

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, OCTOBER 2, 2023 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA.**

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<b>PRESENT</b>	Maria Santos	Chair
	Greg McFarlane	Vice-Chair
	Diane Cameron	Trustee
	Derek Dabee	Trustee
	Teresa Jaworski	Trustee
	Evan Krosney	Trustee
	Edward Ploszay	Trustee
	Richard Sawka	Trustee
	Tiffany Winchar	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Tony Kreml	Assistant Superintendent
	Jen McGowan	Assistant Superintendent
	Shelley Warkentin	Assistant Superintendent (Acting)
	Jennifer West	Secretary-Treasurer
	Alison Hall	Executive Assistant
	Tamara Prociuk	Executive Assistant

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*Trustee Santos in the Chair.*

The meeting was called to order at 6:00 p.m.

**Executive Assistant Alison Hall**

*"I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabe, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Red River Métis. Seven Oaks School Division proudly acknowledges our role in the many relationships that make up our home and commit to a spirit of reconciliation for the future."*

**23-016 Approval of the Minutes**

Ploszay / Dabee  
Approved the minutes of the Regular Board Meeting of Monday, September 11, 2023.

**23-017 Approval of the Agenda**

Ploszay / Winchar

That the Board adopt the agenda for this meeting as amended.

**CARRIED****23-018 Moved to Committee of the Whole at 6:04 p.m.**

Jaworski / Winchar

That the Board move into Committee of the Whole.

**CARRIED***Trustee McFarlane in the Chair.***PERSONNEL REPORT****23-019 Personnel Report**

Ploszay / Jaworski

That the Personnel Report be ratified.

**CARRIED****TEACHER APPOINTMENT**

Jay Oakes-Munro has been appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective September 7, 2023.

Esther Pangilinan has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective October 12, 2023 to December 20, 2023.

Janice Deck has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 11, 2023 to October 23, 2023.

Tim Catcher has been appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective September 7, 2023.

**TEACHER MATERNITY/PARENTAL LEAVE**

Brittany Okatch was granted maternity/parental leave effective November 17, 2023 to November 15, 2024

**PERSONNEL REPORT**

Alison Downing was granted maternity/parental leave effective January 8, 2024 to February 2, 2025

Katy Abraham was granted maternity/parental leave effective April 1, 2024 to February 28, 2025

**PERSONNEL REPORT****TEACHER LEAVE OF ABSENCE**

Carly Richards was granted a full-time (1.00) personal leave of absence effective November 27, 2023 to November 27, 2024.

**TEACHER RESIGNATION**

Patrick Harding gave notice of intent to resign effective September 25, 2023.

**CLINICIAN RESIGNATION**

Carol Ballen gave notice of intent to resign effective June 30, 2023

**EDUCATIONAL ASSISTANT APPOINTMENT**

The following have been appointed to a full-time (6.50 hours per day) Permanent Educational Assistant position effective October 2, 2023.

Jeriel Celestino  
Richard Kovich

**EXECUTIVE ASSISTANT APPOINTMENT**

Tamara Prociuk was appointed to the position of Executive Assistant to the Superintendent effective October 10, 2023

Bonnie Pollreis was appointed to the position of Executive Assistant - Human Resources effective October 10, 2023.

**EXECUTIVE ASSISTANT - RESIGNATION**

Alison Hall gave notice of intent to resign effective October 9, 2023

**TRANSPORTATION RESIGNATION**

Laura Burton gave notice of intent to resign effective October 4, 2023.

## PERSONNEL REPORT

### SUBSTITUTE TEACHER CONTRACTS 2023-2024

The following Teachers were appointed to a Substitute Teacher contract effective the 2023-2024 school year:

Anema, Stephani A.	Milbourne, Richard
Ansari, Kristina	Mohamed, Munira
Bergen, Louann	Muzyka, Edith
Carter, Sekwun K.	Nguena, Serge
Celestino, Reina	Obendoerfer, Peter
Chahal, Maninder K.	Prokopich, Peggy
Gabriel, Bervelyn	Randhawa, Gurinder
Gans, Breanna	Raposo, Stephanie
Gill, Davinder K.	Skromeda, Nicholas
Humniski, Brian	Slobodian, Alexi
Ilyniak, Michael	Sood, Aashna
Kaur, Navneet	Superle, Stephanie
Kenny, Raymond J.	Uppal, Beant K.
Klowak, Natascha	Visch-Krahn, Erin
McQuade, Louise	Wigglesworth, Chris

The following matters were received as information.

- Personnel Matters.
- 2023-2024 Divisional Plan.
- Seven Oaks By The Numbers
- École Mino Pimatisawin
- MSBA Information.
- MSBA Survey.
- Trustee Enquiries.

