

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JANUARY 10, 2019 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA.

PRESENT	Edward Ploszay	Chair
	Greg McFarlane	Vice-Chair
	Derek Dabee	Trustee
	Teresa Jaworski	Trustee
	Evelyn Myskiw	Trustee
	Maria Santos	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
ELECTRONICALLY	Diane Cameron	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Verland Force	Assistant Superintendent
	Matt Henderson	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Nora Wood	Assistant Secretary-Treasurer
	Donna Herold	Executive Assistant

Trustee Ploszay in the Chair.

The meeting was called to order at 6:00 p.m.

Trustee Jaworski

I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation.

MINUTES

Approved the minutes of the Regular Board Meeting of Monday, December 10, 2018.

18-032 Approval of the Agenda

Jaworski / Santos

That the Board adopt the agenda for this meeting as listed.

CARRIED

18-033 Moved to Committee of the Whole at 6:01 p.m.

Dabee / Myskiw
That the Board move into Committee of the Whole.

CARRIED

Trustee McFarlane in the Chair.

PERSONNEL REPORT**18-034 Personnel Report**

Dabee / Jaworski
That the Personnel Report be ratified.

CARRIED**TEACHER APPOINTMENT**

Evgeny Vishnevsky was appointed to a part-time (.50) Limited Teacher-General (Indefinite Term) contract effective November 12, 2018.

TEACHER RETIREMENT

Susan Babynchuk gave notice of intent to retire effective June 28, 2019.

Lisa Johnston gave notice of intent to retire effective June 28, 2019.

Rosemarie Todaschuk gave notice of intent to retire effective June 28, 2019.

SUBSTITUTE TEACHER APPOINTMENT

The following list of teachers were appointed to Substitute Teacher contracts effective the 2018-2019 school year:

Amanda Forest
Kristyn Howell

Peggy Huynh
Sidney Potter

EDUCATIONAL ASSISTANT APPOINTMENT

Laura Pott was appointed to a full-time (6.5 hours per day), Educational Assistant position effective December 13, 2018.

Christopher Vegh was appointed to a part-time (4 hours per day), Educational Assistant position effective January 7, 2019.

EDUCATIONAL ASSISTANT MATERNITY/PARENTAL LEAVE

Sonia Eidse was granted maternity/parental leave effective March 18, 2019 to March 17, 2020.

PERSONNEL REPORT

Tanya Muswagon was granted maternity/parental leave effective November 4, 2018 to March 16, 2019.

Terra Schmidt was granted maternity/parental leave effective February 18, 2019 to February 16, 2020.

EDUCATIONAL ASSISTANT LEAVE OF ABSENCE

Dawn Basso was granted a full-time (6.5 hours per day) leave of absence, without pay, effective April 1, 2019 to May 31, 2019.

EDUCATIONAL ASSISTANT RESIGNATION

Lindsay Fredette gave notice of intent to resign effective December 21, 2018.

HUMAN RESOURCES CLERK APPOINTMENT

Kris Simpson was appointed the position of Human Resources Clerk effective December 21, 2018.

ADMINISTRATIVE ASSISTANT APPOINTMENT

Marnie Jonatschick was appointed to the part-time term position of school Administrative Assistant effective January 7, 2019.

Brigitte Kutin was appointed to the full-time permanent position of school Administrative Assistant effective January 7, 2019.

IT TECHNICIAN RESIGNATION

Stephane Normandeau gave notice of intent to resign effective January 4, 2019.

CUSTODIAN APPOINTMENT

John Javier was appointed to the position of Custodian, full-time (8 hours per day), effective December 10, 2018.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Personnel Matters.
- 2019-2020 Draft Budget.

Trustee Ploszay in the chair.

PRESENTATION

7:28 p.m. Addictions Foundation of Manitoba
 Les O'Neill, Supervisor, School Based Services; Jennifer Faulder,
 Director of Community and Corporate Services; Candy Burke &
 Nick Davis-Peters, School Based Counsellors.

18-035 Moved to Committee of the Whole at 8:13 p.m.

