

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, DECEMBER 9, 2024 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA.**

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<b>PRESENT</b>	Edward Ploszay	Chair
	Greg McFarlane	Vice-Chair
	Diane Cameron	Trustee
	Derek Dabee	Trustee
	Teresa Jaworski	Trustee
	Evan Krosney	Trustee
	Maria Santos	Trustee
	Richard Sawka	Trustee
	Tiffany Winchar	Trustee
<b>IN ATTENDANCE</b>	Tony Kreml	Superintendent
	Jennifer West	Secretary-Treasurer
	Sherri Denysuik	Assistant Superintendent
	Jennifer Hughes	Assistant Superintendent
	Heather Marks	Assistant Superintendent
	Jennifer McGowan	Assistant Superintendent
	Tamara Prociuk	Executive Assistant
	Kelly Jenken	Executive Assistant

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*Trustee Ploszay in the Chair.*

The meeting was called to order at 6:01 p.m.

**Assistant Superintendent Heather Marks**

*"I would like to begin by acknowledging, with gratitude and respect, that I live and work on Treaty 1 Territory, on the ancestral lands of the Anishinaabeg, Ininew, Anishininew, Dakota Oyate, and the birthplace and homeland of the Red River Metis Nation*

*Je reconnais la Première nation Lac Shoal 40 comme source de l'eau potable vitale de Winnipeg, ainsi que les territoires des traités qui génèrent et fournissent l'électricité qui alimentent les activités quotidiennes dans toute la province et ailleurs.*

*I continue to learn and recognize the harms and mistakes of the past, which continue to shape and impact current systems and structures. As a beneficiary of the systemic inequities that continue to exist, I remain committed to building authentic, and hopefully healing, relationships with Indigenous communities. I will continue to examine values of reciprocity, humility and generosity to honour Truth, Justice and Reconciliation, as well as the phrases that "Every Child Matters" and "We are all Treaty People". Miigwech.*

**APPROVAL OF THE MINUTES**

Santos / McFarlane

Approved the minutes of the Regular Board Meeting of Monday, November 18, 2024. CARRIED

**24-048 Approval of the Agenda**

Cameron / Winchar

That the Board adopt the agenda for this meeting as amended. CARRIED

**24-049 Procedural By-Law**

Jaworski / Winchar

That the Board adopt the revisions to By-Law No 29-67 relating to the governance of the proceedings of the Board of Trustees and the Committees thereof, as attached. Our procedural by-law was last updated in 2008.

Recommended Action: That By-Law No. 1-2025 be given first read:

BEING A BY-LAW of the Seven Oaks School Division to repeal By-Law 29-67 and to govern the proceeding of the Board of Trustees of Seven Oaks School Division and the committees thereof:

WHEREAS, the Public Schools Act, Section 33(1) provides that a school board shall pass by-laws establishing rules of procedure for the guidance of the school board in the conduct of its meetings,

THEREFORE, BE IT RESOLVED that the following rules of procedure shall regulate the operation of the Board unless such rules of procedure be contrary to the provisions of the Public Schools Act and shall be observed in all proceedings of the Board and shall be the rules for the order and dispatch of business by the Board and Committees thereof; and

BE IT FURTHER RESOLVED that By-Law 29-67 be repealed CARRIED

**24-050 Moved to Committee of the Whole at 6:32 p.m.**

Dabee / Winchar

That the Board move into Committee of the Whole. CARRIED

*Trustee McFarlane in the Chair.*

**PRESENTATION**

**6:30 p.m Elizabeth Mitchell – Manitoba School Boards Association  
Highlighting the Essential Services Agreement Requirement.**

**COLLECTIVE BARGAINING**

Trustee McFarlane (CUPE) reported on an upcoming meeting date. Trustee Jaworski (EA's of 7oaks) reported on the status of Collective Agreement for the EA's of 7oaks.

**24-051 2024-2027 EA Collective Agreement**

Jaworski / Sawka

That the Board ratify the January 1, 2024 to December 31, 2027 Collective Agreement with the EA's of 7Oaks.

**CARRIED****SUPERINTENDENTS' REPORT**

The following matters were received as information.

- Meadowlands School – Update

**PERSONNEL REPORT****24-052 Personnel Report**

Santos / Dabee

That the Personnel Report be ratified.

**CARRIED****SUPERINTENDENTS' PERSONNEL REPORT.****ADMINISTRATIVE APPOINTMENT**

Thomas Gross was appointed Acting Principal part-time (.80) Indefinite term at Edmund Partridge effective December 5, 2024.

Gavin Winchar was appointed Acting Vice -Principal full-time (1.00) Indefinite term at Edmund Partridge effective December 5, 2024.

**DIRECTOR OF INFORMATION TECHNOLOGY RETIREMENT**

Raymond Sharp gave notice of intent to retire effective May 30, 2025.

