

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JUNE 15, 2020 AT 5:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA.**

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<b>PRESENT</b>	Edward Ploszay	Chair
	Diane Cameron	Trustee
	Derek Dabee	Trustee
	Teresa Jaworski	Trustee
	Evelyn Myskiw	Trustee
	Maria Santos	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee

<b>PRESENT ELECTRONICALLY &amp; IN PERSON</b>	Greg McFarlane	Vice-Chair
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<b>IN ATTENDANCE</b>	Brian O’Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Verland Force	Assistant Superintendent
	Matt Henderson	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Executive Assistant

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*Trustee Ploszay in the Chair.*

The meeting was called to order at 5:03 p.m.

**Trustee Richard Sawka**

*We would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation.*

**MINUTES**

Approved the minutes of the Regular Board Meeting of Monday, June 1, 2020.

**19-136 Approval of the Agenda**

Jaworski / Sawka

That the Board adopt the agenda for this meeting as listed.

**CARRIED****19-137 Moved to Committee of the Whole at 5:04 p.m.**

Santos / Myskiw

That the Board move into Committee of the Whole.

**CARRIED***Trustee Sarbit in the Chair.***PERSONNEL REPORT****19-138 Personnel Report**

Santos / Jaworski

That the Personnel Report be ratified.

**CARRIED****ADMINISTRATIVE APPOINTMENT**

Rebecca Chartrand was appointed to the position of Divisional Principal - Anti-Racism Initiatives, effective August 31, 2020.

Porfira (Porie) Pedrina was appointed to the position of Vice-Principal, École Constable Finney School, effective August 31, 2020.

Sari Rosenberg was appointed to the position of Principal, Governor Semple School, effective August 31, 2020.

**TEACHER APPOINTMENT**

The following teachers were appointed to a full-time (1.00) Teacher-General (Permanent) contract effective August 31, 2020.

Janna Barkman	Erin Mitchell
Lakhwinder Buttar	Hannah Obendoerfer
Emma Gehrs-Whyte	Carly Richards
Erin Ireland	Maya Torres-Garner

Joelle Le was appointed to a part-time (.50) Teacher-General (Permanent) contract effective August 31, 2020.

The following teachers were appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective August 31, 2020 to June 30, 2021.

Babita Bisht	Mary Jane Male
Kira Burkett	Christopher McQuarrie
Kari Chastko	Taras Melnychuk

## PERSONNEL REPORT

Emma Dempsey  
 Jatinder Jaura  
 Jennifer Kasprick  
 Erica Kirton  
 Michelle Koerner

Malarvizhi Raj  
 Julie Rowluk  
 Clayton Scheller  
 Ikjot Uppal  
 Liam Zarrillo

Mary Constable was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective August 31, 2020 to December 18, 2020.

Jeidilyn Dayao was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective August 31, 2020 to December 18, 2020.

Sabrina Ferraz was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective August 31, 2020 to December 18, 2020.

Lyn Hart was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective November 2, 2020 to June 30, 2021.

Lindsay Fredette was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective August 31, 2020 to October 30, 2020.

Kevin Kratsch was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective August 31, 2020 to January 29, 2021.

Harpreet Mavi was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective August 31, 2020 to June 30, 2021.

Karissa Morwick was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective August 31, 2020 to December 18, 2020.

Karissa Morwick was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective January 4, 2021 to June 30, 2021.

Jaskiran Uppal was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective October 1, 2020 to June 30, 2021.

## TEACHER MATERNITY/PARENTAL LEAVE

Barbara Gajda was granted maternity/parental leave effective August 31, 2020 to February 6, 2022.

Jacqueline McDonald was granted maternity/parental leave effective July 17, 2020 to July 17, 2021.

## **PERSONNEL REPORT**

### TEACHER LEAVE OF ABSENCE

Amy Carpenter was granted a part-time (.50) leave of absence, without pay, effective August 31, 2020 to June 30, 2021.

Jeff Cieszecki was granted a full-time (1.00) leave of absence, as per Article 6.05 of the Board-SOTA Collective Agreement, for the 2020-2021 school year to serve as SOTA Vice-President.

Nancy Cosby was granted a part-time (.43) leave of absence, without pay, effective August 31, 2020 to January 29, 2021.

Michael Giffen was granted a full-time (1.00) leave of absence, as per Article 6.05 of the Board-SOTA Collective Agreement, for the 2020-2021 school year to serve as SOTA President.

Linda Guest was granted a part-time (.50) leave of absence, without pay, effective August 31, 2020 to January 29, 2021.

### EDUCATIONAL ASSISTANT LEAVE OF ABSENCE

Georgina Schultz was granted a part-time (3.25 hours per day) leave of absence, without pay, effective August 31, 2020 to June 30, 2021.

### ADMINISTRATIVE ASSISTANT MATERNITY/PARENTAL LEAVE

Giada Romio was granted maternity/parental leave effective August 23, 2020 to August 22, 2021.

### STUDENT PARENT SUPPORT WORKER RESIGNATION

Damien Leggett gave notice of intent to resign effective June 12, 2020.

### SUPERINTENDENTS' PERSONNEL REPORT MOTION

The following Superintendent Personnel Report Motion #19-079 was rescinded: Cindy McCulloch gave notice of intent to retire effective December 31, 2020.

*Trustee McFarlane here enters the meeting electronically at 5:30 p.m.*

## **SUPERINTENDENTS' REPORT**

The following matters were received as information.

- Collective Bargaining Update.
- COVID-19 Update.
- 2019-2020 Divisional Plan Update.

- Superintendents' Team Vacation and Duty Schedule.
- Team Responsibilities.
- S4 Standard Exams.
- Board Retreat Update.