Myskiw / Santos
 That the Board move into Committee of the Whole.

CARRIED

Trustee McFarlane in the Chair.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Administrative Reviews.
- Chief Peguis Trail Extension Update.

18-036 Trades Education Centre

Sarbit / Santos
 That the division indicate its interest in partnering with Manitoba Building Trades
 in the development of a "Trades Education Centre" at 235 McPhillips Street.

CARRIED

Trustee Ploszay in the Chair.

18-037 Transportation Fees for 2018-2019

Jaworski / Sarbit
 That the 2019-2020 Transportation Fees for non-eligible students remain at the
 2018-2019 levels.

CARRIED

18-038 Commercial Real Estate Services Tender

McFarlane / Jaworski
 That the Board award the Commercial Real Estate Broker Services RFP to
 Capital Commercial Real Estate Services Inc. on the basis of low bid.

CARRIED

18-039 National Indigenous Peoples Day

Santos / Dabee

That the Board include National Indigenous Peoples Day on its divisional calendar and encourage schools to recognize and celebrate the day.

CARRIED

ADMINISTRATIVE REPORT**18-040 Administrative Report**

Dabee / Sawka

That the Administrative Report be approved.

CARRIED

Landmark Planning and Design Inc. Invoice No. 4653

That Invoice No. 4653 toward the Precinct E Land Purchase in the amount of \$3,212.48 be paid to Landmark Planning and Design Inc.

Parkwest Projects Ltd. Invoice No. LEARNING COP#1

That Invoice No. LEARNING-COP#1 toward the New Learning and Service Centre in the amount of \$214,600.35 be paid to Parkwest Projects Ltd.

Parkwest Projects Ltd. Invoice No. LEARNING HDBK-COP#1

That the 7.5% Statutory Holdback on Certificate of Payment No. LEARNING-HDBK - COP#1 in the amount of \$16,571.46 be paid to Parkwest Projects Ltd.

D'Arcy & Deacon LLP Invoice No. 64595

That Invoice No. 64595 toward the sale of 2536 McPhillips in the amount of \$3,839.97 be paid to D'Arcy & Deacon LLP.

LM Architectural Group Invoice No. 1824-7

That Invoice No. 1824-7 toward the Templeton New School in the amount of \$69,997.95 be paid to LM Architectural Group.

Expenditure Listing to December 19, 2018

That cheques #2191612 to #2191832, US cheques #219038 to #219042, and direct deposits #201904474 to #201905081 in the amount of \$1,087,199.97 be approved.

M. Block & Associates Ltd. Invoice No. W-2018-237

That Invoice No. W-20148-237 toward the Amber Trails - Addition FY18 in the amount of \$210.00 be paid to M. Block & Associates Ltd.

ADMINISTRATIVE REPORT

QCA Building Envelope Invoice No. 2778

That Invoice No. 2778 toward the A. E. Wright School roof/façade in the amount of \$393.75 be paid to QCA Building Envelope Ltd.

Stantec Architecture Ltd. Invoice No. 1331354

That Invoice No. 1331354 toward the A. E. Wright School roof/façade in the amount of \$7,970.50 be paid to Stantec Architecture Ltd.

Stantec Architecture Ltd. Invoice No. 1331356

That Invoice No. 1331356 toward the Collège Garden City Collegiate west wall in the amount of \$4,699.07 be paid to Stantec Architecture Ltd.

Stantec Architecture Ltd. Invoice No. 1336772

That Invoice No. 1336772 toward the New Learning and Service Centre in the amount of \$1,699.87 be paid to Stantec Architecture Ltd.

Wood Environment & Infrastructure Solutions Invoice No. C03655159

That Invoice No. C03655159 toward the New Learning and Service Centre in the amount of \$518.70 be paid to Wood Environmental & Infrastructure Solutions.

Parkwest Projects Ltd. Invoice No. AEW-RF-COP#7

That Invoice No. AEW-RF-COP#7 toward the Arthur E. Wright School roof/façade in the amount of \$153,315.53 be paid to Parkwest Projects Ltd.

