

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, DECEMBER 15, 2014 AT 6:42 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Claudia Sarbit	Chairperson
	Derek Dabee	Vice-Chairperson
	Diane Cameron	Trustee
	Teresa Jaworski	Trustee
	Greg McFarlane	Trustee
	Evelyn Myskiw	Trustee
	Edward Ploszay	Trustee
	Maria Santos	Trustee
	Richard Sawka	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Verland Force	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Sarbit in the Chair.

The meeting was called to order at 6:06 p.m.

MINUTE OF SILENCE

The Board observed a minute of silence in memory of Chris Thompson, Student, Garden City Collegiate.

Trustee Myskiw here entered the meeting at 6:07 p.m.

MINUTES

Approved the minutes of the Regular Board Meeting of Monday, November 17 and Saturday, December 6, 2014 as distributed.

14-038 Approval of the Agenda

Ploszay / Santos

That the agenda for this meeting be approved as amended.

Carried

14-039 Moved to Committee of the Whole at 6:24 p.m.

Jaworski / Sawka

That the Board move into Committee of the Whole.

Carried

Trustee Dabee in the Chair.

OFFICER'S REPORTS

Trustee Jaworski reported on developments arising from collective bargaining.

SUPERINTENDENTS' PERSONNEL REPORT

14-040 Superintendents' Personnel Report

Ploszay / Sawka

That the Superintendents' Personnel Report be ratified.

Carried

TEACHER APPOINTMENTS

Philip Bebek was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 5, 2015 to April 17, 2015.

Kristen Bromilow was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective December 3, 2014 to June 26, 2015.

Marley Dewar was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective November 27, 2014 (indefinite).

Kristin Erickson was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective December 12, 2014 to June 30, 2015.

Andrew Gamby was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective November 24, 2014 (indefinite).

Maureen Justice-Dupuis was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective November 1, 2014 to March 30, 2015.

PERSONNEL REPORT

Mary Angelic Lopez was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 5, 2015 to June 30, 2015.

Kristen Phillips was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 5, 2015 to June 30, 2015.

CLINICIAN APPOINTMENT

Lori Hewitt was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective November 12, 2014 (indefinite).

SUBSTITUTE TEACHER APPOINTMENTS

The following teachers were appointed to Substitute Teacher contracts effective the 2014-2015 school year:

Alma Brigole	Birinda Kamonyo
Stacey Brown	Russell Kraychuk
Maria Cordova	Victor Loewen
Tracy Drimes	Fernando Lopez-Morales
Carmelita Espino	Rowena Matilla
Eric Howdle	Samira Ramilo
Jack Jackman	Lainie Rosner
Carol Kalinsky	

TEACHER MATERNITY AND PARENTAL LEAVES

Mark Behrendt was granted parental leave effective February 2, 2015 to March 15, 2015.

Chris Buffie was granted parental leave effective December 15, 2014 to January 9, 2015.

Kris Halderson was granted parental leave effective December 1, 2014 to December 19, 2014.

Linda Guest was granted maternity and parental leave effective February 3, 2015 to February 3, 2016.

Catherine Johnson was granted maternity and parental leave effective March 17, 2015 to April 4, 2016.

Lesley Roy was granted maternity and parental leave effective January 5, 2015 to June 30, 2015.

PERSONNEL REPORT

TEACHER RESIGNATION

Zoe Cressman gave notice of intent to resign effective December 31, 2014.

CLINICIAN RESIGNATION

Ashley Bolt gave notice of intent to resign effective December 31, 2014.

TEACHER RETIREMENT

Warren Olson gave notice of intent to retire effective June 30, 2015.

EDUCATIONAL ASSISTANT APPOINTMENT

Darlene Tod was appointed to a full-time (6.5 hours per day) educational assistant position effective December 10, 2014.

EDUCATIONAL ASSISTANT LEAVE OF ABSENCES

Lindsay Knight was granted a leave of absence, part-time (6.5 hours per week), without pay, effective January 6, 2015 to March 2, 2015.

Jodee-Ann Pescitelli was granted a leave of absence, full-time (6.5 hours per day), without pay, effective January 1, 2015 to December 31, 2015.

EDUCATIONAL ASSISTANT PARENTAL LEAVE

Eli Shapiro was granted parental leave effective April 11, 2015 to December 11, 2015.

BUS DRIVER APPOINTMENT

Joseph Inacio was appointed to the position of bus driver, part-time, (4 hours per day) effective November 5, 2014.

BUS DRIVER RESIGNATION

Rick Kaniuga gave notice of intent to resign effective December 31, 2014.

SUPERINTENDENTS' REPORT

The following matter was received as information:

- Personnel Matters.
- Murdered and Missing Aboriginal Women Resolution Update.

SUPERINTENDENTS' REPORT

- Meeting with the Honourable Peter Bjornson.

7:00 p.m. Presentation: Precinct E
David Palubeski, President, Lombard North Group Inc.

Trustee Sarbit in the Chair.

