

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JANUARY 14, 2013 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Edward P. Ploszay	Chairperson
	Claudia Sarbit	Vice-Chairperson
	Derek Dabee	Trustee
	Ric Dela Cruz	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Evelyn Myskiw	Trustee
	Richard Sawka	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Gaylene Schroeder-Nishimura	Asst. Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Ploszay in the Chair.

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The meeting was called to order at 6:04 p.m.

**MINUTES**

Approved the minutes of Regular Board Meetings of Monday, December 10, 2012.

**12-070 – Approval of the Agenda**

Juan / Jaworski

That the agenda for this meeting be approved as amended.

**Carried**

**12-071 – Moved to Committee of the Whole at 6:06 p.m.**

Dela Cruz / Myskiw

That the Board move into Committee of the Whole.

**Carried**

Trustee Sarbit in the Chair.

### **OFFICERS' REPORT**

- Trustee Sawka reported on developments arising from collective bargaining.
- Trustee Juan updated the Board on the recent MSBA Regional meeting.

### **SUPERINTENDENTS' PERSONNEL REPORT**

## **12-072 – Superintendents' Personnel Report**

Jaworski / Sawka

That the Superintendents' Personnel Report be ratified.

**Carried**

### **TEACHER APPOINTMENTS**

Appointed the following to part-time Limited Teacher-General (Term) contracts:

- Sandi Bjorgum (.60), effective January 7, 2013 to June 28, 2013
- Brenda Globa (.50), effective January 7, 2013 to March 22, 2013
- Cory Shapiro (.50), effective December 17, 2012 to February 1, 2013

Appointed the following to full-time (1.00) Limited Teacher-General (Term) contracts:

- Justine Ducharme, effective February 15, 2013 to June 28, 2013
- Victor Loewen, effective December 7, 2012 to June 28, 2013
- Nerisa Miao, effective January 7, 2013 to June 28, 2013
- Tabitha Noordman, effective February 11, 2013 to June 28, 2013
- Roswitha Nowak, effective January 7, 2013 to June 28, 2013

### **SUBSTITUTE TEACHER APPOINTMENT**

Appointed Haley Sigurdson to a Substitute Teacher contract effective the 2012-2013 school year.

### **TEACHER RETIREMENT**

Received notice of intent to retire from Craig Melanson effective June 28, 2013.

### **TEACHER MATERNITY AND PARENTAL LEAVES**

Granted Maternity and Parental Leaves to the following:

- Angela Deprez, effective February 22, 2013 to February 21, 2014
- Brina Larsen, effective February 1, 2013 to February 3, 2014

- Gillian Prout, effective March 10, 2013 to March 31, 2014
- Britt Stromberg, effective February 1, 2013 to April 7, 2014

#### EDUCATIONAL ASSISTANT APPOINTMENT

Appointed Scott Senior to a full-time (6.5 hours per day) position effective December 3, 2013.

#### EDUCATIONAL ASSISTANT LEAVES OF ABSENCES

Granted the following full-time (6.5 hours per day), leaves of absences, without pay:

- Sylvia Furtado, effective January 7, 2013 to June 28, 2013
- Peter Makadi, effective January 1, 2013 to February 28, 2013
- Chantale Thioux-Asselin, effective January 21, 2013 to June 28, 2013

#### STUDENT PARENT SUPPORT WORKER APPOINTMENT

Appointed Lisa Sott to a full-time (1.00) position effective December 20, 2012.

#### **SUPERINTENDENTS' REPORT**

The following matters were received as information:

- Personnel Matters.
- First Draft 2013-2014 Budget.
- Transportation Fees for 2013-2014.

Trustee Ploszay in the Chair.

#### **SPECIAL ORDERS**

**7:40 p.m. Seven Oaks Education Foundation Scholarships**  
Margaret Brett, President; Ted Ash, Director.

### **12-073 – By-Law No. 1-2013**

Juan / Dabee

Approved that By-Law No. 1-2013 for the purpose of borrowing the sum of \$1,304,700.00 Dollars for the purpose of the Portable Classroom Site Work Construction at A.E. Wright, O.V. Jewitt, and James Nisbet Community Schools (\$546,100.00), Maples Collegiate Roof Replacement (\$497,600.00), and Garden City Collegiate Science Room Upgrade (\$261,000.00) be given first reading.