*Trustee Santos in the Chair.*

### **PRESENTATION:**

#### **7:30 p.m. BEEP Summer Program Presentation**

Meghan Loewen-Cook, Director of Wayfinders, Chantelle Gagnon, Victory, BEEP, Hanna Bolisay, O.V. Jewitt, BEEP, Larysa Chimuk, Governor Semple, BEEP and students

#### **23-020 General and Office Supplies Tender**

That Seven Oaks School Division terminate the General and Office Supplies tender with Staples Business Advantage, on behalf of the Metro Purchasing Group, effective December 31, 2023.

#### **23-021 Maples Alumni Organizing Committee Scholarship Fundraiser Event October 14, 2023**

Recommended Action: That the Board grant permission to the Maples Alumni Organizing Committee to obtain a liquor permit for a scholarship fundraising event October 14, 2023, at the Maples Commons.

## **ADMINISTRATIVE REPORT**

### **23-022 Administrative Report**

Jaworski / Winchar

That the Administrative Report be approved.

**CARRIED**

#### Maples Met School - Students' School Trip to Shoal Lake, October 2023

That the Board supports the Maples Met School student trip to Shoal Lake 40 First nation, west of Kenora in North-Western Ontario, on October 11, 2023.

#### SOPAC Hall of Fame Committee - Special Occasion Permit

That the Board supports the SOPAC Hall of Fame Committee's request to obtain a social occasion permit to hold a reception on Tuesday, November 14th, 2023 from 5:00 p.m. to 10:00 p.m. at the Seven Oaks Performing Arts Centre.

#### Affinity Firestop Consultants Inc Invoice No. 2232-01

That Invoice No. 2232-01 towards the West Kildonan 12Class/Dance/Fit. Addition in the amount of \$997.50 be paid to Affinity Firestop Consultants Inc.

#### Crosier Kilgour & Partners Ltd. Invoice No. 97313

That Invoice No. 97313 toward the West Kildonan 12Class/Dance/Fit. Addition in the amount of \$3,150.00 be paid to Crosier Kilgour & Partners Ltd.

#### Bonafide Construction Solutions Invoice No. COL-GR-COP#5

That Invoice No. COL-GR-COP#5 toward the Collicutt Grooming Room in the amount of \$2,426.60 be paid to Bonafide Construction Solutions.

#### Bonafide Construction Solutions Invoice No. COL-GR-HDBK#5

That the 7.5% Statutory holdback on Certificate of Payment No. COL-GR-COP#5 towards the Collicutt Grooming Room in the amount of \$187.38 be held for future payment to Bonafide Construction Solutions upon expiry date of the holdback period and satisfactory lien search.

#### Bonafide Construction Solutions Invoice No. COL-GR-COP#6

That Invoice No. COL-GR-COP#6 toward the Collicutt Grooming Room in the amount of \$46,132.46 be paid to Bonafide Construction Solutions.

#### Bonafide Construction Solutions Invoice No. COL-GR-HDBK#6

That the 7.5% Statutory holdback on Certificate of Payment No. COL-GR-COP#6 towards the Collicutt Grooming Room in the amount of \$3,562.35 be held for future payment to Bonafide Construction Solutions upon expiry date of the holdback period and satisfactory lien search.

## ADMINISTRATION REPORT

### 8915156 Canada Inc. Invoice No. 3912

That Invoice No. 3912 toward the New K-8 School (Prec. F - Aurora) in the amount of \$7,822.50 be paid to 8915156 Canada Inc.

### Landmark Planning & Design Inc. Invoice No. 8403

That Invoice No. 8403 toward the Precinct G Site Costs - Highland Pointe (K-8) in the amount of \$777.00 be paid to Landmark Planning & Design Inc.

### 3075487 Manitoba Ltd. DBA NRG Invoice No. GS-RTU-COP#1

That Invoice No. GS-RTU-COP#1 toward the Expanded Capital Projects - FY22 in the amount of \$19,452.49 be paid to 3075487

### 3075487 Manitoba Ltd. DBA NRG Invoice No. GS-RTU-HDBK#1

That the 7.5% Statutory holdback on Certificate of Payment No. GS-RTU-COP#1 towards the Expanded Capital Projects - FY22 in the amount of \$1,408.24 be held for future payment to 3075487 Manitoba Ltd. DBA NRG upon expiry date of the holdback period and satisfactory lien search.

## CORRESPONDENCE

- Manitoba Education and Early Childhood Learning - West St. Paul Modular Assessment Authorization
- Manitoba School Boards Association

## ADJOURNMENT

The meeting was adjourned at 8:06 p.m.

  
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Maria Santos  
Chairperson

  
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Jennifer West  
Secretary-Treasurer