

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, MARCH 3, 2014 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Edward P. Ploszay	Chairperson
	Claudia Sarbit	Vice-Chairperson
	Derek Dabee	Trustee
	Ric Dela Cruz	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Evelyn Myskiw	Trustee
	Richard Sawka	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Gaylene Schroeder-Nishimura	Asst. Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Ploszay in the Chair.

The meeting was called to order at 6:04 p.m.

MINUTES

Approved the minutes of the Regular Board Meetings of Monday, February 3, 10, and 24, 2013.

14-104 Approval of the Agenda

McGowan / Dela Cruz

That the agenda for this meeting be approved as amended.

Carried

14-105 Moved to Committee of the Whole at 6:05 p.m.

Myskiw / Juan

That the Board move into Committee of the Whole.

Carried

Trustee Sarbit in the Chair.

SUPERINTENDENTS' PERSONNEL REPORT

14-106 Superintendents' Personnel Report

Jaworski / Juan

That the Superintendents' Personnel Report be ratified.

Carried

ADMINISTRATOR RETIREMENTS

The following administrators gave notice of intent to retire effective June 27, 2014:

Karen Guenther

Rhonda May

TEACHER APPOINTMENTS

Stephanie Comte was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective March 17, 2014 to June 27, 2014.

Peter Firth was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 31, 2014 (indefinite).

Michelle Levesque was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 3, 2014 to June 27, 2014.

Sylvia Lourenco was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 15, 2014 (indefinite).

Lynette Navarro was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective April 7, 2014 to June 27, 2014.

Joanna Utko was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 29, 2014 (indefinite).

Kyle Warnica was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 31, 2014 (indefinite).

Pascal Ybanez was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective February 18, 2014 (indefinite).

SUPERINTENDENTS' PERSONNEL REPORT

TEACHER MATERNITY AND PARENTAL LEAVES

Cindy Shields was granted maternity and parental leave effective March 20, 2014 to April 5, 2015.

SUBSTITUTE TEACHER APPOINTMENTS

The following teachers were appointed to Substitute Teacher contracts effective the 2013-2014 school year:

Vanessa Burridge
Sereen Conner
Kevin Denchuk
Harwinder Kaur

Yvonne Prairie
Diana Tabor
Justine Vallis

TEACHER RETIREMENTS

The following teachers gave notice of intent to retire effective June 27, 2014:

Beth Albers-Jones
Diane Cameron
Robin Edwards
Richard Flett
Rita Globa
Eric Howdle
Pat Isaak

Randy McGunigal
Lesia Shchudlo
Theresa Shyka
Myron Tarasiuk
Iris Van Caeyzeele
David Williscroft
Gillian Woodfield

Received notice of intent to retire from Janette Stephenson effective January 15, 2015.

TEACHER RESIGNATIONS

The following teachers gave notice of intent to resign effective June 27, 2014:

Ronald Budowski
Nan Fewchuk

Giovanna (Joanna) Montanaro

Julie Southam gave notice of intent to resign from the position of teacher effective February 1, 2014.

SUPERINTENDENTS' PERSONNEL REPORT

TEACHER LEAVE OF ABSENCES

The following were granted leaves of absence, without pay, effective the 2014-2015 school year:

Sacha Amaladas (1.00)	Chad Wilson (1.00)
Elma Arthurson (1.00)	

CLINICIAN RESIGNATION

George Bednarczyk gave notice of intent to resign from the position of Clinician effective June 27, 2014.

EDUCATIONAL ASSISTANT APPOINTMENT

Elizabeth McConnell was appointed to a part-time (4 hours per day) Educational Assistant position effective January 27, 2014.

EDUCATIONAL ASSISTANT MATERNITY AND PARENTAL LEAVE

Sylvia Furtado was granted maternity and parental leave effective March 3, 2014 to March 2, 2015.

EDUCATIONAL ASSISTANT RETIREMENTS

The following educational assistants gave notice of intent to retire effective June 27, 2014:

Marnie Ackerman	Sylvia Kisiloski
Manjeet Dhaliwal	Cathy Sault
Carol Grenkow	Jerri Weston
Renée Harsant	Lorraine Wieler

CHILD CARE COORDINATOR APPOINTMENT

Linda Beilner was appointed to a full-time (7.00 hours per day) Child Care Coordinator term position effective January 31, 2014 to June 27, 2014.

