

MINI-MINUTES

May 25, 2026, Regular Board Meeting

Trustee, Tiffany Winchar

"I would like to begin by acknowledging that the Seven Oaks School Division is located on Treaty One Lands, the original territories of the Anishinaabeg, Inninew, Anish-Inninew, Dakota, Dena Nations, and the homeland of the Red River Métis. We proudly acknowledge our role in the many relationships that make up our home and commit to a spirit of reconciliation for the future."

PRESENTATION

6:05pm CanU Seven Oaks 2025-2026 Programming
 Jenny Hughes, Assistant Superintendent

APPROVED

- That By-Law 3-2026 to Appoint Senior Election Official be given second reading. BEING A BY-LAW of the Board of Trustees of Seven Oaks School Division to name certain persons necessary to the conducting of elections within the Seven Oaks School Division.
WHEREAS the Municipal Councils and School Board Elections Act Section 10(1) requires that each elected authority shall, by By-Law, appoint Senior Election Officials.
BE IT FURTHER RESOLVED that the following Senior Official be appointed for:
The Rural Municipality of St. Andrews: Marilyn Williams

RECEIVED AS INFORMATION

- Minister of Education and Early Childhood Learning – World War Battlefield Program
- That the Board is advised that Garden City Collegiate will have 2 groups of students (approx. 40 students and 5 chaperones per group) traveling to Europe, Thursday, March 24 to Sunday, April 2, 2028.
- Collective Bargaining – Upcoming meeting dates
- Arts in the Park
- Schroeder Foundation Partnership – Press Conference
- Leaving the Board Stronger Than We Found It
- Policy KG – Rental of School Facilities

CONFERENCE REPORTS

- Alana Howden - Plain Talk about Literacy - New Orleans, March 11-13, 2026
- Cheryl Thorlakson - Plain Talk about Literacy - New Orleans, March 11-13, 2026
- Jessi Smith - Learning and the Brain - San Francisco - February 13-14, 2026
- Lindsay Ford - Plain Talk about Literacy - New Orleans - Mar 11-13, 2026
- Lyn Hart - National Conference on Science Education - Anaheim - Apr 14-18, 2026
- Pamela Boen - National Conference on Science Education - Anaheim - Apr 14-18, 2026
- Renata Gawlik - uLead 2026 Conference - Banff - April 19-20, 2026

ADMINISTRATIVE REPORT

2026-2027 Lease Renewals and Rental Rates

That the Board approve the renewal of lease agreements and a rental rate increase of 5.27% for Daycares, Before and After Programs, SOTA and EA7Oaks.

SMS Engineering Ltd. Invoice No. 75222

That Invoice No. 75222 towards the James Nisbet Cooling System in the amount of \$927.57 be paid to SMS Engineering Ltd.

Parkwest Projects Ltd. Invoice No. EMP-NS-COP#25

That Invoice No. EMP-NS-COP#25 toward the New K-8 School (Prec. F - Aurora) in the amount of \$2,584,298.78 be paid to Parkwest Projects Ltd.

Parkwest Projects Ltd. Invoice No. EMP-NS-HDBK#25

That the 7.5% Statutory Holdback on Certificate of Payment No. EMP-NS-COP#25 towards the New K-8 School (Prec. F - Aurora) in the amount of \$199,559.75 be held for future payment to Parkwest Projects Ltd. upon expiry date of the holdback period and satisfactory lien search.

Intertek Testing Services NA Ltd. Invoice No. 437403

That Invoice No. 437403 towards the New K-8 School (Prec. F - Aurora) in the amount of \$504.00 be paid to Intertek Testing Services NA Ltd.

HTFC Inc. Invoice No. 25077-3

That Invoice No. 25077-3 towards the West St. Paul School Yard Enhancements in the amount of \$6,124.65 be paid to HTFC Inc.

HTFC Inc. Invoice No. 23062-6

That Invoice No. 23062-6 towards the New K-8 School (Prec. F - Aurora) in the amount of \$3,919.02 be paid to HTFC Inc.

Randall Plumbing & Heating Ltd. Invoice No. JN-COOL-COP#3

That Invoice No. JN-COOL-COP#3 towards the James Nisbet Cooling System Replacement in the amount of \$75,110.01 be paid to Randall Plumbing & Heating Ltd.

Randall Plumbing & Heating Lts. Invoice No. JN-COOL-HDBK#3

That the 7.5% Statutory Holdback on Certificate of Payment No. JN-COOL-COP#3 toward the James Nisbet Cooling System Replacement in the amount of \$5,437.50 be held for future payment to Randall Plumbing & Heating Ltd. upon expiry date of the holdback period and satisfactory lien search.

MCW Consultants Ltd. Invoice No. 74229

That Invoice, No. 74229 toward the Garden City Food Sciences Room in the amount of \$4,337.55 be paid to MCW Consultants Ltd.

Crosier Kilgour & Partners Ltd. Invoice No. 107256

That Invoice No. 107256 toward the New K-8 School (Prec. F - Aurora) in the amount of \$5,250.00 be paid to Crosier Kilgour & Partners Ltd.

Prairie Architects Inc. Invoice No. 7986

That Invoice No. 7986 toward the New K-8 School (Prec. F Aurora) in the amount of \$25,495.34 be paid to Prairie Architects Inc.

SMS Engineering Ltd. Invoice No 75221

That Invoice No. 75221 toward the Constable Finney Boiler Replacement in the amount of \$6,254.64 be paid to SMS Engineering Ltd.

