

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JANUARY 25, 2021 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA.**

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<b>PRESENT</b>	Greg McFarlane	Chair
	Maria Santos	Vice-Chair
	Diane Cameron	Trustee
	Derek Dabee	Trustee
	Teresa Jaworski	Trustee
	Evelyn Myskiw	Trustee
	Edward Ploszay	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Matt Henderson	Assistant Superintendent
	Wayne Shimizu	Secretary Treasurer
	Donna Herold	Executive Assistant
<b>IN ATTENDANCE ELECTRONICALLY</b>	Verland Force	Assistant Superintendent
	Jennifer Maître	Assistant Secretary Treasurer

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*Trustee McFarlane in the Chair.*

The meeting was called to order at 6:03 p.m.

**Trustee Cameron**

*I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation.*

**MINUTES**

Approved the minutes of the Regular Board Meeting of Monday, January 11, 2021.

**20B-051 Approval of the Agenda**

Dabee / Santos

That the Board adopt the agenda for this meeting as amended. **CARRIED**

**20B-052 Moved to Committee of the Whole at 6:05 p.m.**

Dabee / Sawka

That the Board move into Committee of the Whole.

**CARRIED***Trustee Santos in the Chair.***SUPERINTENDENTS' REPORT**

- 2021-2022 Divisional Budget

**PERSONNEL REPORT****20B-053 Personnel Report**

Jaworski / Sarbit

That the Personnel Report be ratified.

**CARRIED****ADMINISTRATION RETIREMENT**

Emanuel Calisto gave notice of intent to retire effective June 30, 2021.

**TEACHER APPOINTMENT**

Janice Deck was appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective January 18, 2021.

Darren Fife was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 7, 2021 to June 30, 2022.

**SUBSTITUTE TEACHER APPOINTMENT**

The following were appointed to a Substitute Teacher contract effective the 2020-2021 school year.

Sonia Batish

Justin Charleton

Pamela Figueroa

Ryan Karhut

Sharnjeet Kaur

Christopher Mar

Kait McCormick

Jessica Misiak

Jade Olynyk

Tanner Owens

Melissa Rodrigues

Adam Rush

Jagwinder Sandhu

Anita Toor

**TEACHER MATERNITY/PARENTAL LEAVE OF ABSENCE**

Graham Forsyth was approved for parental leave effective February 22, 2021 to March 26, 2021.

Tim Gysel was approved for parental leave effective February 8, 2021 to March 12, 2021.

## **PERSONNEL REPORT**

Prabhpreet Toor was approved for maternity/parental leave effective March 1, 2021 to September 5, 2022.

### **TEACHER LEAVE OF ABSENCE**

The following teachers were granted a leave of absence, without pay, for the 2021-2022 school year.

Julia Gibson (.50)

Jannah Rittberg (.50)

Sara Neufeld (1.00)

### **TEACHER RETIREMENT**

Jane Nicholls gave notice of intent to retire effective June 30, 2021.

Laurie Tait gave notice of intent to retire effective June 30, 2021.

### **CUSTODIAN RETIREMENT**

Randy Dolynchuk gave notice of intent to retire effective February 1, 2021.

Lorraine Goovaerts gave notice of intent to retire effective June 30, 2021.

### **TRANSPORTATION PARENTAL LEAVE OF ABSENCE**

Patrick Ross was approved for a parental leave effective March 1, 2021 to July 16, 2021.

### **STUDENT PARENT SUPPORT WORKER MATERNITY/PARENTAL LEAVE**

Amy Desjarlais was approved for a maternity/parental leave effective March 20, 2021 to September 25, 2021.

### **TERMINATION**

Employee #2070252 was suspended without pay effective January 25, 2021 and employment will be terminated effective June 30, 2021.

## **SUPERINTENDENTS' REPORT**

The following matters were received as information.

- Personnel Matters.
- COVID-19 Update.
- January 18<sup>th</sup>, 2021 Informal Board meeting notes.

**20B-054 Precinct F School Site Purchase**

Sarbit / Sawka

That the Board approve the Purchase and Sale Agreement with 1910588 Alberta Ltd. for the purchase of the 6.1-acre parcel representing part of the Lands and legally described as PARCEL A PLAN 66483 WLTO in RL 26 PARISH of KILDONAN for a school site in Precinct F. **CARRIED**

**20B-055 Moved to Committee of the Whole at 7:41 p.m.**

Ploszay / Cameron

That the Board move into Committee of the Whole. **CARRIED**

*Trustee Santos in the Chair.***SUPERINTENDENTS' REPORT**

The following matters were received as information.

- Trustee enquiries.