**Carried**

## CONSENT AGENDA

### 12-074 – Consent Agenda

Sarbit / McGowan

That the Consent Agenda be approved.

**Carried**

#### December 2012 Expenditure Listing

That cheques #2131471-#2131909 and #559-#574, US\$ cheques #213078-#213097, direct deposits #20132616-#20133324 and pre-authorized debits #201165-#201177 in the amount of \$1,968,032.79 be approved.

#### Affinity Firestop Consultants Invoice No. 1205-07

That Invoice No. 1205-07 for the Maples Roof Phase 2 project in the amount of \$819.00 be paid to Affinity Firestop Consultants.

#### Affinity Firestop Consultants Invoice No. 1205-08

That Invoice No. 1205-08 for the Maples Roof Phase 2 project in the amount of \$708.75 be paid to Affinity Firestop Consultants.

#### Agassiz Consulting Group Ltd. Invoice No. 8852

That Invoice No. 8852 for the Maples Roof Phase 2 project in the amount of \$2,066.87 be paid to Agassiz Consulting Group.

#### Joan Kunderman Invoice December 21, 2012

That Invoice dated December 21, 2012 for consulting services for the new Amber Trails School daycare in the amount of \$1,520.00 be paid to Joan Kunderman.

#### Mayer's Contract Interior Ltd. Certificate of Payment No. 5

That Certificate of Payment No. 5 for the Garden City Collegiate Science Lab project in the amount of \$104,522.49 be paid to Mayer's Contract Interior Ltd.

#### Statutory Holdback on Mayer's Contract Interior Ltd. Certificate of Payment No. 5

That the Statutory Holdback on Certificate of Payment No. 5 for the Garden City Collegiate Science Lab project in the amount of \$8,071.23 be paid to the SOSD/Mayer's Contract-446 GCCI Science Lab account.

**CONSENT AGENDA**MCW/AGE Consulting Invoice No. 37587

That Invoice No. 37587 for the Maples Roof Drainage project in the amount of \$677.25 be paid to MCW/AGE Consulting.

Number Ten Architectural Group Invoice No. 11532

That Invoice No. 11532 for the Maples Commons Addition project in the amount of \$40,410.97 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 11539

That Invoice No. 11539 for the Maples Commons Addition project in the amount of \$1,850.44 be paid to Number Ten Architectural Group.

SMS Engineering Ltd. Invoice No. 48692

That Invoice No. 48692 for the Maples Collegiate Chiller Replacement - Geothermal project in the amount of \$16,390.84 be paid to SMS Engineering Ltd.

Stantec Consulting Invoice No. 715447

That Invoice No. 715447 for the Portables 45, 46, 47 FY12 project in the amount of \$5,504.63 be paid to Stantec Consulting.

Von Ast Construction (2003) Inc. Certificate of Payment No. 3

That Certificate of Payment No. 3 for the Portables 45, 46, 47 FY12 project in the amount of \$20,869.51 be paid to Von Ast Construction (2003) Inc.

Statutory Holdback on Von Ast Construction (2003) Inc. Certificate of Payment No. 3

That the Statutory Holdback on Certificate of Payment No. 3 for the Portables 45, 46, 47 FY12 project in the amount of \$1,611.54 be paid to the SOSD/Von Ast 445 Portable 45, 46, 47 FY12 account.

Von Ast Construction (2003) Inc. Certificate of Payment No. 4

That Certificate of Payment No. 4 for the Portables 45, 46, 47 FY12 project in the amount of \$102,557.24 be paid to Von Ast Construction (2003) Inc.