Parkwest Projects Ltd. Invoice No. AEW-RF-HDBK-COP#7

That the 7.5% Statutory Holdback on Certificate of Payment No. AEW-RF-HDBK-COP#7 in the amount of \$11,839.04 be paid to Parkwest Projects Ltd.

PCL Constructors Canada Inc. Invoice No. Learning-Service-COP#15

That Invoice No. Learning-Service - COP#15 toward the New Learning and Service Centre in the amount of \$30,580.04 be paid to PCL Constructors Canada Inc.

PCL Constructors Canada Inc. Invoice No. Learning-Service-HDBK#15

That Invoice No. Learning-Service-COP#15 in the amount of \$2,361.39 be paid to PCL Constructors Canada Inc.

Three Way Builders Inc. Invoice No. ATADD-COP#7

That Invoice No. ATADD-COP#7 toward the Amber Trails - Addition FY18 in the amount of \$165,254.01 be paid to Three Way Builders Ltd.

ADMINISTRATIVE REPORT

Three Way Builders Inc. Invoice No. ATADD-HDBK#7

That the 7.5% Statutory Holdback on Certificate of Payment No. ATADD#7 in the amount of \$12,760.93 be paid to Three Way Builders Ltd.

Loewen Mechanical Ltd. Invoice No. JN-BOIL-COP#6

That Invoice No. JN-BOIL-COP#6 toward the École James Nisbet Community School boiler in the amount of \$20,455.54 be paid to Loewen Mechanical Ltd.

Loewen Mechanical Ltd. Invoice No. JN-BOIL-HDBK-COP#6

That the 7.5% Statutory Holdback on Certificate of Payment No. JN-BOIL-HDBK-COP#6 in the amount of \$1,467.75 be paid to Loewen Mechanical Ltd.

Loewen Mechanical Ltd. Invoice No. JN-BOIL-COP#7

That Invoice No. JN-BOIL-COP#7 towards the École James Nisbet Community School boiler in the amount of \$21,375.63 be paid to Loewen Mechanical Ltd.

Loewen Mechanical Ltd. Invoice No. JN-BOIL-HDBK-COP#7

That the 7.5% Statutory Holdback on Certificate of Payment No. JN-BOIL-HDBK-COP#7 in the amount of \$1,555.15 be paid to Loewen Mechanical Ltd.

Regent Construction Ltd. Invoice No. GC-W-WL-COP#5

That Invoice No. GC-W-WL-COP#5 toward the Collège Garden City Collegiate west wall in the amount of \$264,829.98 be paid to Regent Construction Ltd.

Regent Construction Ltd. Invoice No. GC-W-WL-HDBK-COP#5

That the 7.5% Statutory Holdback on Certificate of Payment No. GC-W-WL-HDBK-COP#5 in the amount of \$20,450.19 be paid to Regent Construction Ltd.

Regent Construction Ltd. Invoice No. GC-W-WL-COP#6

That Invoice No. GC-W-WL-COP#6 toward the Collège Garden City Collegiate west wall in the amount of \$174,613.15 be paid to Regent Construction Ltd.

Regent Construction Ltd. Invoice No. GC-W-WL-HDBK-COP#6

That the 7.5% Statutory Holdback on Certificate of Payment No. GC-W-WL-HDBK-COP#6 in the amount of \$13,483.65 be paid to Regent Construction Ltd.

Prairie Architects Inc. Invoice No. 5471

That Invoice No. 5471 toward the New Learning and Service Centre in the amount of \$624.75 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 5470

That Invoice No. 5470 toward the Amber Trails - Addition FY18 in the amount of \$6,377.60 be paid to Prairie Architects Inc.

EDUCATIONAL LEAVE COMMITTEE

January to June 2019 Educational Leave report.