ADMINISTRATIVE ASSISTANT RETIREMENT

Norma Gwizon gave notice of intent to retire from the position of Administrative Assistant effective November 21, 2014.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Personnel Matters.
- 2014 Premier Award for School Board Innovation.
- ECSS – Family of Schools.
- 2014-2015 Budget Update.
- March 10 Board Meeting Update.
- West Kildonan Community Club Update.

14-107 Land Exchange Agreement

McGowan / Sawka

Approved the Land Exchange Agreement for Portion of Public Reserve A, Plan 34650 (south of Amber Trails, west of Allan Blye Drive) for Lot 3, Plan 23200 (School Division Land) with the City of Winnipeg.

Carried

14-108 630 / 640 Jefferson Avenue

Dela Cruz / Jaworski

Approved Administration to negotiate the purchase of 630 / 640 Jefferson Avenue.

Carried

INFORMATION

- 2013-2014 Divisional Plan Update.
- Director of Partnerships Update.

Trustee Ploszay in the Chair.

14-109 MSBA Conference/AGM – Distribution of Ballots

Dabee / Juan

Approved that the Board authorize Trustees Juan and Dabee receive the Board Ballots to which the Seven Oaks School Division is entitled at the 2014 Annual Convention of the Manitoba School Boards Association.

Carried

14-110 2013-2014 Board Calendar

Jaworski / McGowan

Approved that the Regular Board meeting scheduled for Monday, March 17, 2014 be changed to Monday, March 24, 2014.

Carried

14-111 Metro Winnipeg Community Safety Protocol

McGowan / Sawka

Approved that the Seven Oaks School Division endorse the Metro Winnipeg Community Safety Protocol as presented at the January 2014 Region 5/6 meeting.

Carried

14-112 SOTA Letter of Understand Measurable Responsibility

Sawka / Juan

Approved that the Board sign the Measurable Responsibility Letter of Understanding for Amber Trails School (Principal/Vice Principal) with the Seven Oaks Teachers' Association.

Carried

14-113 SOTA Letter of Understanding

Jaworski / Sarbit

Approved that the Board sign the Letter of Understanding regarding C.V.E. Teacher, Plumbing and Pipe Trades program with the Seven Oaks Teachers' Association.

Carried

CONSENT AGENDA

14-114 Consent Agenda

Dela Cruz / McGowan

That the Consent Agenda be approved.

Carried

Ukraine-Kyiv Pavilion

That the Board direct administration to prepare a rental agreement for the Ukraine-Kyiv Pavilion for use of Garden City Collegiate from July 28, 2014 to August 11, 2014 for Folklorama 2014.

January 2014 Expenditure Listing

That cheques #2141836 to #2142122 and #801 to #806, US cheques #214083 to #214098, direct deposits #20143188 to #20144010 and pre-authorized debits #2014091 to #2014093 and #2014102 to #2014117 in the amount of \$5,243,060.02 be approved.

Prairie Architects Inc. Invoice No. 4245

That Invoice No. 4245 for the new Amber Trails School project in the amount of \$15,265.33 be paid to Prairie Architects Inc.

CONSENT AGENDAQCA Building Envelope Ltd. Invoice No. 382

That Invoice No. 382 for the new Amber Trails School project in the amount of \$2,152.50 be paid to QCA Building Envelope Ltd.

Statutory Holdback on Bockstael Construction Certificate of Payment No. 9

That the Statutory Holdback on Certificate of Payment No. 9 for the new Amber Trails School project in the amount of \$66,493.38 be paid to the Seven Oaks School Division / Bockstael Construction account.

Statutory Holdback on Bockstael Construction Certificate of Payment No. 7

That the Statutory Holdback on Certificate of Payment No. 7 for the Maples Collegiate Commons addition in the amount of \$33,498.96 be paid to the Seven Oaks School Division / Bockstael 449 Maples Commons account.

Number Ten Architectural Group Invoice No. 12947

That Invoice No. 12947 for the Edmund Partridge Elevator / Grooming Room project in the amount of \$3,929.23 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 12945

That Invoice No. 12945 for the Elwick Elevator and Grooming Room project in the amount of \$1,891.65 be paid to Number Ten Architectural Group.

Stantec Consulting Invoice No. 837085

That Invoice No. 837085 for the Garden City Collegiate East Exterior Wall and Roof project in the amount of \$10,052.11 be paid to Stantec Consulting.

