amount of \$3,689.81 be paid to Stantec Consulting.

Canada Green Building Council Invoice No. LEED-ERR-16830

That Invoice No. LEED-ERR-16830 towards École Rivière-Rouge in the amount of \$6,071.85 be paid to Canada Green Building Council.

KGS Group Consulting Engineers Invoice No. 79886

That Invoice No. 79886 towards the Elwick Boiler Replacement project in the amount of \$1,181.40 be paid to KGS Group Consulting Engineers.

M. Block & Associates Invoice No. W-2017-169

That Invoice No. W-2017-169 towards the Seven Oaks Performing Arts Centre in the amount of \$966.00 be paid to M. Block & Associates.

M. Block & Associates Invoice No. W-2017-193

That Invoice No. W-2017-193 towards the Seven Oaks Performing Arts Centre in the amount of \$966.00 be paid to M. Block & Associates.

Prairie Architects Inc. Invoice No. 5139

That Invoice No. 5139 towards the new Learning and Service Centre in the amount of \$9,718.80 be paid to Prairie Architects Inc.

NEW BUSINESS

Trustee Sarbit discussed the rationale behind the Manitoba School Boards Association GST Resolution that Seven Oaks School Division submitted.

REPORTS

Trustee Dabee reported to the Board about the Winnipeg's Indigenous Accord that he recently attended.

CORRESPONDENCE

- Bridget Speek, Vice President, PWI Insurance. December 1, 2017 renewal of long term disability for CUPE 731 members.
- Honourable Ian Wishart, Minister of Education and Training. Congratulations to Trustee Derek Dabee being elected Chair for 2017-2018.
- Honourable Ron Schuler, Minister of Infrastructure. Letter requesting meeting forwarded to Honourable Jeff Wharton, Minister of Municipal Relations.
- St. James-Assiniboia School Division. Posting: Assistant Superintendent, Education (K-8) and Student Services.
- Partners in Education Conference. Keynote Speaker: Phil Fontaine, November 14 & 15, 2017 - Russell, Manitoba.
- Office of the Mayor. Acknowledgment of receipt of letter regarding the completion of Chief Peguis Trail.
- Andrea Lawson, Senior Project Leader, Public Schools Finance Board. Amber Trails Community School - Cistern Commissioning - Additional Support.
- Stantec Architecture Ltd. Roof and Upper Façade Replacement - modification to service and fee proposal dated October 16, 2015.
- Konrad Erickson, A/Executive Director, Public Schools Finance Board. Collège Garden City Collegiate - 1964 West Wing Exterior Wall Replacement Design Authorization - Revised.
- RM of West St. Paul. RM of West St. Paul has filed Caveat 4888528/1 against the property for the New Learning and Service Centre.
- Manitoba Education and Training. Indigenous Identity Declaration promotional materials.
- Honourable Ian Wishart, Minister of Education and Training. Manitoba's Excellence in Education Awards 2017-2018.
- Pembina Trails School Division 2017 Report to Community.

ADJOURNMENT

The meeting was adjourned at 7:56 p.m.



Derek Dabee
Chairperson



Wayne Shimizu
Secretary-Treasurer