

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES  
OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JUNE 15, 2015 AT  
6:00 P.M., AT THE MET SCHOOL, 640 JEFFERSON AVENUE, WINNIPEG,  
MANITOBA.**

<b>PRESENT</b>	Claudia Sarbit	Chairperson
	Derek Dabee	Vice-Chairperson
	Diane Cameron	Trustee
	Teresa Jaworski	Trustee
	Greg McFarlane	Trustee
	Evelyn Myskiw	Trustee
	Edward Ploszay	Trustee
	Maria Santos	Trustee
	Richard Sawka	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Verland Force	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant

*Trustee Sarbit in the Chair.*

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*Tour of MET School.*

The meeting was called to order at 6:39 p.m.

**MINUTES**

Approved the minutes of the Regular Board Meeting of Monday, June 1, 2015 as distributed.

**14-157 Approval of the Agenda**

Ploszay / Santos

That the agenda for this meeting be approved as listed.

**Carried**

## 14-158 Moved to Committee of the Whole at 6:41 p.m.

Jaworski / McFarlane

That the Board move into Committee of the Whole.

**Carried**

*Trustee Dabee in the Chair.*

### OFFICER'S REPORTS

Trustee Ploszay reported on developments arising from collective bargaining.

### SUPERINTENDENTS' PERSONNEL REPORT

## 14-159 Superintendents' Personnel Report

McFarlane / Santos

That the Superintendents' Personnel Report be ratified.

**Carried**

### ADMINISTRATIVE APPOINTMENTS

Peter Obendoerfer was appointed to the position of Principal (1.00), H. C. Avery School, effective September 8, 2015.

Bobbi-Lynn Haegeman was appointed to the position of Principal (1.00), Elwick Community School, effective September 8, 2015.

Ross Meacham was appointed to the position of Vice-Principal (1.00), Elwick Community School, effective September 8, 2015.

Jeff Anderson was appointed to the position of Vice-Principal (1.00), Amber Trails Community School, effective September 8, 2015.

Chris Wigglesworth was appointed to the position of Vice-Principal (1.00), École James Nisbet Community School, effective September 8, 2015.

Joey Robertson was appointed to the position of Vice-Principal (1.00), École James Nisbet Community School, effective September 8, 2015.

Jennifer Hughes was appointed to the position of Vice-Principal (1.00), A. E. Wright Community School, effective September 8, 2015.

Amy Carpenter was appointed to the position of Vice-Principal (1.00), École Riverbend Community School, term effective September 8, 2015 to June 30, 2016.

## PERSONNEL REPORT

Sari Rosenberg was appointed to the position of Vice-Principal (.50), R. F. Morrison School, effective September 8, 2015.

Mark Gilchrist was appointed to the position of Vice-Principal (.50), Margaret Park School, effective September 8, 2015.

Peter Krahn was appointed to the position of Vice-Principal (1.00), West Kildonan Collegiate, effective January 4, 2016.

## TEACHER APPOINTMENTS

Diana Bernardo was appointed to a full-time (1.00) Teacher General (Permanent) teaching contract effective September 8, 2015.

The following were appointed to Teacher General (Permanent) teaching contracts effective June 15, 2015:

Kristen Chin (1.00)	Alice Sherwin (1.00)
Reanna Korade (1.00)	Ciara Ziegler (1.00)

The following were appointed to Limited Teacher-General (Term) contracts effective September 8, 2015 to June 30, 2016:

Ralph Abetria (1.00)	Brittany Lamontagne (1.00)
Joshua Bergmann (.50)	Aaron Levere (1.00)
Kim Cao (1.00)	Sonya Morrissette (1.00)
Jackie Cunningham (1.00)	Alvin Pacag (1.00)
Kimberly Embleton (1.00)	Stephanie Ringer (1.00)
Anthony Fiorentino (1.00)	Fabian Suarez-Amaya (1.00)
Cara Gulay (1.00)	Garrett Sutton (1.00)
Catherine Haworth (1.00)	Ashley F. Taylor (.50)
Jane Hirose (1.00)	Emily Taylor (1.00)
Carol Kalinsky (1.00)	Shawn Wedge (1.00)

Daniela Catanese was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 8, 2015 to December 18, 2015.

Brenda Charach was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective May 25, 2015 to June 30, 2015.

Jonathan Dueck was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 8, 2015 (indefinite).

## **PERSONNEL REPORT**

Samira Ramilo was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 8, 2015 to May 6, 2016.

Sarah Reilly was appointed to a part-time (.67) Limited Teacher-General (Term) contract effective September 8, 2015 to January 31, 2016.

Scott Reimer was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective October 1, 2015 to June 30, 2016.

Riley Sault was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 8, 2015 to March 24, 2016.

Cory Shapiro was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective May 12, 2015 to June 30, 2015.

Roby Yeung was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective May 19, 2015 to June 18, 2015.

## **CLINICIAN APPOINTMENTS**

Ivanna Lukie was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 8, 2015 to June 30, 2016.