KPMG LLP Chartered Accountants

That the Board receive the Schedule of Compensation December 31, 2025, report as information.

NEW BUSINESS

Trustee Enquiries

- Trustee McFarlane
- Trustee Krosney

CORRESPONDENCE

- Manitoba School Boards Association – May 6 MSBA E-Bulletin
- Manitoba School Boards Association - Executive Highlights April 13, 2026
- Manitoba School Boards Association - 2027 Call for Nominations and Resolutions
- Manitoba School Boards Association - CPI and Unemployment rates, April, 2026.

PERSONNEL REPORT

SUPERINTENDENTS' PERSONNEL REPORT

Administrative Appointment

David Ingram has been appointed full-time (1.00) acting Principal at Riverbend effective September 21, 2026 to December 18, 2026.

Teacher Appointment

David Brown has been appointed to a full-time (1.00) Limited Teacher General (Indefinite Term) contract effective May 19, 2026.

Frances Taylor has been appointed to a part-time (0.25) Limited Teacher General (Term) contract effective May 20, 2026 to June 30, 2026.

Mikki Grouette has been appointed to a part-time (0.60) Teacher General (Term) contract effective September 8, 2026 to March 12, 2027.

Nishanne MacDonald has been appointed to a full-time (1.00) Limited Teacher General (Indefinite Term) contract effective May 11, 2026.

Andrea Meredith has been appointed to a part-time (0.50) Teacher General (Permanent) contract effective September 8, 2026

Gabriel Morais Barbosa has been appointed to a part-time (0.50) Teacher General (Term) contract effective May 7, 2026 to June 30, 2026

The following teachers have been appointed to a full-time (1.00) Teacher General (Term) contract effective September 8, 2026 to June 30, 2027:

Manpreet Cheema
Amandeep Dhaliwal
Tiffany Koberstein
Manjit Kochhar
Payton Post

The following teachers have been appointed to a full-time (1.00) Teacher General (Permanent) contract effective September 8, 2026:

Hayden Brander	Shiela Laluces
Kimberly Cleto	Myah Malchuk
Da Cunha Meagan	Tara Mota

Danys Dorge	Henry Odudu
Dayna Dubnicoff	Amanda O'Neill
Kirsten Garson	Alex Peniuta
Gilbert Gonio	Maidson Rey
Shareshta Gupta	Kulwinder Sharma
Odelynn Gutierrez	Joy Ann Villafania
Harpreet Jassi	

Teacher Leave of Absence

Ramandeep Bassi has been granted a full-time (1.00) deferred salary leave effective September 1, 2028 to February 28, 2029.

Joshua Bergman has been granted a full-time (1.00) leave of absence effective September 8, 2026 to June 30, 2027.

Daniela Catanese has been granted a full-time (1.00) leave of absence effective January 4, 2027 to June 30, 2027.

Leah Ross has been granted a full-time (1.00) leave of absence effective January 1, 2027 to June 30, 2028.

Educational Assistant Retirement

Eugene Osudar gave notice of intent to retire effective June 30, 2026.

Administrative Assistant Appointment

Sandy Boudreau has been appointed to a part-time (0.50) permanent Administrative Assistant position effective May 11, 2026.

Maintenance Appointment

Ruben Cabela has been appointed to a full-time (supply) custodian position effective May 11, 2026.

Marie Rose Creencia has been appointed to a full-time (supply) custodian position effective May 4, 2026.

Sam Ngan has been appointed to a full-time (supply) custodian position effective May 4, 2026.

Maintenance Retirement

Jacek Sokal notice of intent to retire effective December 31, 2026.

Transportation Appointment

Richard Heuvel has been appointed to a to a part-time (0.50) Permanent Bus Driver position effective May 13, 2026.

Jessica Janzen has been appointed to a to a part-time (0.50) Permanent Bus Driver position effective May 13, 2026.

Transportation Resignation

Bill Huver gave notice of intent to resign effective May 1, 2026.

Substitute Teacher Contracts 2025-2026

The following have been appointed to a Substitute Teacher contract for 2025-2026 school year.

Mirella Aiello	Myah Malchuk
Alyssa Boldt	Ben Matthisen
Justine Edwards	Jakob Paquette
Kirsten Garson	Andy Richard
Logan Hyrich	Amber Szajewski
Manu Joshi	

Superintendents' Personnel Report Motion

Rescinded Motion #24-087

Jacek Sokal gave notice of intent to retire effective June 30, 2026.

Rescinded Motion #25-084

Sandra Smith has been granted a full-time (1.00) personal leave of absence effective September 8, 2026 to June 30, 2027.

Joshua Bergmann has been granted a part-time (0.50) personal leave of absence effective September 8, 2026 to June 30, 2027

Rescinded Motion #25-093

Kirsten Garson has been appointed to a full-time (1.00) Limited Teacher General (Term) contract effective September 8, 2026 to June 30, 2027.

Myah Malchuk has been appointed to a full-time (1.00) Limited Teacher General (Term) contract effective September 8, 2026 to June 30, 2027.

Henry Odudu has been appointed to a full-time (1.00) Limited Teacher General (Term) contract effective September 8, 2026 to June 30, 2027.

Kulwinder Sharma has been appointed to a full-time (1.00) Limited Teacher General (Term) contract effective September 8, 2026 to June 30, 2027.

Rescinded Motion #25-101

Leah Ross has been granted a full-time (1.00) personal leave of absence effective September 7, 2027 to June 30, 2028.