

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, OCTOBER 17, 2016 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Derek Dabee	Chairperson
	Edward Ploszay	Vice-Chairperson
	Teresa Jaworski	Trustee
	Greg McFarlane	Trustee
	Evelyn Myskiw	Trustee
	Maria Santos	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
<b>ELECTRONICALLY</b>	Diane Cameron	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Verland Force	Assistant Superintendent
	Gwen Birse	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant

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*Trustee Dabee in the Chair.*

The meeting was called to order at 6:00 p.m.

**MINUTES**

Approved the minutes of the Regular Board Meeting of Monday, September 26, 2016.

**16B-029 Approval of the Agenda**

Myskiw / Sarbit

That the agenda for this meeting be approved as listed.

**CARRIED**

*Trustee Ploszay in the Chair.*

**16B-030 Moved to Committee of the Whole at 6:02 p.m.**

Myskiw / Santos

That the Board move into Committee of the Whole.

**CARRIED****PRESENTATIONS****6:03 p.m.****Presentation: ChangeMakers**

Correy Myco, President and CEO

Julie Dooley, Content Strategist

**7:05 p.m.****Seven Oaks Performing Arts Centre**

Jamie Kozak, Principal, Prairie Architects

*Trustee Dabee in the Chair.***PRESENTATION****7:35 p.m.****Petition – Residents of Templeton Avenue**

Ari Brienen and Ken Ranson

**SUPERINTENDENTS' REPORT**

The following matter was received as information:

- S4 Standard Exams.

**16B-031 Administrative Report**

Jaworski / Ploszay

That the Administrative Report be approved.

**CARRIED**Gardon Construction Ltd. Invoice No. MAP-ELEV-COP#8

That Invoice No. MAP-ELEV-COP#8 towards the Maples Collegiate Elevator project in the amount of \$25,759.39 be paid to Gardon Construction Ltd.

Statutory Holdback on Certificate of Payment No. 8

That the 7.5% Statutory Holdback on Certificate of Payment No. 8 for the Maples Collegiate Elevator project in the amount of \$1,989.15 be paid to SOSD/Gardon-458-Maples Elevator.

M. Block & Associates Invoice No. W-2016-185

That Invoice No. W-2016-185 towards the Garden City Collegiate Skill Build

## **ADMINISTRATIVE REPORT**

project in the amount of \$126.00 be paid to M. Block & Associates.

### Parkwest Projects Ltd. Invoice No. ERR-COP#18

That Invoice No. ERR-COP#18 towards the École Rivière-Rouge project in the amount of \$628,191.11 be paid to Parkwest Projects Ltd.

### Statutory Holdback on Certificate of Payment No. 18

That the 7.5% Statutory Holdback on Certificate of Payment No. 18 for the École Rivière-Rouge project in the amount of \$48,508.97 be paid to SOSD/Parkwest Projects.

### St. Vital Plumbing & Heating Invoice No. 7882-COP#3

That Invoice No. 7882-COP#3 towards the Leila North Boiler Replacement project in the amount of \$18,631.44 be paid to St. Vital Plumbing & Heating Co Ltd.

### Statutory Holdback on Certificate of Payment No. 3

That the 7.5% Statutory Holdback on Certificate of Payment No. 3 for the Leila North Boiler Replacement project in the amount of \$1,336.87 be paid to SOSD/St. Vital Plumbing & Heating-471 LN.

### Prairie Architects Inc. Invoice No. 4913

That Invoice No. 4913 towards the Garden City Performing Arts Centre project in the amount of \$24,410.08 be paid to Prairie Architects Inc.

### Pinchin Ltd. Invoice No. 350081

That Invoice No. 350081 towards the École Rivière-Rouge project in the amount of \$2,623.95 be paid to Pinchin Ltd.

### QCA Building Envelope Ltd. Invoice No. 1451

That Invoice No. 1451 towards the École Rivière-Rouge project in the amount of \$393.75 be paid to QCA Building Envelope Ltd.