18-041 Policy CGBAV – Transportation Coordinator

Dabee / Jaworski

That revised Policy CGBAV - Transportation Coordinator be approved for inclusion in the Policy Manual. **CARRIED**

18-042 Policy KG – Rental of School Facilities

Jaworski / Dabee

That revised Policy KG - Rental of School Facilities be approved for inclusion in the Policy Manual. **CARRIED**

18-043 Policy GCBAG – Painter / Decorator Class 5

Dabee / Jaworski

That revised Policy GCBAG - Painter / Decorator Class 5 be approved for inclusion in the Policy Manual. **CARRIED**

18-044 Policy GCBA A – Carpenter – Class 5

Jaworski / Dabee

That revised Policy GCBA A - Carpenter - Class 5 be approved for inclusion in the Policy Manual. **CARRIED**

18-045 Policy GCBAN – Electrician

Dabee / Jaworski

That revised Policy GCBAN - Electrician be approved for inclusion in the Policy Manual. **CARRIED**

18-046 Policy IHAIM – Classroom Makerspace Guidelines

Jaworski / Dabee

That new Policy IHAIM - Classroom Makerspace Guidelines be approved for inclusion in the Policy Manual. **CARRIED**

18-047 Policy GCBAD – Mechanic / Technician

Dabee / Jaworski

That revised Policy GCBAD - Mechanic / Technician be approved for inclusion in the Policy Manual. **CARRIED**

CORRESPONDENCE

- Josh Watt, Executive Director, Manitoba School Boards Association. Questions regarding the Local Voices Campaign.
- Josh Watt, Executive Director, Manitoba School Boards Association. Follow-up on various items:
 - Survey on Schedule and Format of future Association meetings.
 - Trustee Profile Survey.
 - Local Voice, Local Choices campaign survey.
 - Volunteers needed for MSBA Committees.
- Dion Delorme, President, EA7oaks. Renewal of Long Term and Short Term Disability Plans with Manulife Financial.
- City of Winnipeg. Conditional Use Order - By-Law No. 200/2006 permit the establishment of an elementary or junior high school and a day care centre.
- Manitoba School Boards Association Provincial Executive. Recent media advocacy regarding Local Voices, Local Choices Campaign.
- Manitoba School Boards Association. Executive Highlights - Thursday, December 8, 2018.
- Josh Watt, Executive Director, Manitoba School Boards Association. Follow-up on CSBA Advocacy regarding January 2019 changes to the Federal Income Tax Act.
- Manitoba Education and Training - FRAME Reports. Follow this link for the FRAME Reports based on 2018-2019 school division's budgets. https://www.edu.gov.mb.ca/k12/finance/frame_report/2018-19_frame_budget.pdf.
- Manitoba News Release. December 19, 2018 - Second quarter report for the 2018-2019 fiscal year.
- Frontier School Division. Birdtail Sioux First Nation and Frontier School Division sign new agreement.
- Manitoba Municipal Relations. Premier's Volunteer Service Award 2019.
- Prairie Architects Inc. Change Order No. 6. Change Order No. 6 - credit for the insulation at the New Learning and Service Centre.
- Rob Santos, Assistant Deputy Minister, Manitoba Education and Training. Skills Strategy Equipment Enhancement Fund (SSEEF) grant submissions for Maples Met School and West Kildonan Collegiate.
- Province of Manitoba News Release. Changes to the Public Sector Compensation Disclosure Amendment Act as of January 1, 2019.
- Justin Rempel, Labour Relations Consultant, Manitoba School Boards Association. MUST Fund Assessment July 1, 2019.
- Cory Young, Manitoba Hydro - Power Smart. Letter from Manitoba Hydro regarding Energy Modelling Assistance for the new Templeton School.

- Paulette Monita, Public Schools Finance Board. Additional project support for École Rivière-Rouge Elevator Consultant from the Public School Finance Board.
- The Selkirk Record - December 13, 2018. Article: West St. Paul residents get first look at family friendly development.
- Winnipeg School Division. 2017-2018 Annual Report to the Community.
- Louis Riel School Division. 2017-2018 Annual Report to the Community.

ADJOURNMENT

The meeting was adjourned at 9:14 p.m.



Edward Ploszay
Chairperson



Wayne Shimizu
Secretary-Treasurer