7:36 p.m. Presentation: Manitoba/Canadian Student Leadership Conferences
Staff and Students Maples Collegiate.

14-041 Moved to Committee of the Whole at 8:29 p.m.

Trustee Dabee in the chair.

Ploszay / Santos
That the Board move into Committee of the Whole.

Carried

The following matter was received as information:

- S4 Standards Exams - Results Comparison.

Trustee Sarbit in the Chair.

14-042 Premier Award for School Board Innovation

Jaworski / Ploszay
That the Board nominate First Year Now for the 2015 Premier Award for School Board Innovation.

14-043 Amber Trails Community School Balanced School Day

Sawka / Dabee
That the Board supports Amber Trails Community School's request to the Honourable Peter Bjornson to implement the Balanced School Day effective January 5, 2015. **Carried**

14-044 Amber Trails Community School Commons

Ploszay / Dabee
That the Amber Trails Community School Commons be named the Ric Dela Cruz Community Commons. **Carried**

14-045 Seven Oaks Logo

McFarlane / Myskiw

That the Seven Oaks School Division trademark its logo as per the December 10th, 2014 communication from the Manitoba School Boards Association.

Carried**14-046 Notice of Intent: New School in Precinct E and a Six Classroom Addition to O.V. Jewitt School**

Jaworski / Santos

That the Board approve the Notice of Intent for a New School in Precinct E and a Six Classroom Addition to O.V. Jewitt School.

Carried**14-047 Land Purchase Precinct E**

Cameron / McFarlane

That the Board seek approval of the Public Schools Finance Branch to purchase a site in Precinct E for a new school.

Carried**14-048 School Bus Purchase**

McFarlane / Santos

That the Division purchase a 65 seat passenger bus from Maxim Truck & Trailer.

Carried**14-049 Elwick Access and Renovation Project**

Ploszay / Jaworski

That the Board request the approval of the Public Schools Finance Board to award the Elwick Elevator and Renovation project to Con-Pro Industries Canada Ltd. on the basis of low bid and accept alternate price #1 - rubber flooring & alternate price #2 - ceramic wall protection.

Carried**14-050 École Rivière-Rouge Building Envelope & Roof Commissioning**

McFarlane / Myskiw

That the Board award the École Rivière-Rouge Building Envelope & Roof Commissioning to QCA Building Envelope Ltd. on the basis of low bid.

Carried**14-051 Maples Daycare – Amber Trails Community Schools**

McFarlane / Jaworski

That the request of Maples Daycare regarding lease costs at Amber Trails Community School be granted be deferred to the January 12, 2015 Board meeting.

Carried

14-052 Consent Agenda

Jaworski / Myskiw

That Item B through V of the Consent Agenda be approved.

Carried

Canotech Consultants Ltd. Certificate of Payment No. 4

That Certificate of Payment No. 4 for the Garden City Collegiate East Wall/Roof Replacement project in the amount of \$337,625.89 be paid to Canotech Consultants Ltd.

Statutory Holdback Certificate of Payment No. 4

That the 7.5% Statutory Holdback on Certificate of Payment No. 4 for the Garden City Collegiate East Wall/Roof Replacement project in the amount of \$26,071.50 be paid to the Seven Oaks School Division/Canotech Consult-454 account.

Gardon Construction Ltd. Certificate of Payment No. 2

That Certificate of Payment No. 2 for the MET School Relocation project in the amount of \$48,807.55 be paid to Gardon Construction Ltd.

Statutory Holdback Certificate of Payment No. 2

That the 7.5% Statutory Holdback on Certificate of Payment No. 2 for the MET School Relocation project in the amount of \$3,768.92 be paid to the Seven Oaks School Division/Gardon-456 account.

Kowalchuk Consulting Engineers Invoice No. 11-157-6

That Invoice No. 11-157-6 for the Maples Roof Phase 2 project in the amount of \$5,945.63 be paid to Kowalchuk Consulting Engineers.

Number Ten Architectural Group Invoice No. 13850

That Invoice No. 13850 for the Garden City Collegiate Skill Build project in the amount of \$13,814.86 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 13833

That Invoice No. 13833 for the Maples Collegiate Commons Addition project in the amount of \$2,349.90 be paid to Number Ten Architectural Group.

QCA Building Envelope Ltd. Invoice No. 633

That Invoice No. 633 for the new Amber Trails School project in the amount of \$1,758.75 be paid to QCA Building Envelope Ltd.

Trek Geotechnical Inc. Invoice No. 14-136

That Invoice No. 14-136 for the new École Rivière-Rouge project in the amount of \$12,351.00 be paid to Trek Geotechnical Inc.

Agassiz Consulting Group Ltd. Invoice No. 9924

That Invoice No. 9924 for the Maples Roof Phase 2 project in the amount of \$187.90 be

CONSENT AGENDA

paid to Agassiz Consulting Group Ltd.