*Trustee Ploszay in the Chair.*

### **COMMENDATION**

WHEREAS Gwen Birse has been an exemplary employee of the Seven Oaks School Division since September 1981 distinguishing herself as a teacher, school administrator and superintendent; and

WHEREAS Gwen Birse has contributed to making Seven Oaks School Division an incredible place to work and to learn;

WHEREAS Gwen Birse exemplifies the values and mission of the Seven Oaks School Division and her leadership and passion have greatly enriched our community of learners;

THEREFORE BE IT RESOLVED that we thank Gwen Birse for her service and contribution to the children and community of Seven Oaks; and

BE IT FURTHER RESOLVED that we wish Gwen Birse the long, healthy and happy retirement she so richly deserves.

*Trustee McFarlane here enters the meeting in person at 6:50*

#### **19-139 Seven Oaks Education Foundation Donation in Honour of the Retirement of Gwen Birse**

Myskiw / Jaworski

That the Board donate \$7,000 to the Seven Oaks Education Foundation Inc. in honour of the retirement of Gwen Birse for her dedicated service to the students, parents and community of Seven Oaks School Division. **CARRIED**

#### **19-140 École James Nisbet Community School**

Dabee / Cameron

That École James Nisbet Community School be renamed James Nisbet Community School. **CARRIED**

#### **19-141 School Libraries – Anti-Racism**

Cameron / Myskiw

That the Board give each school library \$2,500 to purchase books to renew our commitment to a world free of racism and hate. **CARRIED**

## ADMINISTRATIVE REPORT

### 19-142 Administrative Report

Sawka / Myskiw

That the Administrative Report be approved.

**CARRIED**

#### Ukrainian Canadian Congress, Manitoba Provincial Council

That the Board direct administration to prepare a rental agreement for the Ukraine Kyiv Pavilion for the use of Maples Collegiate during the Folklorama festivities for the period of July 27-30, 2021, August 1-7, 2021 and August 9, 2021.

#### Seven Oaks Met School

That the Board approve Seven Oaks Met School's request to send a group of grade 10 students to attend a trip to Ottawa under the "Encounters with Canada" program from February 28, 2021 to March 6, 2021.

#### Educational Assistants of 7 Oaks

That the rental fee for the EAs office (which is being relocated to a portable at James Nisbet School) remain the same as the current rate at the Edmund Partridge location.

#### KPMG LLP Chartered Accountants

That the Board receive the Schedule of Compensation December 31, 2019 report as information.

#### Sky City Roofing Ltd. Invoice No. 19F096-5

That Invoice No. 19F096-5 toward the Edmund Partridge roof replacement in the amount of \$6,945.75 be paid to Sky City Roofing Ltd.

#### Sky City Roofing Ltd. Invoice No. 19F096-HDBK-GST

That the GST on holdback for the Edmund Partridge roof replacement in the amount of \$1,736.09 be paid to Sky City Roofing Ltd.

#### QCA Building Envelope Ltd. Invoice No. 3778

That Invoice No. 3778 toward the Edmund Partridge roof replacement in the amount of \$420.00 be paid to QCA Building Envelope Ltd.

#### SMM Inc. Invoice No. 18734

That Invoice No. 18734 toward the Garden City site works in the amount of \$24,089.30 be paid to SMM Inc.

#### SMM Inc. Invoice No. 18659

That Invoice No. 18659 toward the Garden City site works in the amount of \$4,817.86 be paid to SMM Inc.

## **ADMINISTRATIVE REPORT**

### D'Arcy & Deacon LLP Invoice No. 75696

That Invoice No. 74696 toward the Precinct F Land - Daytona in the amount of \$1,646.40 be paid to D'Arcy & Deacon LLP.

### LM Architectural Group Invoice No. 1824-20

That Invoice No. 1824-20 toward École Templeton in the amount of \$14,240.84 be paid to LM Architectural Group.

### Intertek Testing Services NA Ltd Invoice No. 301150

That Invoice No. 301150 toward École Templeton in the amount of \$6,693.75 be paid to Intertek Testing Services NA Ltd.

### Parkwest Projects Ltd. Invoice No. TEMP-COP 13

That Invoice No. TEMP-COP 13 toward École Templeton in the amount of \$1,205,139.22 be paid to Parkwest Projects Ltd.

### Parkwest Projects Ltd. Invoice No. TEMP-HDBK 13

That the 7.5% Statutory Holdback on Certificate of Payment Invoice No. TEMP-COP 13 toward École Templeton in the amount of \$93,060.94 be held for future payment to Parkwest Projects Ltd. upon expiry date of the holdback period and satisfactory lien search.

### SDO Architecture Inc. Invoice No. 2063

That Invoice No. 2063 toward the Victory roof/attic in the amount of \$10,395.00 be paid to SDO Architecture Inc.

### Expenditure Listing to June 9, 2020

That cheques #2202293 to #2202711 and #1480 to #1482, US cheques #220109 to #220112, direct deposits #202009255 to #202010392, and pre-authorized debits #2020299 to #20200363 in the amount of \$23,922,456.98 be approved.

Review of Account Summary to May 31, 2020.

## **COMMITTEE REPORTS**

Workplace Safety & Health Committee. 2019-2020 Annual Report.

## **CORRESPONDENCE**

- Manitoba School Boards Association
  - Executive Highlights April 6, 2020
  - Executive Highlights May 4, 2020
  - e-bulletin June 4, 2020

## **CORRESPONDENCE**

- HFTC Planning & Design. Change Order No. 02 for the Riverbend teaching garden.
- Manitoba School Boards Association. Non-Teaching Pension Plan Annual Report 2019.

## **ADJOURNMENT**

The meeting was adjourned at 6:59 p.m.

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Edward Ploszay  
Chairperson

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Wayne Shimizu  
Secretary-Treasurer