

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, NOVEMBER 5, 2018 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA.

PRESENT	Edward Ploszay	Chair
	Greg McFarlane	Vice-Chair
	Diane Cameron	Trustee
	Derek Dabee	Trustee
	Teresa Jaworski	Trustee
	Evelyn Myskiw	Trustee
	Maria Santos	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Nora Wood	Asst. Secretary-Treasurer
	Donna Herold	Executive Assistant

Trustee Ploszay in the Chair.

The meeting was called to order at 6:31 p.m.

CHAIR OF THE BOARD

I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation.

MINUTES

Approved the minutes of the Regular Board Meeting of Monday, October 15, 2018.

18-011 Approval of the Agenda

Myskiw / Cameron

That the Board adopt the agenda for this meeting as amended.

CARRIED

MINUTE OF SILENCE

The Board observed a minute of silence in honour of those who sacrificed their lives for us during the two world wars and other conflicts.

18-012 Moved to Committee of the Whole at 6:33 p.m.

Myskiw / Dabee

That the Board move into Committee of the Whole.

CARRIED

Trustee McFarlane in the Chair.

PRESENTATION

6:36 p.m. Presentation of the Financial Statements for the Year Ending June 30, 2018
Wayne Shimizu, Secretary-Treasurer; Brian O'Leary, Superintendent; Nora Wood, Assistant Secretary-Treasurer; Scott Sissons and Alvin Catamisan, KPMG.

PERSONNEL REPORT

18-013 Personnel Report

Cameron / Santos

That the Personnel Report be ratified.

CARRIED

ADMINISTRATIVE APPOINTMENT

Ben Carr was appointed to the position of Principal, Maples Met School, effective January 7, 2019.

ADMINISTRATIVE RETIREMENT

Cathy Horbas gave notice of intent to retire effective June 28, 2019.

TEACHER APPOINTMENTS

Sean Fitzmaurice was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective October 29, 2018 to June 28, 2019.

Jennifer Nerbas was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 7, 2019 to June 28, 2019.

PERSONNEL REPORT

SUBSTITUTE TEACHER APPOINTMENTS

The following list of teachers were appointed to Substitute Teacher contracts effective the 2018-2019 school year:

Holly Bernard	Brenlee Martin
Jennifer Bryan	Joannie Matusalem
Celina Bushman	Spencer McNabb
Thomas Daciw	Tyler Morrison
Maureen Dech	Malarvizhi Raj
Danielle Enns	Shelby Secord
Travis Hutlet	Chelsea Simpson
Marilena Kowalchuk	Dale Thiessen
Kerri Kuzbyt	Samantha White
Michele Carolyn Llaneza	

TEACHER MATERNITY/PARENTAL LEAVE

Lynnea Luna was granted maternity/parental leave effective December 22, 2018 to December 20, 2019.

Leah Sutherland was granted maternity/parental leave effective December 1, 2018 to December 15, 2019.

TRANSPORTATION RESIGNATION

Tamar Desorcy gave notice of intent to resign effective October 26, 2018.

EDUCATIONAL ASSISTANT APPOINTMENT

Bryan Buchalter was appointed to a full-time (6.5 hours per day) Educational Assistant position effective October 29, 2018.

Teresa Collingridge was appointed to a full-time (6.5 hours per day) Educational Assistant position effective November 5, 2018.

Marcy Hubel was appointed to a full-time (6.5 hours per day) Educational Assistant position effective November 5, 2018.

Cynthia Kelpin was appointed to a full-time (6.5 hours per day) Educational Assistant position effective October 22, 2018.

CUSTODIAN APPOINTMENT

Arron Chanenko was appointed to the position of Custodian, part-time (6 hours per day), effective October 15, 2018.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Personnel Matters.
- Meeting with the Minister of Education and Training.

Trustee Ploszay in the Chair.

7:36 p.m. Collège Garden City Collegiate Robotics Program
April Cope (Teacher). Students: Nikolaus Reichert, Louise Lacson
And Jared Vergara

18-014 Moved to Committee of the Whole at 7:55 p.m.

Santos / Sarbit

That the Board move into Committee of the Whole.

CARRIED

Trustee McFarlane in the Chair.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Manitoba School Boards Association call for Nominations and Resolutions 2019.
- 2536 McPhillips Street Update.

18-015 Acting Vice-Chairperson – Board of Trustees

Cameron / Jaworski

That the question of an acting vice-chairperson be referred to the Policy Committee for discussion.

CARRIED

18-016 Financial Statements

Santos / Jaworski

That the Chairperson of the Board forward a copy of the Division's June 30, 2018 Financial Statements and Auditor's Supplementary Report to Manitoba Education and Training.