**TEACHER APPOINTMENT**

Joshua Basman has been appointed to a full-time (1.00) Limited Teacher General (Term) contract effective January 6, 2025 to March 28, 2025.

Bryce Bernshine has been appointed to a full-time (1.00) Limited Teacher General (Term) contract effective November 18, 2024 to December 20, 2024.

**PERSONNEL REPORT, continued**

David Brown have been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective November 26, 2024 to January 31, 2025.

Alyssa Denysuik has been appointed a full-time (1.00) Limited Teacher-General (Term) contract effective December 2, 2024 to June 27, 2025.

Theresa Hass- Spiers has been appointed to a part-time (.40) Limited Teacher General (Indefinite Term) contract effective November 25, 2024.

Pawandeep Kaur has been appointed to a full-time (1.00) Limited Teacher General (Term) contract effective November 18, 2024 to December 20, 2024.

Raymond Kenny has been appointed a full-time (1.00) Limited Teacher-General (Term) contract effective February 3, 2025 to June 27, 2025.

**TEACHER MATERNITY/PARENTAL LEAVE**

Amita Khandpur was granted maternity/parental leave effective April 2, 2025 to September 7, 2026.

**TEACHER LEAVE OF ABSENCE**

Daniel Buchanan was granted half-time (0.50) personal leave of absence effective January 6, 2025 to June 27, 2025.

Crystal Cousins was granted full-time (1.00) personal leave of absence effective May 3, 2025 to May 11, 2025.

Micheal Fingas was granted full-time (1.00) personal leave of absence effective September 3, 2024 to December 31, 2024.

Laura Kilbrai- Dyck was granted full-time (1.00) personal leave of absence effective May 27, 2025 to September 1, 2026.

Corrie Krahn was granted half-time (0.50) personal leave of absence effective September 3, 2024 to November 24, 2024.

Corrie Krahn was granted half-time (0.50) personal leave of absence effective December 21, 2024 to June 27, 2025.

Giselle Oakley was granted full-time (1.00) personal leave of absence effective September 3, 2024 to December 31, 2024.

**TEACHER RESIGNATION**

Breanna Vince gave notice of intent to resign effective December 31, 2024.

**PERSONNEL REPORT, continued****TEACHER RETIREMENT**

Leslie Fleming gave notice of intent to retire effective November 30, 2024.

**CLINICIAN MATERNITY/PARENTAL LEAVE**

Renee Dorval was granted maternity/parental leave effective February 10, 2025 to February 9, 2026.

**CLINICIAN LEAVE OF ABSENCE**

Renee Dorval was granted half-time (0.50) personal leave of absence effective September 3, 2024 to February 9, 2025.

**EDUCATIONAL MATERNITY/PARENTAL LEAVE**

Anshul Anshul was granted maternity/parental leave effective December 23, 2024 to January 4, 2026.

Trevor Da Costa was granted parental leave effective January 6, 2025 to February 28, 2025.

**EDUCATIONAL ASSISTANT RETIREMENT**

Louise Trudeau gave notice of intent to retire effective January 3, 2025.

**ADMINISTRATIVE ASSISTANT RETIREMENT**

Carol Makarenko gave notice of intent to retire effective January 3, 2025.

**SUBSTITUTE TEACHER CONTRACTS 2024-2025**

The following teachers have been appointed to a Substitute Teacher contract effective  
2024- 2025 school year:

Victoria McIntosh  
Bill Scherbatiuk  
Mario Silva  
Claudine Sul  
Norie Suniega

**SUPERINTENDENTS' PERSONNEL REPORT MOTION**

Rescinded Motion #23-084

**PERSONNEL REPORT, continued**

Renee Dorval was granted a half-time (0.50) personal leave of absence effective September 3, 2024 to June 30, 2025.

Rescinded Motion # 24-024

David Brown has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective November 25, 2024 to January 31, 2025.

Rescinded Motion # 23-113

Micheal Fingas was granted full-time (1.00) personal leave of absence effective September 3, 2024 to June 27, 2025.

Rescinded Motion # 23-059

Corrie Krahn was granted half-time (0.50) personal leave of absence effective September 3, 2024 to June 30, 2025.

Rescinded Motion # 23-084

Giselle Oakley was granted full-time (1.00) personal leave of absence effective September 3, 2024 to June 30, 2025.

Rescinded Motion # 23-099

Leslie Fleming gave notice of intent to retire effective December 1, 2024.

**24-053 Community Collaboration**

Santos / Dabee

That the Board establish a Community Collaboration Event on January 22, 2025.

CARRIED

**CORRESPONDENCE RECEIVED FOR BOARD INFORMATION**

Policies Update – Jennifer West

**TRUSTEE INFORMATION**

Trustee Santos – Advocacy Committee Report

*Trustee Ploszay in the Chair.*

## **SUPERINTENDENTS' REPORT**

The following items were received as information.

