

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JANUARY 15, 2018 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Derek Dabee	Chair
	Edward Ploszay	Vice-Chair
	Diane Cameron	Trustee
	Teresa Jaworski	Trustee
	Greg McFarlane	Trustee
	Evelyn Myskiw	Trustee
	Maria Santos	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Verland Force	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Gaylene Schroeder-Nishimura	Asst. Secretary-Treasurer
	Donna Herold	Executive Assistant

Trustee Derek Dabee in the Chair.

The meeting was called to order at 6:03 p.m.

Trustee Maria Santos

I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation.

MINUTES

Approved the minutes of the Regular Board Meeting of Monday, December 11, 2017.

17-070 Approval of the Agenda

Ploszay / Myskiw

That the Board adopt the agenda for this meeting as listed.

CARRIED

17-071 Moved to Committee of the Whole at 6:06 p.m.

Ploszay / Santos

That the Board move into Committee of the Whole.

CARRIED

Trustee Ploszay in the Chair.

PERSONNEL REPORT**17-072 Personnel Report**

Jaworski / Santos

That the Superintendents' Personnel Report be ratified.

CARRIED

TEACHER APPOINTMENTS

Jason Camphuis was appointed to a full-time (1.00) Limited-Teacher General (Term) contract effective January 8, 2018 to June 29, 2018.

Leland Davis was appointed to a full-time (1.00) Limited-Teacher General (Term) contract effective January 8, 2018 to March 23, 2018.

Stephanie Groot was appointed to a part-time (.50) Limited-Teacher General (Term) contract effective January 8, 2018 to June 29, 2018.

Donald Kerfoot was appointed to a full-time (1.00) Limited-Teacher General (Term) contract effective January 8, 2018 to June 29, 2018.

Michelle Levesque was appointed to a full-time (1.00) Limited-Teacher General (Term) contract effective January 9, 2018 to February 4, 2018.

Cindy Marin was appointed to a full-time (1.00) Limited-Teacher General (Term) contract effective December 14, 2017 to January 31, 2018.

Lauren Marshall was appointed to a full-time (1.00) Limited-Teacher General (Term) contract effective January 8, 2018 to March 23, 2018.

Pamela Morrison was appointed to a full-time (1.00) Limited-Teacher General (Term) contract effective January 8, 2018 to June 29, 2018.

Toshio Nishimura was appointed to a full-time (1.00) Limited-Teacher General (Indefinite Term) contract effective January 8, 2018.

Alexandra Pustogordsky was appointed to a part-time (.50) Limited-Teacher General (Term) contract effective February 14, 2018 to June 29, 2018.

PERSONNEL REPORT

Jonathan Rhoda was appointed to a full-time (1.00) Limited-Teacher General (Indefinite Term) contract effective November 27, 2017.

Andrew Ridd was appointed to a full-time (1.00) Limited-Teacher General (Term) contract effective November 27, 2017 to January 16, 2018.

The following teachers were appointed to a full-time (1.00) Limited-Teacher General (Permanent) contract effective January 15, 2018:

Donovan Alexander	Sara Ly
Archie Harnett	Shelley Penner
Brittany Kosowan	Mark Roche
Nicole Lavallo	Taylor Smith

The following teachers were appointed to a full-time (1.00) Limited-Teacher General (Term) contract effective September 4, 2018 to June 28, 2019:

Taylor Gregory	Pamela Parker
Heather Krieger	Caitlyn Woods

TEACHER RETIREMENTS

Lisa Siemens gave notice of intent to retire effective February 5, 2018.

Barbara Tascona gave notice of intent to retire effective June 29, 2018.

TEACHER MATERNITY/PARENTAL LEAVES

Marlee Bragg was granted maternity/parental leave effective March 24, 2018 to March 24, 2019.

Jennifer Davenport was granted maternity/parental leave effective February 15, 2018 to February 17, 2019.

Erin Lees was granted maternity/parental leave effective March 4, 2018 to March 10, 2019.

Aaron Miller Usiskin was granted parental leave effective February 5, 2018 to June 29, 2018.

Martina Vergata was granted maternity/parental leave effective April 2, 2018 to March 31, 2019.

PERSONNEL REPORT

SUBSTITUTE TEACHER APPOINTMENTS

The following list of teachers were appointed to Substitute Teacher contracts effective the 2017-2018 school year:

Myron Kashty

Kristin Stefansson

CLINICIAN APPOINTMENT

Allison Quigley was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 15, 2018 to June 29, 2018.

EDUCATIONAL ASSISTANT LEAVE OF ABSENCE

Leanne Doll was granted a full-time (6.5 hours per day) leave of absence, without pay, effective January 8, 2018 to January 7, 2019.

ADMINISTRATIVE ASSISTANT APPOINTMENTS

Monique Desrosiers was appointed to the position of school Administrative Assistant (full-time) effective December 18, 2017.

Kate Hiscott was appointed to the position of school Administrative Assistant (full-time) effective January 8, 2018.

MAINTENANCE APPOINTMENT

Daniel De Sousa was appointed to the position of Custodian, full-time (8 hours per day) effective December 18, 2017.