CARRIED

18-017 Accumulated Surplus Designation

Jaworski / Santos

- That the Board designate a portion of its accumulated surplus for the following projects:
 - \$330,409 for 2017-18 School Carry-Forward
 - \$63,732 for 2017-18 Board/SOTA PD Fund Carry-Forward

- \$31,019 for 2017-18 Board/2938 PD Fund Carry-Forward
- \$153,300 for 2017-18 Administrator's PD Fund Carry-Forward
- \$80,000 for October 2018 Trustee Election Costs
- \$1,400,000 for Learning Centre
- \$125,000 for Start-Up Costs Learning Centre, Seven Oaks Performing Arts Centre
- \$450,000 for Collège Garden City Collegiate - Field & Track
- \$238,800 for Accessibility, Legislation Guideline
- Recommendations
- \$500,000 For Building Trades
- \$810,000 for Service Centre
- \$400,000 to Establish Templeton School Capital Reserve **CARRIED**

SUPERINTENDENTS' REPORT

The following matters were received as information:

- School Carry Forward 2017-2018.
- Summary of 2017-2018 School Books.

Trustee Ploszay in the Chair.

18-018 Collège Garden City Collegiate Robotics Program

Santos / Jaworski

That the Board supports Collège Garden City Collegiate Robotics Program's request for financial support of \$6,000 (registration fee) to compete in the First Robotic Competition in 2019. **CARRIED**

18-019 By-Law No. 5-2018 - First Reading

McFarlane / Santos

That By-Law No. 5-2018 for the purpose of borrowing the sum of \$3,858,700.00 and issuing a Debenture and/or Promissory Note be given first reading. **CARRIED**

18-020 Riverbend Community School - Religious Instruction

Myskiw / Cameron

That the Board approve Child Evangelism Fellowship of Manitoba's request to provide classes on Religious Instruction to students for those parents who have requested it at Riverbend Community School for the 2018-2019 school year. **CARRIED**

18-021 2018-2019 Board Calendar

Myskiw / Santos

That the following changes be made to the 2018-2019 Board Calendar.

- That the Mini-Retreat scheduled for Saturday, December 1, 2018 be changed to an Informal Board meeting on Monday, November 26, 2018.
- That the Regular Board meeting scheduled for Monday, November 19th, 2018 be moved to Tuesday, November 20th, 2018. **CARRIED**

18-022 Canadian Polish Congress Manitoba District

Jaworski / McFarlane

That the Board grant permission to the Canadian Polish Congress Manitoba District to obtain a social occasion permit for their event at the Seven Oaks Performing Arts Centre on Saturday, November 10, 2018 from 3:00 p.m. to 6:00 p.m. **CARRIED**

ADMINISTRATIVE REPORT**18-023 Administrative Report**

Dabee / Sarbit

That the Administrative Report be approved. **CARRIED**West Kildonan Collegiate Travel Trip

That the Board approve West Kildonan Collegiate's request to take a group of students to China during Spring Break 2020.

LM Architectural Group Invoice No. 1824-6

That Invoice No. 1824-6 toward the Templeton-New School in the amount of \$209,993.85 be paid to LM Architectural Group.

Loewen Mechanical Ltd. Invoice No. JN-BOIL-COP#5

That Invoice No. JN-BOIL-COP#5 towards the École James Nisbet School new boiler in the amount of \$14,567.65 be paid to Loewen Mechanical Ltd.

Loewen Mechanical Ltd. Invoice No. JN-BOIL-HDBK#5

That the 7.5 % Statutory Holdback on Certificate of Payment No. JN-BOIL-HDBK#5 for the École James Nisbet School new boiler in the amount of \$1,045.28 be paid to Loewen Mechanical Ltd.

Parkwest Projects Ltd. Invoice No. AEW-RF-COP#5

That Invoice No. AEW-RF-COP#5 towards the Arthur E. Wright roof/façade in the amount of \$496,550.25 be paid to Parkwest Projects Ltd.

ADMINISTRATIVE REPORT

Parkwest Projects Ltd. Invoice No. AEW-RF-HDBK #5

That the 7.5% Statutory Holdback on Certificate of Payment No. AEW-RF-HDBK #5 toward the Arthur E. Wright roof/façade in the amount of \$38,343.65 be paid to Parkwest Projects Ltd.

Prairie Architects Inc. Invoice No. 5416

That Invoice No. 5416 toward the Amber Trails Addition in the amount of \$6,377.60 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 5415

That Invoice No. 5415 toward the Learning and Service Centre in the amount of \$4,859.40 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 5417

That Invoice No. 5417 toward the Learning and Service Centre in the amount of \$2,539.71 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 5414

That Invoice No. 5414 toward the Seven Oaks Performing Arts Centre in the amount of \$240.24 be paid to Prairie Architects Inc.

Regent Construction Ltd. Invoice No. GC-W-WL-COP#4

That Invoice No. GC-W-WL-COP#4 toward the Collège Garden City Collegiate West Wall in the amount of \$428,717.85 be paid to Regent Construction Ltd.

Regent Construction Ltd. Invoice No. GC-W-WL-HDBK 4

That the 7.5% Statutory Holdback on Certificate of Payment No. GC-W-WL-HDBK 4 toward Collège Garden City Collegiate West Wall in the amount of \$33,105.63 be paid to Regent Construction Ltd.

Stantec Consulting Ltd. Invoice No. AEW Roof - 1315016

That Invoice No. AEW Roof -1315016 toward the Arthur E. Wright roof/façade in the amount of \$8,629.16 be paid to Stantec Consulting Ltd.