### QCA Building Envelope Ltd. Invoice No. 1454

That Invoice No. 1454 towards the Garden City Collegiate Skill Build project in the amount of \$787.50 be paid to QCA Building Envelope Ltd.

**ADMINISTRATIVE REPORT**Canotech Consultants Ltd. Invoice No. GCTAA-COP#10

That Invoice No. GCTAA-COP#10 towards the Garden City Collegiate Skill Build project in the amount of \$146,264.37 be paid to Canotech Consultants Ltd.

Statutory Holdback on Certificate of Payment No. 10

That the 7.5% Statutory Holdback on Certificate of Payment No. 10 for the Garden City Collegiate Skill Build project in the amount of \$11,294.55 be paid to SOSD/Canotech Consult-459-GCC Skill Build.

Prairie Architects Inc. Invoice No. 4914

That Invoice No. 4914 towards the R.F. Morrison Office Renovation project in the amount of \$1,192.14 be paid to Prairie Architects Inc.

Integrated Designs Inc. - Invoice No. 4026

That Invoice No. 4026 towards the École Rivière-Rouge project in the amount of \$1,523.81 be paid to Integrated Designs Inc.

Number Ten Architectural Group Invoice No. 15981

That Invoice No. 15981 towards the Edmund Partridge Elevator project in the amount of \$1,967.22 be paid to Number Ten Architectural Group.

St. Vital Plumbing & Heating Invoice No. 7877-COP#2

That Invoice No. 7877-COP#2 towards the Leila North Boiler Replacement project in the amount of \$7,954.13 be paid to St. Vital Plumbing & Heating Co Ltd.

Statutory Holdback on Certificate of Payment No. 2

That the 7.5% Statutory Holdback on Certificate of Payment No. 2 for the Leila North Boiler Replacement project in the amount of \$570.74 be paid to SOSD/St. Vital Plumbing & Heating-471 LN.

Prairie Elevator & Lift Invoice No. 696

That Invoice No. 696 towards the Maples Collegiate Elevator project in the amount of \$1,050.00 be paid to Prairie Elevator & Lift.

Number Ten Architectural Group Invoice No. 15979

That Invoice No. 15979 towards the Garden City Collegiate CVC Reno Phase II project in the amount of \$6,771.00 be paid to Number Ten Architectural Group.

## **ADMINISTRATIVE REPORT**

### Core Renewable Energy Inc. Invoice No. 32

That Invoice No. 32 towards the West St. Paul Alternative Energy project in the amount of \$20,160.00 be paid to Core Renewable Energy Inc.

### Number Ten Architectural Group Invoice No. 16001

That Invoice No. 16001 towards the Garden City Collegiate Skill Build project in the amount of \$3,023.09 be paid to Number Ten Architectural Group.

### Parkwest Projects Ltd. Invoice No. EP-COP#11

That Invoice No. EP-COP#11 towards the Edmund Partridge Elevator project in the amount of \$40,416.24 be paid to Parkwest Projects Ltd.

### Statutory Holdback on Certificate of Payment No. 11

That the 7.5% Statutory Holdback on Certificate of Payment No. 11 for the Edmund Partridge Elevator project in the amount of \$3,120.95 be paid to SOSD/Parkwest-450-EP Elevator/Grooming Room.

### Bockstael Construction Ltd. Invoice No. J003085

That Invoice No. J003085 towards the Amber Trails School project in the amount of \$36,672.56 be paid to Bockstael Construction Limited.

### Canotech Consultants Ltd. Invoice No. GCTAA-COP#9

That Invoice No. GCTAA-COP#9 towards the Garden City Collegiate Skill Build project in the amount of \$64,851.53 be paid to Canotech Consultants Ltd.

### Statutory Holdback on Certificate of Payment No. 9

That Invoice No. GCTAA-COP#9 towards the Garden City Collegiate Skill Build project in the amount of \$5,007.84 be paid to SOSD/Canotech Consult-459-GCC Skill Build.

### D'Arcy & Deacon LLP Invoice No. 41527

That Invoice No. 41527 towards the Precinct F Land Purchase in the amount of \$2,921.13 be paid to D'Arcy & Deacon LLP.