LIBRARY TECHNICIAN APPOINTMENT

Breanne Bannerman was appointed to a full-time (1.00) Indefinite Term Library Technician position effective January 8, 2018.

BUS DRIVER RETIREMENT

Erika Branicki gave notice of intent to retire effective February 2, 2018.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Personnel Matters.
- Chief Peguis Trail Extension Town Hall Forum Update.
- 2018-2019 Draft Budget.
- New School - Amber Gates Site Update.
- Administrative Appointment Process.

Trustee Dabee in the Chair.

17-073 By-Law No. 6-2017 – Second Reading

Myskiw / Cameron

That By-Law No. 6-2017 for the sum of up to \$12,000,000.00 Dollars for temporary financing during construction to meet expenses related to the New Learning and Service Centre be given second reading. **CARRIED**

17-074 By-Law No. 6-2017 – Third and Final Reading

Ploszay / Jaworski

That By-Law No. 6-2017 for the sum of up to \$12,000,000.00 Dollars for temporary financing during construction to meet expenses related to the New Learning and Service Centre be given third and final reading, be signed and sealed. **CARRIED**

17-075 Trustee Election

Myskiw / Santos

That the Board agrees to the 33% cost share for the trustee election costs of Ward I in the Rural Municipality of West St. Paul. **CARRIED**

17-076 2018-2019 Transportation Fees

Santos / Jaworski

That the 2018-2019 Transportation Fees for non-eligible students be as follows.

- \$520.00 for Kindergarten to Grade 5 students.
- \$585.00 for Grade 6 to Grade 8 students.
- \$701.00 for Grade 9 to Grade 12 students.

That the fee for families with more than one child, Kindergarten to Grade 8, riding the bus be reduced by \$100 for the second child and that the maximum family fees be set as follows.

- \$940.00 for two or more Kindergarten to Grade 5 students.
- \$1,005.00 for one Kindergarten to Grade 5 student and one Grade 6 to Grade 8 student.
- 1,070.00 for two or more Grade 6 to Grade 8 students.
- \$1,121.00 for one Kindergarten to Grade 5 student and one Grade 9 to Grade 12 student.
- \$1,186.00 for one Grade 6 to Grade 8 student and one Grade 9 to Grade 12 student.
- \$1,402.00 for two or more Grade 9 to Grade 12 students. **CARRIED**

SUPERINTENDENTS' REPORT

The following matter was received as information:

- Learn to Swim Program.

ADMINISTRATIVE REPORT

17-077 Administrative Report

McFarlane / Santos

That the Administrative Report be approved.

CARRIED

Affinity Firestop Consultants Invoice No. 1617-09

That Invoice No. 1617-09 towards the Seven Oaks Performing Arts Centre in the amount of \$789.60 be paid to Affinity Firestop Consultants.

Affinity Firestop Consultants Invoice No. 1617-10

That Invoice No. 1617-10 towards the Seven Oaks Performing Arts Centre in the amount of \$690.90 be paid to Affinity Firestop Consultants.

Amec Foster Wheeler Invoice No. A01366118

That Invoice No. A01366118 towards the New Learning and Service Centre in the amount of \$6,191.64 be paid to Amec Foster Wheeler.

D'Arcy & Deacon LLP Invoice No. 57193

That Invoice No. 57193 towards Precinct F Land-Daytona in the amount of \$1,295.15 be paid to D'Arcy & Deacon LLP.

Gardon Construction Ltd. Invoice No. SOARTS-COP#13

That Invoice No. SOARTS-COP#13 towards the Seven Oaks Performing Arts Centre in the amount of \$266,614.30 be paid to Gardon Construction Ltd.

Statutory Holdback on Certificate of Payment No. 13

That the 7.5% Statutory Holdback on Certificate of Payment No. 13 for the Seven Oaks Performing Arts Centre in the amount of \$20,587.98 be paid to S OSD/GARDON-468-SO-Arts.

Landmark Planning & Design Inc. Invoice No. 4153

That Invoice No. 4153 towards Precinct F Land-Daytona in the amount of \$472.50 be paid to Landmark Planning & Design Inc.

NRG Management Invoice No. ELW-BOIL-COP#5

That Invoice No. ELW-BOIL-COP#5 towards the Elwick Boiler Replacement project in the amount of \$9,558.49 be paid to NRG Management.

ADMINISTRATIVE REPORT

PCL Constructors Canada Inc. Invoice No. Service-COP#3

That Invoice No. Service-COP#3 towards the New Learning and Service Centre in the amount of \$1,271,997.63 be paid to PCL Constructors Canada Inc.

Statutory Holdback on Certificate of Payment No. 3

That the 7.5% Statutory Holdback on Certificate of Payment No. 3 for the New Learning and Service Centre in the amount of \$98,223.76 be paid to S OSD/PCL Contractors-478-Learn/Service.

PCL Constructors Canada Inc. Invoice No. Service-COP#4

That Invoice No. Service-COP#4 towards the New Learning and Service Centre in the amount of \$537,369.42 be paid to PCL Constructors Canada Inc.