Stantec Consulting Invoice No. 831582

That Invoice No. 831582 for the Garden City Collegiate East Exterior Wall and Roof project in the amount of \$12,501.90 be paid to Stantec Consulting.

SMS Engineering Limited Invoice No. 50343

That Invoice No. 50343 for the Maples Collegiate Geothermal project in the amount of \$12,111.75 be paid to SMS Engineering Limited.

Prairie Architects Inc. Invoice No. 4255

That Invoice No. 4255 for the new Red River School project in the amount of \$23,250.67 be paid to Prairie Architects Inc.

CONSENT AGENDA

Gateway Construction and Engineering Certificate of Payment No. 5

That the Statutory holdback on Certificate of Payment No. 5 for the Victory Site Daycare project in the amount of \$13,879.07 be paid to the Seven Oaks School Division / Gateway 441 Victory Daycare account.

MCM Architects Inc. Invoice No. 5601

That Invoice No. 5601 for the Victory Site Daycare project in the amount of \$2,573.79 be paid to MCM Architects Inc.

QCA Building Envelope Ltd. Invoice No. 394

That Invoice No. 394 for the Victory Site Daycare project in the amount of \$979.13 be paid to QCA Building Envelope Ltd.

Gateway Construction and Engineering Certificate of Payment No. 4

That the Statutory Holdback on Certificate of Payment No. 4 for the Victory Site Daycare project in the amount of \$17,453.15 be paid to the Seven Oaks School Division / Gateway 441 Victory Daycare account.

MCM Architects Inc. Invoice No. 5593

That Invoice No. 5593 for the Victory Site Daycare project in the amount of \$3,242.00 be paid to MCM Architects Inc.

CONFERENCE REPORTS

Howard Ryant, Principal, Collicutt School. Learning and the Brain Conference: Teaching Self Aware Minds, February 13 to 15, 2014 - San Francisco, California.

Cynthia Dutton, Principal, Margaret Park School. COSL Winter Conference - Activating Change: Implementing Essential Ideas in Leadership, Technology and Assessment, February 13 to 14, 2014 - Winnipeg.

Cathy Horbas, Principal, West St. Paul School. Managing Things: Leading People, February 6 & 7, 2014 - Saskatoon, Saskatchewan.

14-115 Educational Leave

Dela Cruz / Juan

Approved that Education Leave be granted to the following:

- Corrie Krahn, Ryan Smithson, Amey Ogidan; Maples -15 days
- Manoj Nowrang, Maples - 10 days
- Lindsay Brown, Maples - 15 days
- Erid Mendoza, on behalf of O. V. Jewitt staff - 12 days
- Sari Rosenberg, on behalf of R. F. Morrison staff - 40 days
- Janelle Prairie, on behalf of Belmont staff - 18 days
- Kirk Baldwin on behalf of the Math Renovation Team of Met School, Maples Collegiate, West Kildonan Collegiate and Garden City Collegiate - 10.5 days
- Erin Murphy, Monika Wakefield, Cathy Foy; O. V. Jewitt - 9 days
 - Barb Gajda, Dustin Hughes, Gabe Kraljevic, Lindsay Turbett; Garden City Collegiate - 16 days
 - Karen Hiscott, Constable Finney - 8 days
 - Kristin Chartrand and Roni Pirot, Riverbend - 13 days
 - Jean McLeod, Maples - 3 days
 - Madeleine Kettner, Riverbend - 3 days

Carried

CORRESPONDENCE

- Kyle Blaquiere, Public Schools Finance Board. Garden City Collegiate, Design Development, PSFB Project #SO GCC ST 2013 1.
- Elwick Park Site Improvement Phase Two.
- R. John Weselake, A/Executive Director, Public Schools Finance Board. Deadline for submission of modular classroom unit requests for 2014-15.
- Labour Relations, Manitoba School Boards Association. Up-Date: CPI, Unemployment Rate, Regional Trends.
- David Yeo, Director, Manitoba Education and Advanced Learning. Kindergarten to Grade 3 Smaller Classes Initiative Funding 2014-2015.
- The Education Administration Act. Appropriate Disciplinary Consequences in Schools Regulation.
- Canadian Education Association. The Facts on Education. What is the value of standardized testing?
- Louis Riel School Division. Assistant Superintendent bulletin.
- Manitoba Education Research Network. Special Forum: "Inquiry into Social Studies Education".
- Carolyn Duhamel, Executive Director, Manitoba School Boards Association. University of Manitoba's revised After-Degree Bachelor of Education program.
- Floyd Martens, President, Manitoba School Boards Association. Manitoba School Boards Association 2014 Convention.
- National Aboriginal Trustees Gathering. Walking the Path of Lifelong

CORRESPONDENCE

Learning, July 2 to 3, 2014 - Niagara Falls, Ontario.

