

SEVEN OAKS EDUCATION FOUNDATION, INC.
Meeting Tuesday, February 8th, 2011
5:00 Seven Oaks School Division Staff Room
830 Powers Street

MINUTES

Present:

Pat Stefanchuk President
Irv Simmonds Vice President
Mario Coquete Director
Cathy Dearden, Director
Ajit Kaur Deol O.M. Director
Ramona Gallos Director
Bernie Gowryluk Director
Dawne Smithson, Director

Regrets:

Ted Ash, Director
Margaret Brett, Director
Wayne Shimizu, Treasurer

Absent:

Jerry Maslowsky, Director
Steve Medwick Director
Blair Peppler Director

1. Approval of Agenda

Deol/Dearden

“That the agenda for the meeting be adopted as listed.”

Carried.

2. Approval of Minutes of December 14, 2010

Gallos/Simmonds

“That the minutes of the January 11th, 2011 be approved as distributed.”

Carried.

3. Correspondence (folder in circulation)

As circulated

4. ChangeMakers Follow Up

Julie (ChangeMakers) was in attendance and circulated a draft brochure and a draft FAQ for the committee’s review. She stated that one of the goals for today was to obtain the committee’s approval with respect to the creative design of the brochure. These creative elements would then be incorporated into the other

print requirements, including the donate sheet and folder. She confirmed that the business cards would be generic in nature and would not contain specific director names.

Discussion took place on amendments to the brochure, including the need to incorporate photos of actual 7 Oaks Students into the creative of the brochure that captured a “feel” for the division, including students from different schools and different ethnic backgrounds.

Julie was provided with a number of amendments to the brochure. She asked the committee to review the draft brochure and FAQ sheet and forward their comments to Dawne Smithson who would then provide them to Julie. Julie stated that the documents would be completed in time for SOEF’s annual meeting on March 15th.

5. Hosted Computer Services Through ChangeMakers

Julie confirmed that in anticipation of setting up a website for SOEF, she would obtain the domain name which could be incorporated into the print elements.

She questioned the committee as to whether the wording should be 7 Oaks or Seven Oaks. Julie will confer with Cory at ChangeMakers as to what has been traditionally used. She will contact Wayne with respect to next steps re the website.

5:35 pm Julie left the meeting.

5. Fund Raising

Pat stated that the Spud, Steak Beverage Night which was held on February 4th was a resounding success and it is anticipated net revenue will be \$6,000. She gave a bottle of wine to thank Norma Gwizon for her assistance with the event.

Irv stated that Ross Eadie had made a \$1,000 donation to SOEF, designated \$500 for Garden City and \$500 for West Kildonan.

6. Financial Report

Pat circulated the up to date Financial Statements and stated that the report from The Winnipeg Foundation has been distributed via email prior to the meeting.

7. Nominating Committee

Pat stated that Ramona Gallos had agreed to chair the Nominating Committee and Irv and Mario had agreed to sit on the committee.

Ramona circulated a document asking members in attendance to indicate their willingness to remain on the Board. She stated that she would send out to absentee members via e mail.

8. Annual General Meeting

Pat stated that the Annual General Meeting for SOEF will be held on Tuesday, March 15th, 2011 at 5 pm, in Meeting Room 4, Canad Inns, Garden City. She stated that an advertisement has been placed in the North Times and will be placed in the Winnipeg Free Press with respect to the meeting.

13. Adjournment

President

Secretary