

**Seven Oak Education Foundation**

**Meeting Tuesday, May 14, 2013**

**Board Room, Seven Oak School Division**

**Minutes**

**Present:** Margaret Brett, President  
Irv Simmonds, Vice President  
Wayne Shimizu, Treasurer  
Pat Stefanchuk, Past President  
Dawne Smithson, Secretary  
Ted Ash, Director  
Ajit Kaur Deol, O.M. Director  
Ramona Gallos, Honorary Life Member  
Bernie Gowryluk, Director  
Cory Juan, Director  
Kraig Hillis, Director  
John Marques, Director  
Fran Taylor, Director  
Avrum Senesky, Director

**Regrets:** Harriet Zaidman, Director

**Absent:** Cam MacIver, Director  
Steve Medwick, director

Margaret Brett called the meeting to order and congratulated Ajit on receiving an Honorary Doctorate of Law from the University of Winnipeg.

**1. Approval of Agenda**

Kraig Hillis/Pat Stefanchuk that the agenda for the meeting be adopted as listed. **Carried**

**2. Approval of Regular Meeting Minutes April 9, 2013**

It was noted that the minutes need to be amended to read April 9, 2013.

Irv Simmonds/Wayne Shimizu that the minutes of the April 9, 2013 meeting be approved as amended. **Carried**

**3. Publications**

Pat stated that the committee is working with Changemakers to formulate questions to be sent to SOEF directors whose children attended school in the Seven Oaks School Division and will be the focus of the newsletter targeted to go out the end of May. The directors are Avrum, Kraig, Harriet, Steven and Irv.

#### **4. SOEF Website**

Wayne stated that he spoke to Julie at Changemakers and the glitch has been fixed to allow remote access. Discussion took place on concerns as it relates to the information on the website and the need to ensure it is current and correct. Wayne stated that he will contact Cory at Changemakers to determine why this is not being done and as well, he will explore other options for the maintenance of the website and report back at the June meeting.

#### **5. Fund Raising**

Ted circulated minutes of a meeting of the Fundraising Committee which was held on Wednesday, May 8<sup>th</sup>. He stated that the committee is formulating a plan for a Seven Oaks School Division staff campaign, with a target date of rollout of January 2014. He stated that he has approached the Division for a list of suppliers that could also be targeted for solicitation. Ted circulated a pledge form that had been developed and asked for feedback.

He stated that the Foundation needs to look to develop an annual budget that will speak to revenue goals for fundraising and expenses. Discussion took place on the potential of SOEF having a dedicated credit card machine for the processing of donations. John stated there is a \$200 Moneris set up fee and a \$25 monthly fee. Credit card processing cost is 1.65%.

Wayne will check and see if SOEF can accept monthly donations via electronic funds transfers. Wayne stated at present online donations are processed through Canada Helps.org. He confirmed that donations made online go in to SOEF general bank account, unless otherwise designated to a specific Winnipeg Foundation designated fund.

It was noted there are a number of occasions coming up that celebrate achievements of 7 Oaks Division Schools, i.e. Finney's 25<sup>th</sup> Anniversary; R F Morrison anniversary BBQ; and Garden City's reunion which is scheduled for September. It is important that the Foundation have visibility at these events. Wayne stated that the key person to talk to with respect to getting information on the Foundation at these events is the principal of the school(s) involved. Ted will follow up with the appropriate people.

#### **6. Financial Report**

Wayne stated that the financial report had been circulated in advance of the meeting.

#### **7. Winnipeg Foundation Report**

Wayne stated that the Winnipeg Foundation report had been circulated in advance of the meeting.

#### **8. Distribution of Scholarships**

Discussion took place on the Kendra Latzkitsch Memorial Fund which presently stands at approximately \$6,500. The minimum amount needed to set up a designated scholarship fund is \$10,000. It was recognized that the family had been working hard to bring the fund up to \$10,000. The committee agreed that it would transfer \$4,000 from the general funds at the

Winnipeg Foundation to bring the Kendra Latzkitsch Fund up to \$10,000 which would allow for an annual \$500 scholarship.

Ted Ash/Irv Simmonds that \$4,000 be transferred from the general fund at the Winnipeg Foundation to create the Kendra Latzkitsch Memorial Fund at the Winnipeg Foundation.

**Carried**

Margaret will contact Mrs. Latzkitsch to develop criteria for the scholarship.

A listing of scholarships to be awarded for 2013 was circulated and the following motions were approved:

Ajit Deol/Cory Juan That the following 2013 high school scholarships and awards from the Seven Oaks School Division Grant be approved:

Garden City Collegiate	\$6,000
Maples Collegiate	\$5,000
West Kildonan	\$5,000
Total	\$16,000

Cory Juan/Fran Taylor that the following 2013 high school scholarships and awards from the Seven Oaks Education Foundation be approved:

Garden City Collegiate	
Creative and Performing Arts	\$500
Campus Life	\$500
Technology	\$500
Early Years Scholarship	\$500
Total	\$2,000

Maples Collegiate	
Creative and Performing Arts	\$500
Campus Life	\$500
Technology	\$500
Total	\$1,500

West Kildonan Collegiate	
Creative and Performing Arts	\$500
Campus Life	\$500
Technology	\$500
Judy Silver Memorial Scholarship	\$500
Total	\$2,000

Met School	\$500
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Total of Scholarships is \$22,000.

**Carried**

Fran noted that the Pow Wow Scholarship received \$3,000 this year from the provincial government and does not need to be topped up.

Fran circulated a letter addressed to Margaret Brett, on behalf of the Seven Oaks Adult Learning Centre – a program that provides regular and mature student diplomas and upgrading to adults. The letter asked that SOEF consider a request to establish an annual scholarship for a graduate of the program for the 2013 – 14 school year.

The committee discussed the request and determined that this was in keeping with the mandate of the Foundation and that the scholarship should be available for graduates of the 2012-13 school year.

Bernie Gowryluk/Ted Ash that a \$500 annual scholarship be made available to the Seven Oaks Adult Learning Centre beginning school year 2012-13. **Carried**

## 9. Graduations

Margaret noted that it is traditional for a representative of SOEF to attend the graduations. Committee members have agreed to attend as follows:

Maples, June 20	-	Margaret Brett, Ajit Deol
West Kildonan, June 21	-	Irv Simmonds
Garden City, June 24	-	Pat Stefanchuk
Adult Learning Centre, June 25	-	Ted Ash (Canada Inns)

## 10. Next Meeting

The next meeting will be Tuesday, June 11, 2013, 5:00 pm at the Board Room, Seven Oaks School Division.



**President**



**Secretary**