## **CONSENT AGENDA**

### Statutory Holdback on Von Ast Construction (2003) Inc. Certificate of Payment No. 4

That the Statutory Holdback on Certificate of Payment No. 4 for the Portables 45, 46, 47 FY12 project in the amount of \$11,219.17 be paid to the SOSD/Von Ast 445 Portable 45, 46, 47 FY12 account.

## **ITEMS OF INFORMATION**

- Trustee Dabee informed the Board that the Garden City Collegiate Varsity Boys Basketball team were winners of the Wesmen Classic (3 years in a row).

## **CORRESPONDENCE**

- Seven Oaks School Division Technology Use Survey for Students.
- Darryl Gervais, Director, Manitoba Education: Making a Living, Sustainably: Green Jobs and Sustainability Careers.
- Kaley Pacak, Healthy Schools Consultant: Fifteen schools from Seven Oaks participating in the Healthy Schools Healthy Eating Campaign.
- Social Planning Council: Child & Family Poverty 2012 Report Card.
- Campaign 2000: Needed: A Federal Action Plan to Eradicate Child and Family Poverty in Canada.
- Canadian Education Association: Ken Spencer Award 2011/12 Finalists.
- R. John Weselake, A/Executive Director, The Public Schools Finance Board: Maples Collegiate Commons Addition - Approval to Proceed to Design Development, Division Funded.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Letter to Andrea Lawson, Project Leader, PSFB regarding the Andrews Early Learning Centre - Victory School Stand-Alone Childcare.
- Labour Relations, Manitoba School Boards Association: December 2012 Update - CPI, Unemployment Rate, Regional Trends.
- Andrea Lawson, Project Leader, Public Schools Finance Board: Amber Trails School - Design Development Construction Documents.
- Carolyn Duhamel, Executive Director, Manitoba School Board Association: Rolling River School Division's Nomination of Trustee Ken Cameron for the MSBA Executive position of Vice-President - Board under 6,000 students.
- R. John Weselake, Deputy Executive Director, Public Schools Finance Board: January 9, 2013 - Andrews Early Learning Centre - Victory School Stand-alone Childcare - Approval to Proceed to Construction Documents.
- School Boards Matter: The Report of the Pan-Canadian Study of School District Governance.
- School Boards Matter: An Executive Summary prepared by the Canadian

## CORRESPONDENCE

- School Boards Association.
- Canadian School Boards Association News Release: Study shows that School Boards are a Successful and Effective Model for Governance of the Public School System.
  - MSBA e-bulletin January 9, 2013.
  - David Yeo, Director, Manitoba Education: 2013/2014 School Year Calendar.
  - Brandon School Division: Annual Education Results Report for the 2011/2012 school year.
  - Manitoba Children & Youth Opportunities: Premier's Volunteer Service Award 2013.

### 12-071 – Moved to Committee of the Whole at 8:24 p.m.

Sarbit / Juan

That the Board move into Committee of the Whole.

**Carried**

Trustee Sarbit in the Chair.

## SUPERINTENDENTS' REPORT

The following matters were received as information:

- Transportation Fees for 2013-2014.
- Meeting with Minister of Education.

### 12-072 – Network Switch RFQ

Dela Cruz / Dabee

Approved that MTS (The Manitoba Division of MTS Allstream Inc., a wholly-owned subsidiary of Manitoba Telecom Services Inc.) be awarded the Network Switch RFQ on the basis of low bid.

**Carried**

awarded the RFQ on the basis of low bid.

### 12-073 – 2013-2014 School Bus Purchase Agreement

McGowan / Juan

Approved that the Board sign the Non-Participation Agreement provided by Manitoba Education, opting out of the Central Tender Process for the 2013-2014 school bus purchase.

**Carried**

Received as information:

- Employee Life Insurance, Extended Health Care and Dental Benefits 6 month report.
- Review of 2012 EAP Renewal with Blue Cross.
- Changes to Copyright Law and Fair Dealing Guidelines, effective January 1, 2013.
- Manitoba News Release: Finance Minister Hosts Pre-budget Consultations.
- School Safety Issue.

The meeting adjourned at 9:45 p.m.

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Chairperson

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Secretary-Treasurer