- Pembina Trails School Division. Assistant Superintendent - Program Bulletin.
- Manitoba News Release. Province continues progress with investments for smaller classes for students. Success in Life Depends on Access to Quality Education in Early Years: Minister Allum.
- R. John Weselake, A/Executive Director, Public Schools Finance Board. Consultation with The Public Schools Finance Board (PSFB) and School Divisions on Development Plan (DP)/Secondary Plan Reviews and Major DP Amendments.
- Understanding the Role of School Division Secretary-Treasurer Workshop.
- Proclamation - Province of Manitoba. Manitoba Inclusive Education month.
- MCM Architects Inc. Change Order No. 6 - Victory School Daycare.
- Lieutenant Governor's Medal for Literacy. Call for Nominations 2014.
- Manitoba Education and Advanced Learning. Scientists in the Classroom Grant.
- Manitoba Liquor Control Commission. Liquor Laws and Youth program.
- Clean Air Day Walk to School 2014: Poster Contest.
- Canadian Assessment for Learning Network. Assessment for Learning: What Have We Learned? Where Are We Going? Conference.
- University of Manitoba Centre for Professional & Applied Ethics. Ethics Essay Competition: Are Social Media Making Us Anti-Social?
- ASCD Manitoba. Penny Kittle: Engaging Adolescents in Authentic Reading and Writing workshop.
- City of Winnipeg. Variance Order, premises southeast corner of McPhillips Street and Murray Avenue.
- James Allum, Minister of Education. Provincial Code of Conduct: Appropriate Interventions and Disciplinary Consequences.
- Lynne Mavins, Director, Manitoba Education and Advanced Learning. Information pertaining to 2014-2015 funding.
- Glen Endler, Accountant, Public Schools Finance Branch. Debenture agreement and Schedule "A" to By-Law No. 1-2014.
- Public Schools Finance Branch. West St. Paul School and École Belmont School 2012/2013 Additional Support Siting Portable Classrooms.
- Public Schools Finance Board. École Belmont, O.V. Jewitt, Arthur E. Wright and École Leila North Schools Portable Classroom Additions - Additional Support for Legal Fees.
- Glen Anderson, Staff Officer Benefit Plans, Manitoba Teachers' Society. Notice that the Short Term Disability Plan currently in place will be changing insurers from Wawanesa to a plan that will be self-insured through MTS.
- Number Ten Architectural Group. Maples Collegiate Student Commons Addition Change Order No. 17.
- Number Ten Architectural Group. Maples Collegiate Student Commons Addition Change Order No. 18.

CORRESPONDENCE

- Canada Green Building Council. Registration of K-5 Red River French Immersion School - LEED Canada for New Construction and Major Renovations 2009.
- Manitoba School Boards Association - ebulletin February 26, 2014.
- Ross Metcalfe, Superintendent, Interlake School Division. Retirement celebration May 9, 2014.
- Heather Demetriooff, Associate Director, Manitoba School Boards Association. Closure of Elephant and Castle Restaurant during the AGM.
- James Allum, Minister of Education. Approval of Borrowing By-law No. 2-2014 - Fiber Wide Area Network (WAN).
- Laurie McDougall, Marketing & Communications Coordinator, Cambrian Credit Union. Learning for Life Award program for the 2013-2014 school year.
- SOEF AGM: Tuesday, March 18, 2014 from 5:00 p.m. to 6:00 p.m., Canad Inns Garden City.
- Pembina Trails School Division. Community Report - Winter 2014.
- Manitoba Education and Advanced Learning. School and Family Approaches to Intervention and Prevention: Addressing Self/Peer Exploitation (SPEX) guide to assist schools in responding to incidents where teens have been negatively impacted by a sexual picture/video being shared by peers.
- Amber Trails Site Report #14.
- Manitoba School Boards Association 2014 Resolutions.

The meeting adjourned at 8:12 p.m.

Chairperson

Secretary-Treasurer