Michelle Marlow was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 8, 2015 to June 30, 2016.

## **SUBSTITUTE TEACHER APPOINTMENTS**

The following teachers were appointed to Substitute Teacher contracts effective the 2014-2015 school year:

Nick Serduletz

Justin Vechina

## **TEACHER SECONDMENT**

Robert Page was seconded to the Manitoba Paddling Association, full-time (1.00) effective February 1, 2016 to August 31, 2016.

## **TEACHER LEAVE OF ABSENCES**

Jaclyn Loganberg was granted a part-time (.23) leave of absence, without pay, effective the 2015-2016 school year.

**PERSONNEL REPORT**

Karen Warner was granted a part-time (.50) leave of absence, without pay, effective the 2015-2016 school year.

**TEACHER RESIGNATION**

Meghan Corbett gave notice of intent to resign effective June 30, 2015.

**EDUCATIONAL ASSISTANT APPOINTMENTS**

Devon Lipscomb was appointed to a full-time (6.5 hours per day) Educational Assistant position effective June 8, 2015.

Terra Schmidt was appointed to a full-time (6.5 hours per day) Educational Assistant position effective June 1, 2015.

**EDUCATIONAL ASSISTANT LEAVE OF ABSENCES**

Matthew Lewis was granted a leave of absence, part-time (.50), without pay, effective January 4, 2016 to April 8, 2016.

Jordan Voth was granted a leave of absence, full-time (6.5 hours per day), without pay, effective September 8, 2015 to June 30, 2016.

**EDUCATIONAL ASSISTANT RETIREMENT**

Regina Sokoliuk gave notice of intent to retire effective June 30, 2015.

**CUSTODIAN RETIREMENTS**

Dale Robinson gave notice of intent to retire effective May 29, 2015.

Julian Szumskyj gave notice of intent to retire effective June 12, 2015.

**SECRETARY-CLERICAL APPOINTMENT**

Alda Fawcett was appointed to the position of school secretary, part-time (3.5 hours per day) effective August 31, 2015.

**STUDENT PARENT SUPPORT WORKER APPOINTMENTS**

Elizabeth Charlebois-Brandvold was appointed to a full-time (1.00) Student Parent Support Worker position effective July 1, 2015.

## **PERSONNEL REPORT**

Matthew Usenko was appointed to a full-time (1.00) Student Parent Support Worker position effective August 1, 2015.

### STUDENT PARENT SUPPORT WORKER MATERNITY AND PARENTAL LEAVE

Michelle MacIver was granted maternity and parental leave effective July 15, 2015 to July 15, 2016.

### SUPERINTENDENTS' PERSONNEL REPORT MOTION

The following Superintendents' Personnel Report motion was rescinded:  
#14-139- Amanda Martin leave of absence part-time (.50), without pay, effective the 2015-2016 school year.

## **SUPERINTENDENTS' REPORT**

The following matters were received as information:

- Personnel Matters.
- Summer Schedule – Superintendents' Team.
- PSFP Update.
- Accessibility Issue.
- Summer Programs

### **14-160 SOTA Maternity Leave**

Sawka / MacFarlane

That the Board approve the Maternity Leave Grievance Settlement as recommended by the Division's legal counsel. Carried

*Trustee Sarbit in the Chair.*

### **14-161 Forest Park Balanced School Day**

Jaworski / Santos

That the Board supports Forest Park School's request to the Honourable James Allum to continue with the Balanced School Day for the 2015-2016 school year. Carried

### **14-162 A.E. Wright Balanced School Day**

Myskiw / McFarlane

That the Board supports A.E. Wright Community School's request to the Honourable James Allum to implement the Balanced School Day for the 2015-2016 school year. Carried

## 14-163 RFQ001 – Paging Systems Replacement

McFarlane / Ploszay

That Norcom Communications Inc. be awarded RFQ001 - Paging Systems Replacement on the basis of low bid.

Carried

### ADMINISTRATIVE REPORT

## 14-164 Administrative Report

Dabee / Santos

That the Administrative Report be approved.

Carried

### Summer Approvals

That the Superintendent or his designate approve the awarding of all tenders and capital payments on a regular basis during the months of July and August and report the approvals at the Regular Board Meeting on Monday, August 31, 2015.

### Gardon Construction Ltd. Certificate of Payment No. 8

That Certificate of Payment No. 8 for the MET School Relocation project in the amount of \$107,236.66 be paid to Gardon Construction Ltd.

### Statutory Holdback on Certificate of Payment No. 8

That the 7.5% Statutory Holdback on Certificate of Payment No. 8 for the MET School Relocation project in the amount of \$8,280.82 be paid to the Seven Oaks School Division/Gardon 456 account.

### Number Ten Architectural Group Invoice No. 14344

That Invoice No. 14344 for the Garden City Collegiate Skill Build project in the amount of \$16,577.19 be paid to Number Ten Architectural Group.

### Prairie Architects Inc. Invoice No. 4572

That Invoice No. 4572 for the new École Rivière-Rouge project in the amount of \$13,858.37 be paid to Prairie Architects Inc.