Stantec Consulting Ltd. Invoice No. GC West Wall - 1315018

That Invoice No. GC West Wall 131508 toward the Collège Garden City Collegiate West Wall in the amount of 11,236.26 be paid to Stantec Consulting Ltd.

Ducks Unlimited Canada Invoice No. ARINV-00007545

That Invoice No. ARINV-00007545 toward the Learning and Service Centre in the amount of \$23,100.00 be paid to Ducks Unlimited Canada.

ADMINISTRATIVE REPORT**Pinchin Ltd. Invoice No. 1446401**

That Invoice No. 1446401 toward the Collège Garden City Collegiate West Wall in the amount of \$6,825.00 be paid to Pinchin Ltd.

Loewen Mechanical Ltd. Invoice No. JN-BOIL-COP#4

That Invoice No. JN-BOIL-COP#4 toward the École James Nisbet School boiler replacement in the amount of \$20,905.00 be paid to Loewen Mechanical Ltd.

Loewen Mechanical Ltd. Invoice No. JN-BOIL-HDBK #4

That the 7.5% Statutory Holdback on Certificate of Payment No. JN-BOIL-HDBK #4 toward the École James Nisbet School in the amount of \$1,500.00 be paid to Loewen Mechanical Ltd.

Normandeau Roofing Ltd. Invoice No. RFM-ROOF-COP#1

That Invoice No. RFM-ROOF-COP#1 toward the R. F. Morrison School new roof/façade in the amount of \$127,484.33 be paid to Normandeau Roofing Ltd.

Normandeau Roofing Ltd. Invoice No. RFM-ROOF-HDBK#1

That the 7.5% Statutory Holdback on Certificate of Payment No. RFM-ROOF-HDBK#1 toward the R. F. Morrison School new roof/façade in the amount of \$9,844.35 be paid to Normandeau Roofing Ltd.

Normandeau Roofing Ltd. Invoice No. RFM-ROOF-COP#2

That Invoice No. RFM-ROOF-COP#2 toward the R. F. Morrison School new roof/façade in the amount of \$115,820.91 be paid to Normandeau Roofing Ltd.

Normandeau Roofing Ltd. Invoice No. RFM-ROOF-HDBK#2

That the 7.5% Statutory Holdback on Certificate of Payment No. RFM-ROOF-HDBK#2 toward the R. F. Morrison School new roof/façade in the amount of \$8,943.70 be paid to Normandeau Roofing Ltd.

PCL Constructors Canada Inc. Invoice No. SERVICE-COP#13

That Invoice No. SERVICE-COP#13 toward the New Learning and Service Centre in the amount of \$34,466.22 be paid to PCL Constructors Canada Inc.

PCL Constructors Canada Inc. Invoice No. HDBK#13

That the 7.5% Statutory Holdback on Certificate of Payment No. 13 toward the New Learning and Service Centre in the amount of \$2,661.48 be paid to PCL Constructors Canada Inc.

CONFERENCE REPORTS

Scott Shier, Principal, Maples Collegiate. Innovative School's Forum, Developing Positive School Climate and Culture, July 10 to 14, 2018 - Las Vegas, Nevada.

Thom Gross, Vice-Principal, Maples Collegiate. Innovative School's Forum, Developing Positive School Climate and Culture, July 10 to 14, 2018 - Las Vegas, Nevada.

CORRESPONDENCE


- Seven Oaks School Division and 7389893 Manitoba Ltd. release.
- Konrad Erickson, A/Executive Director, Public Schools Finance Board. Disposition of 2536 McPhillips Street (Maintenance and Transportation Centre).
- Wayne Shimizu, Secretary Treasurer. Letter to MASBO regarding the Provincial Government Pre-Budget Consultation Survey.
- PWI Insurance. December 1, 2018 LTD renewal letter.
- Heather Demetriooff, Manitoba School Boards Association. Distribution of Board Ballots.
- Cindy Cassils, Board Chair, Southwest Horizon School Division. Letter to Manitoba School Boards Association regarding "Request for Input Communications Initiative".
- Wendy Bloomfield, Chairperson, Child Nutrition Council of Manitoba. 2017-2018 Annual Report.
- City of Winnipeg Trustee Election Results.
- Brent Rausch, Swan Valley School Division. Nomination of Kelli Riehl for MSBA President.
- MSBA Post Election Communications.
- Western School Division. Western School Division Response to Manitoba Pre-Budget Consultation.
- Pembina Trails School Division. Jaime Glenat elected as Chair and Kathleen McMillan elected as Vice-Chair, Board of Trustees.
- Pembina Trails School Division. Nomination of Trustee Julie Fisher for Director, Region 5 - Manitoba School Boards Association.
- Interlake School Division. Campaign brochure from Alan Campbell, candidate for Manitoba School Boards Association President in the by-election.

ADJOURNMENT

The meeting was adjourned at 9:14 p.m.



Edward Ploszay
Chairperson



Wayne Shimizu
Secretary-Treasurer