Statutory Holdback on Certificate of Payment No. 4

That the 7.5% Statutory Holdback on Certificate of Payment No. 4 for the New Learning and Service Centre in the amount of \$41,495.71 be paid to S OSD/PCL Contractors-478-Learn/Service.

Prairie Architects Inc. Invoice No. 5151

That Invoice No. 5151 towards the Amber Trails Addition project in the amount of \$33,831.00 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 5178

That Invoice No. 5178 towards the Amber Trails Addition project in the amount of \$66,985.38 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 5177

That Invoice No. 5177 towards the New Learning and Service Centre in the amount of \$9,718.80 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 5206

That Invoice No. 5206 towards the New Learning and Service Centre in the amount of \$9,718.80 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 5207

That Invoice No. 5207 towards the New Learning and Service Centre in the amount of \$9,585.45 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 5176

That Invoice No. 5176 towards the Seven Oaks Performing Arts Centre in the amount of \$3,420.42 be paid to Prairie Architects Inc.

ADMINISTRATIVE REPORT

Stantec Consulting Invoice No. 1234786

That Invoice No. 1234786 towards the Garden City West Wall project in the amount of \$15,658.92 be paid to Stantec Consulting.

Stantec Consulting Invoice No. 1226287

That Invoice No. 1226287 towards the New Learning and Service Centre in the amount of \$12,727.42 be paid to Stantec Consulting.

Stantec Consulting Invoice No. 1231925

That Invoice No. 1231925 towards the New Learning and Service Centre in the amount of \$11,453.34 be paid to Stantec Consulting.

Steven Surveys Invoice No. 7773

That Invoice No. 7773 towards the Amber Trails Addition project in the amount of \$2,835.00 be paid to Stevens Surveys.

COMMITTEE REPORTS

- Educational Leave Committee Report - January to June 2017.
- Capital Planning Committee - December 11, 2017

CORRESPONDENCE

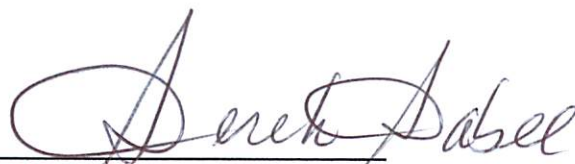
- Ken Cameron, President, Manitoba School Boards Association. Revised process for 2018 "Bear-Pit Session" with Minister of Education and Training.
- Turtle River School Division. Increase in number of young students entering Kindergarten classes that are not "school ready".
- Brenda Venuto, Senior Vice President, TRAF. Teachers' Retirement Allowances Fund (TRAF) reporting results.
- George Coupland, Manitoba School Boards Association. Pending Legislation: *The Public Interest Disclosure (Whistleblower Protection) Amendment Act (Bill 5)*.
- George Coupland, Manitoba School Boards Association. Pending Legislation: *The Public Sector Compensation Disclosure Amendment Act (Bill 6)*.
- CSBA President's Bulletin.
- Garden Valley School Division. Job posting - Superintendent of Schools.
- Mohinder Saran, MLA for Maples. Manitoba Legislative Assembly: Maples Community Centre Expansion.
- Premier's Volunteer Service Award 2018.
- Mern Winter 2018 Forum. Partners in Learning - Friday, January 26, 2018.

CORRESPONDENCE

- St. James-Assiniboia School Division. Job Bulletin: Assistant Superintendent, Education (K-8) and Student Services.
- Manitoba Health, Seniors and Active Living. 2017-2018 Healthy Schools Grant.
- National Policy Conference on Holocaust Education. January 27 & 28, 2018 - Toronto, Ontario.
- MSBA e-bulletin - January 10, 2018.
- Konrad Erickson, A/Executive Director, Public Schools Finance Board. Amber Trails School - Eight Classroom Addition Authorizations.
 - Authorization to Proceed to 99% Construction Documents.
 - Authorization to Hire Mechanical Commissioning Agent.
- Gonzalo Pizarro, Finance Business Analyst, Manitoba Education and Training. 2017/18 Shared Services Agreement between Seven Oaks School Division and Dasmesh School.
- Justin Rempel, Labour Relations Consultant, Manitoba School Boards Association. Preliminary July 1, 2018 Must Fund Fee Assessment.
- James Wilson, Deputy Minister, Manitoba Education & Training. Manitoba Education and Training discontinuing funding to the Manitoba Education Research Network (MERN) effective March 30, 2018.
- Trent Piazzoni, Number Ten Architectural Group. Collège Garden City Collegiate Skills Build Change Order No. 45R1.
- Zoning By-Law Circulation for Amendment No. 2017-21. Development plan amendment as circulated by the local planning authority.
- Konrad Erickson, A/Executive Director, Public Schools Finance Board. R.F. Morrison Roof Replacement - Project Authorization.
- Konrad Erickson, A/Executive Director, Public Schools Finance Board.
- Manitoba School Boards Association. CPI Update November 2017.
- WSO Tempo Winter 2017.
- River East Transcona School Division. Creating Student Success, 2016-2017 Annual Report to the Community.

ADJOURNMENT

The meeting was adjourned at 8:36 p.m.



Derek Dabee
Chairperson



Wayne Shimizu
Secretary-Treasurer