### Prairie Architects Inc. Invoice No. 4589

That Invoice No. 4589 for the RF Morrison addition project in the amount of \$5,480.62 be paid to Prairie Architects Inc.

### Pinchin Ltd. Invoice No. 298143

That Invoice No. 298143 for the Precinct E land purchase in the amount of \$2,572.50 be paid to Pinchin Ltd.

## **ADMINISTRATIVE REPORT**

### Oakwood Roofing & Sheet Metal Invoice No. 32389

That Invoice No. 32389 for the Maples Roof Phase 1 Replacement project in the amount of \$48,562.50 be paid to Oakwood Roofing & Sheet Metal.

### Agassiz Consulting Group Ltd Invoice No. 10149

That Invoice No. 10149 for the Maples Roof Phase 2 replacement project in the amount of \$1,890.00 be paid to Agassiz Consulting Group Ltd.

### Prairie Architects Inc. Invoice No. 4595

That Invoice No. 4595 for the R.F. Morrison addition project in the amount of \$3,044.79 be paid to Prairie Architects Inc.

### Number Ten Architectural Group Invoice No. 14420

That Invoice No. 14420 for the Garden City Collegiate Skill Build project in the amount of \$68,894.95 be paid to Number Ten Architectural Group.

### M. Block & Associates Ltd. Invoice No. W-2015-082

That Invoice No. W-2015-082 for the New École Rivière-Rouge project in the amount of \$1,464.75 be paid to M. Block & Associates Ltd.

### Lombard North Group Invoice No. 954-14

That Invoice No. 954-14 for the Precinct E Land Purchase in the amount of \$91,875.00 be paid to Lombard North Group.

### Western Financial Group Invoice No. 6989275

That Invoice No. 6989275 for the new École Rivière-Rouge project in the amount of \$44,655.84 be paid to Western Financial Group.

### Western Financial Group Invoice No. 6989274

That Invoice No. 6989274 for the new École Rivière-Rouge project in the amount of \$1,910.52 be paid to Western Financial Group.

## **COMMITTEE REPORTS**

Board/Student Liaison Committee Report 2014-2015 School Year.



## NEW BUSINESS

### 14-165 Notice of Motion: Finance Review Committee

Santos / Ploszay

That the Board constitute a Finance Review Committee to review the division's current pattern of expenditure with a view to instructions to the division administration in the preparation of the 2016-2017 budget.

That the terms of reference of the committee include:

- A review of FRAME reports comparing Seven Oaks expenditure by object with that of other school divisions.
- A review of expenditure trends.
- Options for program and cost reductions.
- Needs for increased investment.

That the Review Committee membership be open to all interested Trustees and that its work be completed prior to the preparation phase of the 2016-2017 budget (December 2015).

**Carried**

## CONFERENCE REPORTS

Cheryl Gaudet, Principal, James Nisbet Community School. AERA Toward Justice, April 12 to 21, 2015 - Chicago, Illinois.

## CORRESPONDENCE

- Manitoba School Boards Association 2015 Fall Regional Meeting - Save the Date. Region 5/6 - October 31, 2015 - Norwood Hotel.
- Manitoba School Boards Association ebulletin June 3, 2015.
- Manitoba Ombudsman.
  - 2014 Annual Report under the Ombudsman Act.
  - 2014 Annual Report under the Freedom of Information and Protection of Privacy Act.
- Manitoba School Boards Association Strategic Priorities 2015-2016.
- Ken Cameron, President, Manitoba School Boards Association. Invitation to Liberal Party of Manitoba to meet to discuss educational issues of importance to Manitoba School Boards and the citizens of Manitoba.
- Alvin Catamisan, Manager, KPMG LLP Chartered Accountants. Auditor's Report on the Seven Oaks School Divisions' Schedule of Compensation for the year ended December 31, 2014.
- Maria Amagasu, Architect, Public Schools Finance Board. R.F. Morrison Roof Replacement Project.
- Alice Klumper, CUPE 2938. CUPE Local 2938 Executive for 2015-16 school year.
- Andrea Lawson, Project Leader, Public Schools Finance Board. Maples Collegiate

## CORRESPONDENCE

- elevator project authorization to proceed to design development.
- Lindsay Oster, Principal, Prairie Architects. École Rivière-Rouge change orders # 1, 2 and 3.
- Manitoba News Release.
  - Budget Implementation Bill.
  - Office of Children’s Advocate.
- Alvin Catamisan, Manager, KPMG LLP Chartered Accountants. Report results of March 31, 2015 audit.
- Toronto District School Board. Landscape and *Child* Development. A design guide for Early Years – Kindergarten Play – Learning Environments.

## OTHER REPORTS

- Trustee Dabee discussed the possibility of a Review of Recreation Opportunities.
- Trustee Dabee discussed the recent Free Press Article: *Kids get D minus in Phys Ed.*

## ADJOURNMENT

The meeting adjourned at 8:28 p.m.

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Claudia Sarbit  
Chairperson

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Wayne Shimizu  
Secretary-Treasurer