

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JANUARY 22, 2024 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA.

PRESENT

Maria Santos	Chair
Greg McFarlane	Vice-Chair
Diane Cameron	Trustee
Derek Dabee	Trustee
Teresa Jaworski	Trustee
Evan Krosney	Trustee
Edward Ploszay	Trustee
Richard Sawka	Trustee
Tiffany Winchar	Trustee

IN ATTENDANCE

Tony Kreml	Superintendent
Jenny Hughes	Assistant Superintendent
Sherri Denysuik	Assistant Superintendent
Heather Marks	Assistant Superintendent
Jennifer West	Secretary-Treasurer
Clayton Bodkyn	Assistant Secretary-Treasurer
Tamara Prociuk	Executive Assistant

Trustee Santos in the Chair.

The meeting was called to order at 6:00 p.m.

Assistant Superintendent Heather Marks

“I would like to begin by acknowledging that the Seven Oaks School Division is located on Treaty One lands, the original territories of the Anishinaabeg, Inninew, Anish-Inninew, Dakota, Dene Nations, and the homeland of the Red River Métis. We proudly acknowledge our role in the many relationships that make up our home and commit to a spirit of reconciliation for the future.”

Approval of the Minutes

Ploszay / Dabee

Approved the minutes of the Regular Board Meeting of Monday, December 11, 2023 and Monday, January 15, 2024. **CARRIED**

23-050 Approval of the Agenda

Winchar / McFarlane

That the Board adopt the agenda for this meeting as amended. **CARRIED**

MINUTE OF SILENCE

The Board will observe a minute of silence for the recent passing of Cindy Calthorpe & Bill McGowan.

PRESENTATION

6:05 p.m. Maples Met School – YMCA Youth Exchange Canada

Grade 12 Students, Mary Bondoc, Harvir Jawandha, Cris Prieto. Marshall Mays, Principal of Maples Met School, Jessica Robinson, Teacher Advisor & Sara Germain, Teacher Advisor.

SUPERINTENDENTS' REPORT

The following matters were received as information.

- 2023-2024 Board Retreat
- Trustee Enquiries – Trustee Dabee & Trustee Cameron
- Bus Re-Routing, River Springs Estate
- Punjabi Bilingual Program Update
- Belle Jarniewski, Executive Director, Jewish Heritage Centre of Western Canada, Presentation summary.

23-051 Transportation Fees

Jaworski / Winchar

That the 2024-2025 Transportation Fees for non-eligible students be increased as follows.

Single Child Fees:

- \$596.00 for K to 5 students
- \$666.00 for Grade 6 to 8 students
- \$808.00 for Grade 9 to 12 students

That the fee for families with more than one child, Kindergarten to Grade 8, riding the bus be reduced by \$100 for the second child and that the maximum family fees be set as follows.

Maximum Family Fees:

- \$1,092.00 for two or more K to Grade 5 students.
- \$1,162.00 for one K to Grade 5 student and one Grade 6 to 8 student.
- \$1,232.00 for two or more Grade 6 to 8 students.
- \$1,304.00 for one K to Grade 5 student and one Grade 9 to 12 student.
- \$1,374.00 for one Grade 6 to 8 student and one Grade 9 to 12 student.
- \$1,616.00 for two or more Grade 9 to 12 students

Note: There is no reduction for high school students.

CARRIED

23-052 Highland Point Land & Sale of 2990 McPhillips Land

Ploszay / Jaworski

"That having completed our due diligence investigations and satisfied ourselves that the properties meet the requirements for future school sites the Board remove its purchase conditions and seek the final approval from Central Services Manitoba for:

- Purchase of the following lands from LCLSub Fernbank Inc., LCLSub Fernbank North Inc. and LCL BrNom Fernbank North Ltd.:

Site 1:

- Block 2 Plan 72400 WLTO in RL 33 to 35 Parish of Kildonan

Site 2:

- Block 3 Plan 72400 WLTO in RL 33 to 35 Parish of Kildonan
- Sale of the following land to Ladco Company Limited
LOTS 36 TO 39 PLAN 2845 WLTO EXC OUT SAID LOTS 36, 37 AND 38 WLY 399 FEET PERP IN OTM LOTS 31 AND 32 PARISH OF KILDONAN
- THAT the Board authorize the Superintendent and Secretary-Treasurer to take any action required to complete the transactions."