- Curriculum Update
- Staff Census Survey – December 2024
- Forwarded letter to Manitoba Education requesting authorization to initiate K-8 school build in West St Paul
- WASAC 2024 Summer Camp Report
- Templeton Parking

## **ADMINISTRATIVE REPORT**

### **24-054 Administrative Report**

McFarlane / Dabee

That the Administrative Report be approved.

#### **Maples Met School - National Youth Peace Summit in Ottawa**

That the Board supports approximately 3 students and one advisor to attend a trip to Ottawa from the Office of the Honourable Marilou McPhedran to attend the National Youth Peace Summit in Ottawa, from February 12 - February 14, 2025.

#### **SOPAC Hall of Fame Committee - Social Occasion Permit**

That the Board supports the SOPAC Hall of Fame Committee's request to obtain a liquor permit to hold a reception on Monday, December 16, 2024 from 6:30pm to 9:30pm at the Seven Oaks Performing Arts Centre.

#### **Parkwest Projects Ltd. Invoice No. EMP-NS-COP#7**

That Invoice No. EMP-NS-COP#7 toward the New K-8 School (Prec. F - Aurora) in the amount of \$1,441,336.72 be paid to Parkwest Projects Ltd.

#### **Parkwest Projects Ltd. Invoice No. EMP-NS-HDBK#7**

That the 7.5% Statutory Holdback on Certificate of Payment No. EMP-NS-COP#7 toward the New K-8 School (Prec. F - Aurora) in the amount of \$111,300.13 be held for future payment to Parkwest Projects Ltd. upon expiry date of the holdback period and satisfactory lien search.

#### **Parkwest Projects Ltd. Invoice No. EMP-NS-COP#8**

That Invoice No. EMP-NS-COP#8 toward the New K-8 School (Prec. F - Aurora) in the amount of \$1,333,935.65 be paid to Parkwest Projects Ltd.

#### **Parkwest Projects Ltd. Invoice No. EMP-NS-HDBK#8**

That the 7.5% Statutory Holdback on Certificate of Payment No. EMP-NS-COP#8 toward the New K-8 School (Prec. F - Aurora) in the amount of \$103,006.62 be held for future payment to Parkwest Projects Ltd. upon expiry date of the holdback period and satisfactory lien search.

#### **D'Arcy & Deacon LLP - In Trust Invoice No. MEADOWLANDS-BAL**

That Invoice No. MEADOWLANDS-BAL toward the Meadowlands (WSP)-Land in the amount of \$6,506,450.52 be paid to D'Arcy & Deacon LLP - In Trust.

#### **Expenditure Listing to June 30, 2024**

That cheques #2241697 to #2242057 and #1702 to #1725, US cheques #224075 to #224088, direct deposits #202409495 to #202411526, and pre-

**ADMINISTRATIVE REPORT, continued**

authorized debit #2024313 to #2024395 in the amount of \$17,400,725.57 be approved.

**Expenditure Listing to December 8, 2024**

That cheques #2250000 to #2250695 and #1726 to #1738, US cheques #225000 to #225035, direct deposits #202500000 to #202504737, and pre-authorized debit #2025000 to #2025145 in the amount of \$45,879,089.38 be approved.

**NEW BUSINESS**

- Trustee Santos
- Trustee Dabee
- Trustee Jaworski
- Trustee Ploszay

**ITEMS OF INFORMATION**

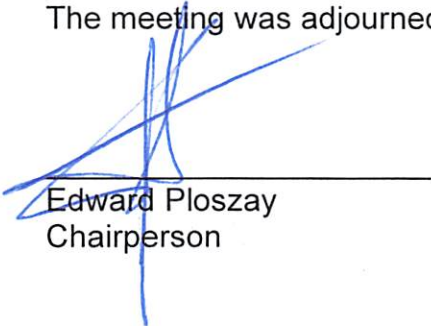
- People for Public ED

**CORRESPONDENCE**

- Manitoba School Boards Association - Supply Chains Act Bulletin
- Manitoba School Boards Association - Memo re Response from MB Gov FFm-04-24 Municipal Tax Nov 2024
- Manitoba School Boards Association - Registration now Open - 2025 The Fire Within
- Manitoba School Boards Association - Minutes - 2024 Fall Regional Meeting
- Manitoba School Boards Association - 2025 Sysco Showcase Healthy School Meal Planning
- Manitoba School Boards Association - CPI and Unemployment rates, October 2024.
- Manitoba School Boards Association - C2025 Charity Donation Memo
- Manitoba School Boards Association - Memo re MB Government House
- Manitoba School Boards Association - E-News December 4, 2024
- Manitoba School Boards Association - Open Call for Workshop and Breakout Seminar Presenters

**ADJOURNMENT**

The meeting was adjourned at 8:41 p.m.



Edward Ploszay  
Chairperson



Jennifer West  
CFO/Secretary-Treasurer