Architectural Testing Inc. Invoice No. 189100

That Invoice No. 189100 for the Garden City Collegiate East Wall/Roof Replacement project in the amount of \$4,200.00 be paid to Architectural Testing Inc.

SMS Engineering Ltd. Invoice No. 51804

That Invoice No. 51804 for the Maples Geothermal project in the amount of \$978.24 be paid to SMS Engineering Ltd.

Gateway Construction & Engineering Certificate of Payment No. 13

That Certificate of Payment No. 13 for the new Victory Site Day Care project in the amount of \$40,854.40 be paid to Gateway Construction & Engineering.

Bockstael Construction Ltd. Certificate of Payment No. 18

That Certificate of Payment No. 18 for the new Amber Trails School project in the amount of \$1,057,889.49 be paid to Bockstael Construction Ltd.

Statutory Holdback on Certificate of Payment No. 18

That the 7.5% Statutory Holdback on Certificate of Payment No. 18 for the new Amber Trails School project in the amount of \$81,690.31 be paid to the Seven Oaks School Division/Bockstael Construction account.

Prairie Architects Inc. Invoice No. 4452

That Invoice No. 4452 for the R.F. Morrison Addition project in the amount of \$17,903.37 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 4461

That Invoice No. 4461 for the new École Rivière-Rouge project in the amount of \$28,629.88 be paid to Prairie Architects Inc.

Landmark Planning & Design Inc. Invoice No. 3306

That Invoice No. 3306 for the MET School Relocation project in the amount of \$194.25 be paid to Landmark Planning & Design Inc.

Gardon Construction Ltd. Certificate of Payment No. 3

That Certificate of Payment No. 3 for the MET School Relocation project in the amount of \$119,860.79 be paid to Gardon Construction Ltd.

Statutory Holdback on Certificate of Payment No. 3

That the 7.5% Statutory Holdback on Certificate of Payment No. 3 for the MET School Relocation project in the amount of \$9,255.66 be paid to the Seven Oaks School Division/Gardon-456 account.

CONSENT AGENDA

Expenditure Listing to December 15, 2014

That cheques #2150966 to #2151438, and #887 to #913, US cheques #215032 to #215055, direct deposits #20152029-20153514, and pre-authorized debits #2015047-2015066 in the amount of \$11,780,583.95 be approved.

14-053 Consent Agenda – Item A: Garden City Collegiate Ski/Snowboard Club

Santos / Myskiw

That the Board approve the proposed trip to Fernie, British Columbia by the Garden City Ski / Snowboard Club January 29, 2015 to February 2, 2015.

Carried

ITEMS OF INFORMATION

- Trustees Myskiw, Jaworski and Dabee commented on the Judy Silver Student Commons Grand Opening.
- Trustee Myskiw commented on the Manitoba School Boards Association 25 Years of Service recognition.

CONFERENCE REPORTS

- Elizabeth Armstrong, Teacher, Margaret Park School. National Green Schools Conference, March 27 to 29, 2014 - Sacramento, California.
- Carmelle Kozak, Teacher, Margaret Park School. National Green Schools Conference, March 27 to 29, 2014 - Sacramento, California.
- Sara Clarke, Elwick; Derek Gebhardt, Forest Park; Clifford Weekes, Elwick – Teachers. 2013 BluePrint for Excellence, December 10 to 13, 2013 - Walt Disney World Resort, Florida.
- Valerie O'Leary, Teacher, H.C. Avery School. National Green Schools Conference, March 27 to 29, 2014 - Sacramento, California.
- Lainie Rosner, Teacher, Seven Oaks Adult Learning Centre. National Green Schools Conference, March 27 to 29, 2014 - Sacramento, California.
- David Smeltzer, Teacher, Seven Oaks Adult Learning Centre. National Green Schools Conference, March 27 to 29, 2014 - Sacramento, California.
- Melonee Collins, Teacher, Maples Collegiate. American Council on the Teaching of Foreign Languages Annual Convention and World Expo, November 22 to 24, 2013 - Orlando, Florida.
- Barb Hamilton, Teacher, Elwick School. Report on Take A Stand Symposium, February 20 to 22, 2014 - Los Angeles, California.
- Sacha Amaladas, Teacher, West Kildonan Collegiate. National Council of Teachers of Mathematics (NCTM) Conference, April 9 to 12, 2014 - New Orleans, Louisiana.
- Chad Wilson, Teacher, H.C. Avery School. National Council of Teachers of Mathematics (NCTM) Conference, April 9 to 12, 2014 - New Orleans, Louisiana.

CONFERENCE REPORTS

- Tammy Harder and Monica Gupta, Teachers, West Kildonan Collegiate. National Youth at Risk Conference, October 9 to 11, 2013 - Las Vegas, Nevada.
- Midas Gonzales, Teacher, A.E. Wright School. Learning and the Brain, May 8 to 10, 2014 - New York, New York.

14-054 EDUCATIONAL LEAVE REPORT

Jaworski / Cameron

That Educational Leave report be received for information.

- Melissa Sigvaldason, