

# MINI-MINUTES

March 3, 2025

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## **CFO/Secretary-Treasurer Jennifer West**

*"I would like to begin by acknowledging that the Seven Oaks School Division is located on Treaty One Lands, the original territories of the Anishinaabeg, Inninew, Anish-Inninew, Dakota, Dena Nations, and the homeland of the Red River Métis. We proudly acknowledge our role in the many relationships that make up our home and commit to a spirit of reconciliation for the future."*

## **RECEIVED AS INFORMATION**

- Vehicle Traffic Concerns
- 2025-2026 Divisional Budget
- Trustee Enquiries
- Celebrating Maples Collegiate
- Just Elections – Proposed Provincial Legislation
- Garden City Collegiate – Trip to Europe 2027
- Maples Collegiate – Trip to Brampton, ON
- Maples Met – Trip to Harvest Moon, Clearwater

## **ADMINISTRATIVE REPORT**

- Parkwest Projects Ltd. Invoice No. EMP-NS-COP#10  
That Invoice No. EMP-NS-COP#10 toward the New K-8 School (Prec. F - Aurora) in the amount of \$1,203,109.27 be paid to Parkwest Projects Ltd.
- Parkwest Projects Ltd. Invoice No. EMP-NS-HDBK#10  
That the 7.5% Statutory Holdback on Certificate of Payment No. EMP-NS-COP#10 toward the New K-8 School (Prec. F - Aurora) in the amount of \$92,131.39 be held for future payment to Parkwest Projects Ltd. upon expiry date of the holdback period and satisfactory lien search.
- Parkwest Projects Ltd. Invoice No. EMP-NS-HDBK-CR  
That the 7.5% Statutory Holdback on Certificate of Payment No. EMP-NS-COP#10 toward the New K-8 School (Prec. F - Aurora) in the amount of -\$9,531.13 be held for future payment to Parkwest Projects Ltd. upon expiry date of the holdback period and satisfactory lien search.
- Energy Network Services Inc. Invoice No. EP-LED-GST-RLS  
That Invoice No. EP-LED-GST-RLS for the GST of \$2,164.54 on the Statutory Holdback release for the Expanded Capital Projects - FY21 be paid to Energy Network Services Inc.
- Intertek Testing Services NA Ltd. Invoice No. 410121  
That Invoice No. 410121 toward the New K-8 School (Prec. F - Aurora) in the amount of \$42.00 be paid to Intertek Testing Services NA Ltd.

## **CORRESPONDENCE**

- Manitoba School Boards Association – Distribution of Board Ballots – MSBA March Annual Convention
- Manitoba School Boards Association - E-News February 19, 2025

- Manitoba School Boards Association - Highlights Feb 10, 2025
- Manitoba School Boards Association - 2025 Convention Resolutions and Special Business PKG
- Manitoba School Boards Association - CPI and unemployment rates, January 2025.
- Manitoba School Boards Association – 2024-2025 Trustee Indemnity Survey – Final

## **PERSONNEL REPORT**

### **SUPERINTENDENTS' PERSONNEL REPORT**

#### **Administrative Retirement**

- David Ingram gave notice of intent to retire effective June 27, 2025.

#### **Teacher Appointment**

- Amrit Basi has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 18, 2025 to June 27, 2025.
- Taranjeet Chahal has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 13, 2025 to March 28, 2025.
- Dwayne Flatt has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 25, 2025 to June 27, 2025.
- Brooke Kasdorf has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 20, 2025 to June 17, 2025.
- Victoria McIntosh has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 18, 2025 to March 28, 2025.

#### **Teacher Retirement**

- Sheri Ingram gave notice of intent to retire effective June 27, 2025.
- Jennifer Erickson gave notice of intent to retire effective December 19, 2025.
- Gabrielle Legare gave notice of intent to retire effective June 30, 2025.

#### **Teacher Resignation**

- Kirsten Dozenko gave notice of intent to resign effective June 27, 2025.

#### **Clinician Retirement**

- Cindy Yusim gave notice of intent to retire effective June 27, 2025.

#### **Educational Assistant Appointment**

- Tara Cruickshank has been appointed to a full-time (6.50 hours per day) Permanent Educational Assistant position effective October 23, 2024.

#### **Educational Assistant Retirement**

- Lea Barraquio gave notice of intent to retire effective June 27, 2025
- Cynthia Chrol gave notice of intent to retire effective June 27, 2025
- Sandra Condie gave notice of intent to retire effective October 31, 2025

#### **Administrative Assistant Retirement**

- Angela Williams gave notice of intent to retire effective May 22, 2025.

### **Custodian Retirement**

- Perry Jeromin gave notice of intent to retire effective June 27, 2025.
- Sokal Jacek gave notice of intent to retire effective December 31, 2025.

### **Transportation Retirement**

- Curtis Brisky gave notice of intent to retire effective June 30, 2025.
- Lyle Jeffery gave notice of intent to retire effective February 28, 2025
- Michael Goring gave notice of intent to retire effective June 30, 2025.
- Tracey Sitarz gave notice of intent to retire effective June 27, 2025.

### **Maintenance Retirement**

- Gregory Shupenia gave notice of intent to retire effective December 31, 2025.

### **Substitute Teacher Contracts 2024-2025**

The following teachers have been appointed to a Substitute Teacher contract effective 2024- 2025 school year:

- Saniya Mehra
- Kader Ouattara

### **Superintendents' Personnel Report Motion**

Rescinded Motion # 24-070

Sandra Condie gave notice of intent to retire effective January 30, 2026.