CARRIED

23-053 Board Policy Manual

Krosney / Cameron

In the pursuit of strategic vision, E2G recognizes that the Board's primary role is to set the direction of Seven Oaks School Division. The E2G model promotes a system of oversight, ensuring that the Board remains deeply engaged in key decision points without being bogged down by administrative tasks. Within the E2G model, the Board recognizes the inherent strength in delegating and supporting administration in managing operational responsibilities.

By embracing E2G, the Board signals its commitment to efficiency, agility, and a forward-thinking approach to governance. It is an invitation for our administrative team to take the reins, fostering an environment where innovation and operational excellence thrive hand in hand.

Recommended Action: "THAT the E2G Governance Model and new Board Policy Manual be adopted and implemented effective January 22, 2024."

Recommended Action: "THAT the board approve the Superintendent to oversee the creation and implementation of a new Administrative Procedures Manual."

CARRIED

ADMINISTRATION REPORT

23-054 Administrative Report

Ploszay / Winchar

That the Administrative Report be approved.

CARRIED

Maples Met School - YMCA Youth Exchange Canada

That the Board supports the Maples Met School Grade 12 student trip to Toronto, Ontario, to attend the YMCA Youth Exchanges Canada Program, May 5, 2024 to May 10, 2024.

Bonafide Construction Solutions Invoice No. COL-GR-COP#7

That invoice No. COL-GR-COP#7 toward the Collicutt Grooming Room in the amount of \$103,026.59 be paid to Bonafide Construction Solutions.

Bonafide Construction Solutions Invoice No. COL-GR-HDBK#7

That the 7.5% Statutory Holdback on Certificate of Payment No. COL-GR-COP#7 in the amount of \$7,955.73 b held for future payment to Bonafide Construction Solutions upon expiry date of the holdback period and satisfactory lien search.

Northern Sky Architecture Inc. Invoice No. 22275-018

That Invoice No. 22275-018 toward the Collicutt Grooming Room in the amount of \$1,127.41 be paid to Northern Sky Architecture Inc.

Northern Sky Architecture Inc. Invoice No. 22275-017

That Invoice No. 22275-017 toward the Collicutt Grooming Room in the amount of \$378.00 be paid to Northern Sky Architecture Inc.

Crosier Kilgour & Partners Ltd. Invoice No. 98680

That Invoice No. 98680 toward the West Kildonan 12Class/Dance/Fit. Addition in the amount of \$1,260.00 be paid to Crosier Kilgour & Partners Ltd.

Crosier Kilgour & Partners Ltd. Invoice No. 98651

That Invoice No. 98651 toward the West Kildonan 12Class/Dance/Fit. Addition in the amount of \$1,575.00 be paid to Crosier Kilgour & Partners Ltd.

Crosier Kilgour & Partners Ltd. Invoice No. 98348

That Invoice No. 98348 toward the West Kildonan 12Class/Dance/Fit. Addition in the amount of \$787.50 be paid to Crosier Kilgour & Partners Ltd.

Crosier Kilgour & Partners Ltd. Invoice No. 98329

That Invoice No. 98329 toward the West Kildonan 12Class/Dance/Fit. Addition in the amount of \$5,775.00 be paid to Crosier Kilgour & Partners Ltd.

Morr Transportation Consulting Invoice No. 2023-014-002

That Invoice No. 2023-014-002 toward the New K-8 School (Prec. F - Aurora) in the amount of \$8,166.38 be paid to Morr Transportation Consulting.

Intertek Testing Services NA Ltd. Invoice No. 382525

That Invoice No. 382525 toward the New K-8 School (Prec. F - Aurora) in the amount of \$1,008.00 be paid to Intertek Testing Services NA Ltd.