*Trustee McFarlane in the Chair.***ADMINISTRATIVE REPORT****20B-056 Administrative Report**

Myskiw / Ploszay

That the Administrative Report be approved. **CARRIED**

DFC Mechanical Testing & Balancing Ltd. Invoice No. 20-397

That Invoice No. 20-397 toward the Amber Trails Addition in the amount of \$630.00 be paid to DFC Mechanical Testing & Balancing Ltd.

Westland Construction Ltd. Invoice No. FP-GR-COP#6

That Invoice No. FP-GR-COP#6 toward the Forest Park Grooming Room in the amount of \$4,856.25 be paid to Westland Construction Ltd.

Westland Construction Ltd. Invoice No. FP-GR-GST3

That Invoice No. FP-GR-GST3 for the GST on the Statutory Holdback release of \$18.75 for the Forest Park Grooming Room be paid to Westland Construction Ltd.

Westland Construction Ltd Invoice No. FP-GR-COP#7

That Invoice No. FP-GR-COP#7 toward the Forest Park Grooming Room in the amount of \$1,287.88 be paid to Westland Construction Ltd.

## **ADMINISTRATIVE REPORT**

### Westland Construction Ltd. Invoice No. FP-GR-COP#6

That the 7.5% Statutory Holdback on Certificate of Payment No. FP-GR-COP#6 toward the Forest Park Grooming Room in the amount of \$375.00 be held for future payment to Westland Construction Ltd. upon expiry date of the holdback period and satisfactory lien search.

### Westland Construction Ltd. Invoice No. FP-GR-GST4

That Invoice No. FP-GR-GST4 for the GST on the Statutory Holdback release of \$4.97 for the Forest Park Grooming Room be paid to Westland Construction Ltd.

### Westland Construction Ltd. Invoice No. FP-GR-COP#7

That the 7.5% Statutory Holdback on Certificate of Payment No. FP-GR-COP#7 toward the Forest Park Grooming Room in the amount of \$99.45 be held for future payment to Westland Construction Ltd. upon expiry date of the holdback period and satisfactory lien search.

### D'Arcy & Deacon LLP Invoice No. 78567

That Invoice No. 78567 toward the Meadowlands (WSP) Land in the amount of \$1,066.91 be paid to D'Arcy & Deacon LLP.

### Stantec Consulting Ltd. Invoice No. 1554750

That Invoice No. 1554760 toward the O.V. Jewitt Roof Replacement in the amount of \$6,906.44 be paid to Stantec Consulting Ltd.

### QCA Building Envelope Ltd. Invoice No. 4238

That Invoice No. 4238 toward the O.V. Jewitt Roof Replacement in the amount of \$393.75 be paid to QCA Building Envelope Ltd.

### D'Arcy & Deacon LLP Invoice No. 78568

That Invoice No. 78568 toward the Precinct F Land-Daytona in the amount of \$6,908.97 be paid to D'Arcy & Deacon LLP.

### Pitblado LLP Invoice No. Deposit1-Aurora

That Invoice No. Deposit1-Aurora toward the Precinct F Land-Daytona in the amount of \$25,000 be paid to Pitblado LLP.

## **COMMITTEE REPORT**

### **Educational Leave Committee Report**

January 2020 to June 2021.

## **CORRESPONDENCE**

- Alan Campbell, President, Manitoba School Boards Association.  
Letter to Minister Cullen regarding the establishment of the e-resources repository.

## CORRESPONDENCE

- RM of West St. Paul. Notice of Upcoming Residential Development Construction Mobilization.
- Paulette Monita, Project Leader, Education Funding Branch. West Kildonan Collegiate - 12 classrooms, dance and fitness rooms, two-storey addition initial project support- consultant fees for design phase.
- Paulette Monita, Project Leader, Education Funding Branch. Precinct D land acquisition for potential future school site - Project Support.
- Christina Moody, Assistant Deputy Minister, Student Achievement & Inclusion Division. Suspension of Grade 12 provincial tests for June 2021.
- South St. Andrews Newsletter January 2021. New wastewater system and Virtual Open Houses on January 27 and 28, 2021.
- Labour Relations/Human Resource Services, Manitoba School Boards Association. CPI, Unemployment Rate, Regional Trends Update.
- Manitoba School Boards Association. e-bulletin, January 20, 2021.
- The Manitoba Teachers' Society. Long and Short Term Disability Benefits Plans.
- Tim Austin, Manager of Taxation & Finance Service, City of Winnipeg. 2021 Notice of Tax Requirements.

## ADJOURNMENT

The meeting was adjourned at 7:54 p.m.

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Greg McFarlane  
Chairperson

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Wayne Shimizu  
Secretary-Treasurer