### D'Arcy & Deacon LLP Invoice No. 41528

That Invoice No. 41528 towards the Sale of 2536 McPhillips Avenue in the amount

## **ADMINISTRATIVE REPORT**

of \$1,185.10 be paid to D'Arcy & Deacon LLP.

### D'Arcy & Deacon LLP Invoice No. 41518

That Invoice No. 41518 towards the purchase of the Grassmere location in the amount of \$2,274.20 be paid to D'Arcy & Deacon LLP.

### Genstar Development Company Invoice No. 2077

That Invoice No. 2077 towards the Amber Trails location in the amount of \$110,781.11 be paid to Genstar Development Company.

## **NEW BUSINESS**

Winnipeg Free Press Article: Police want city schools to get ALICE (Alert-Lockdown-  
Inform-Counter-Evacuate) – Trustee Sawka.

## **CONFERENCE REPORTS**

Joanna Malkiewicz, Teacher, Collicutt School. ASCD Annual Conference & Exhibit Show: LEARN. TEACH. LEAD, April 2 to 4, 2016 - Atlanta, Georgia.

Brenda Bicklmeier, Teacher, West Kildonan Collegiate. Humanities and Education Research Association, March 23 to 26, 2016 - New Orleans, Louisiana.

Daniel Vaarmeyer, Teacher, Elwick Community School. FETC 2016 Conference, January 13 to 15, 2016 - Orlando, Florida.

Rosemarie Todaschuk, Teacher, R.F. Morrison School. Waves of Learning Professional Development: Music for Children Conference, November 11 to 14, 2015 - San Diego, California.

Susan Quinn, Teacher, Forest Park School. NCTM Annual Meeting & Exposition, April 13 to 16, 2016 - San Francisco, California.

Elizabeth Walker, Teacher, West St. Paul School. Shaping Student Mindsets: Promoting Academic Attitudes, Persistence and Performance, February 11 to 13, 2016 - San Francisco, California.

Sabrina Slessor, Teacher, Forest Park School. NCTM Annual Meeting & Exposition, April 13 to 16, 2016 - San Francisco, California.

## CONFERENCE REPORTS

Dana Hlady, Teacher, West Kildonan Collegiate. CIAAA Athletic Directors Conference 2016, June 16 to 18, 2016 - Edmonton, Alberta.

Mikki Grouette, Teacher, West Kildonan Collegiate. CIAAA Athletic Directors Conference, June 16 to 18, 2016 - Edmonton, Alberta.

## CORRESPONDECE

- Honourable Ian Wishart, Minister of Education and Training. Proclamation: October 24, 2016 - Manitoba School Library Day. The theme of the day is "School Libraries: Where Creativity and Learning Begins."
- Canadian Western Bank. Greater Interest GIC product for children's charities.
- Ken Cameron, President, Manitoba School Boards Association. Manitoba Lobbyist Registration Act.
- Manitoba School Boards Association. 2016 Committee Survey Results.
- Educating for Action. Save the date: *Our Human Right Journey*. April 20 & 21, 2017 - Victoria Inn, Winnipeg.
- Portage La Prairie School Division. Assistant Superintendent Job posting.
- Press Release: Back to School - Back to Bill C-241.
- Honourable Ian Wishart, Minister of Education and Training. Manitoba's Excellence in Education Awards 2016-2017.
- Craig Bachynski, Number Ten Architectural Group. Edmund Partridge Elevator and Renovation Change Order No. 21.
- Rick Dedi, Executive Director, Public Schools Finance Board. Garden City Collegiate, Phase II Cooperative Vocational Education Addition and Renovations, Authorization to Proceed.
- Chris Anderson, Assistant Director, Manitoba Education & Training FRAME Reports based on 2016/2017 school division's budgets.
- Manitoba School Boards Association - e-bulletin October 12, 2016.
- Manitoba School Boards Association. Presentation to the Manitoba 2017 Budget Consultations.
- Manitoba School Boards Association. CPI Update August 2016.
- Pembina Trails School Division - 2016 Annual Report.
- Award: Architecture|Design|Construction - October 2016. École Rivière-Rouge featured on page 86.
- Honourable MaryAnn Mihychuk - Community Newsletter.