D'Arcy & Deacon LLP Invoice No. 96486

That Invoice No. 96486 toward the Precinct G Site Costs - Highland Pointe (9-12) in the amount of \$3,104.84 be paid to D'Arcy & Deacon LLP.

ADMINISTRATIVE REPORT, continued

D'Arcy & Deacon LLP Invoice No. 96483

That Invoice No. 96483 toward the Sale of 2990 McPhillips in the amount of \$2,399.99 be paid to D'Arcy & Deacon LLP.

D'Arcy & Deacon LLP Invoice No. 96482

That Invoice No. 96482 toward the Precinct G Site Costs - Highland Pointe (K-8) in the amount of \$717.78 be paid to D'Arcy & Deacon LLP.

D'Arcy & Deacon LLP Invoice No. 96481

That Invoice No. 96481 toward the Meadowlands (WSP)-Land in the amount of \$654.03 be paid to D'Arcy & Deacon LLP.

CONFERENCE REPORTS

- Colleen Herosian, Teacher, Constable Finney
L'immersion: Phare du bilinguisme Congrès ACPI, Saint-John, New Brunswick, November 2-4, 2023
- Taylor Smith, Teacher, Garden City Collegiate
ACPI - Congres Canadian French Immersion Professionals, Saint-John's, New Brunswick, November 2-4, 2023
- Kimberley McDonald, Teacher, Edmund Partridge
Petro-Canada Sport Leadership Conference: Mental Health is our Sport, Calgary, Alberta, November 2-3, 2023
- Cindy Shields, Teacher, Forest Park
EDU Wellness Conference, Temecula, CA, October 18-20, 2023
- Rick Farmer, Division Team Leader, Collicutt School
PHE Canada National Conference, Charlottetown, PEI, May 4-7, 2023
- Karine Cole, Resource Teacher, Ecole Templeton
Teaching Social Brains, New York, NY, April 21-23, 2023
- Michael Bilyk, Teacher, West Kildonan Collegiate
STEAM Educators Conference, San Diego, CA, March 13-17, 2023

CORRESPONDENCE

- Manitoba School Boards Association – Updated CPI and Unemployment rates, November 2023
- Manitoba School Boards Association – COSL Winter Conference Program
- Manitoba School Boards Association – Appeals Procedure Memo
- Manitoba School Boards Association – Convention Call for Presentations
- Manitoba School Boards Association – Convention Registration Pkg (Memo and Program Overview)
- Manitoba School Boards Association – E-News, January 10, 2024
- Manitoba School Boards Association – Updated CPI and Unemployment rates, December 2023

23-055 Moved to Committee of the Whole at 7:17 p.m.

Krosney / Sawka
That the Board move into Committee of the Whole.

CARRIED

Trustee McFarlane in the Chair.

COLLECTIVE BARGAINING

Trustee Ploszay reported on developments with CUPE 731 arising from collective bargaining.

PERSONNEL REPORT

23-056 Personnel Report

Jaworski / Cameron
That the Personnel Report be ratified.

CARRIED

SUPERINTENDENTS' PERSONNEL REPORT

ADMINISTRATIVE APPOINTMENT

Kamal Dhillon has been appointed to the position of Acting Vice Principal at Maples Collegiate, effective January 29, 2024 to June 28, 2024.

ADMINISTRATIVE RETIREMENT

Anne Grossman gave notice of intent to retire effective June 30, 2024.

TEACHER APPOINTMENT

Holly Bernard has been appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective January 8, 2024.

Louse Bigourdin has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective December 8, 2023 to February 2, 2024.

Tim Catcher has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 8, 2024 to June 28, 2024.

Meagan Da Cunha has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 8, 2024 to June 28, 2024.

Rosanna Glesmann has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 8, 2024 to June 28, 2024.

Cindy Kasprick has been appointed to a part-time (.50) Limited Teacher-General (Indefinite Term) contract effective November 27, 2023

PERSONNEL REPORT, continued

Bree MacPhee has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 8, 2024 to June 28, 2024.

Chloe McLeod has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 3, 2024 to June 30, 2025.

Laura Opitz has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 8, 2024 to June 28, 2024.

Brandon Penner has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 8, 2024 to June 28, 2024.

Jonathan Rhoda has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 8, 2024 to March 15, 2024.

Jagwinder Sandhu has been appointed to a part-time (.67) Limited Teacher-General (Term) contract effective December 1, 2023 to January 31, 2024.

TEACHER MATERNITY/PARENTAL LEAVE

Tim Gysel was granted maternity/parental leave effective February 12, 2024 to March 15, 2024.

Amy Komus granted maternity/parental leave effective January 3, 2024 to January 3, 2025.

Ciara Ziegler was granted maternity/parental leave effective February 26, 2024 to March 22, 2024.

TEACHER LEAVE OF ABSENCE

Amy Carpenter was granted a full-time (1.00) personal leave of absence effective September 3, 2024 to June 30, 2025.

Rebekah Johnson was granted a full-time (1.00) personal leave of absence effective September 3, 2024 to June 30, 2025.

Erin Mitchell was granted a full-time (1.00) personal leave of absence effective May 25, 2024 to June 28, 2024.

Sherry McKay was granted a full-time (1.00) personal leave of absence effective January 22, 2024 to June 30, 2025.

Lynnette Navarro was granted a full-time (1.00) personal leave of absence effective June 14, 2024 to June 28, 2024.

PERSONNEL REPORT, continued

Marina Neto was granted a full-time (1.00) personal leave of absence effective September 3, 2024 to June 30, 2025.

TEACHER RETIREMENT

Slavo Federkevic gave notice of intent to retire effective June 30, 2024.

Mandy Olsen gave notice of intent to retire effective June 30, 2024

Elizabeth Walker gave notice of intent to retire effective June 30, 2024.

TEACHER RESIGNATION

Anita Parrett gave notice of intent to resign effective June 28, 2024.

Raina Ward gave notice of intent to resign effective January 4, 2024.

CLINICIAN LEAVE OF ABSENCE

Angela Rajfur was granted a part-time (.50) personal leave of absence effective September 3, 2024 to June 30, 2025.

Jennine Scott was granted a part-time (.40) personal leave of absence effective September 3, 2024 to June 30, 2025.

EDUCATIONAL ASSISTANT APPOINTMENT

Derek Gagnon has been appointed to a full-time (6.50 hours per day) Permanent Educational Assistant position effective January 22, 2024.

EDUCATIONAL ASSISTANT RESIGNATION

Karen Beaudin gave notice of intent to resign effective December 23, 2023.

ADMINISTRATIVE ASSISTANT RETIREMENT

Marie Jowitt gave notice of intent to retire effective January 5, 2024.

CUSTODIAN APPOINTMENT

Ronald Arat was appointed to a full-time (supply) custodian position effective January 8, 2024.

CUSTODIAN RESIGNATION

Mathew Ennis gave notice of intent to resign effective December 22, 2023.

TRANSPORTATION RETIREMENT

PERSONNEL REPORT, continued

Elaine Ennis gave notice of intent to retire effective January 23, 2024.

WAYFINDER LEAVE OF ABSENCE

Tyler Blashko was granted a full-time personal leave of absence effective September 23, 2023 to September 22, 2027.

SUBSTITUTE TEACHER CONTRACTS 2023-2024

The following Teacher was appointed to a Substitute Teacher contract effective the
2023-2024 school year:

Evroy Alexander	Rachna Sharma
Aditi Brar	Cailea Swidinsky
Rekha Deora	Nisha Wadhwa
Ruby Ana Macasaet	Raina Ward
Norbert Raabe	Kiranjit Bansi

SUPERINTENDENTS' PERSONNEL REPORT MOTION

Rescinded Motion #23-046:

Raina Ward gave notice of intent to retire effective January 4, 2024

SUPERINTENDENTS' REPORT

- 2023-2024 Draft Budget

Trustee Santos in the Chair.

ADJOURNMENT

The meeting was adjourned at 8:40 p.m.

Maria Santos
Chairperson

Jennifer West
Secretary-Treasurer