### 16B-032 Moved to Committee of the Whole at 8:29 p.m.

Sarbit / Plozsay

That the Board move into Committee of the Whole.

**CARRIED**

*Trustee Ploszay in the Chair.*

## **OFFICERS' REPORT**

Trustee Sarbit reported on developments arising from collective bargaining.

### **16B-033 CUPE 949 Early Retirement Incentive Agreement**

Sarbit / McFarlane

Approved CUPE 949's request to extend their current Early Retirement Incentive agreement to June 30, 2018.

**CARRIED**

## **PERSONNEL REPORT**

### **16B-034 Superintendents' Personnel Report**

McFarlane / Sarbit

That the Superintendents' Personnel Report be ratified.

**CARRIED**

## **ADMINISTRATIVE APPOINTMENT**

Melissa Johnson was appointed acting Vice-Principal at Amber Trails Community School effective October 17, 2016.

Fortunato Lim was appointed acting Principal at Riverbend School effective October 17, 2016.

## **TEACHER APPOINTMENTS**

Kewal Kaler was appointed to a full-time (1.00) Limited Teacher General contract (Indefinite Term) effective October 17, 2016.

Mary Kirkwood was appointed to a part-time (.50) Limited Teacher General (Indefinite Term) contract effective October 6, 2016.

David Stark was appointed to a part-time (.50) Limited Teacher General (Indefinite Term) contract effective October 6, 2016.

## **SUBSTITUTE TEACHER APPOINTMENTS**

Appointed the following to Substitute Teacher Contracts for the 2016-2017 school year:

Sarah Babson

Jenikka Lumbera



## **PERSONNEL REPORT**

Allison Beattie  
Justin Brown  
Mark Fahim  
Patti Germain

Justin Rempel  
Shauna Roy  
Allie Samson  
Ellen Ward

### **TEACHER MATERNITY/PARENTAL LEAVE**

Erin Brett was granted maternity/parental leave effective January 9, 2017 to January 8, 2018.

Eva Moszkiewicz was granted maternity/parental leave effective November 30, 2016 to September 5, 2017.

Lia Baffour-Awuah was granted maternity/parental leave effective January 30, 2017 to January 29, 2018.

### **EDUCATIONAL ASSISTANT APPOINTMENTS**

Britainy Jasper was appointed to a full-time (6.5 hours per day) Educational Assistant effective October 17, 2016.

Heather Johnston was appointed to a part-time (3.25 hours per day) Educational Assistant effective October 1, 2016.

Jill Weston was appointed to a part-time (3.25 hours per day) Educational Assistant effective September 19, 2016.

### **TRANSPORTATION COORDINATOR APPOINTMENT**

Heather Vincent was appointed to a full-time Acting Coordinator of Transportation Services effective October 3, 2016.

### **SETTLEMENT WORKER RESIGNATION**

Haneen Fares gave notice of intent to resign effective October 13, 2016.

### **STUDENT PARENT SUPPORT WORKER APPOINTMENT**

Nicole Taylor was appointed to a full-time Student Parent Support Worker effective July 17, 2016.

## **SUPERINTENDENTS' REPORT**

The following matter was received as information:

- 2016-2017 Board Retreat.
- Maintenance / Transportation Update.
- Region 5 & 6 Meeting.
- 2015 Fall Trustee Education Workshop.

### **16B-035 Photocopier Tender**

McFarlane / Jaworski

That the Board award Ricoh the photocopier tender based on lowest bid.

**CARRIED**

### **16B-036 Templeton Avenue Petition**

Santos / Jaworski

That the Board Supports the petition from the residents of Templeton Avenue not to pay local improvement fees.

**CARRIED**

The meeting adjourned at 9:15 p.m.

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Derek Dabee  
Chairperson

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Wayne Shimizu  
Secretary-Treasurer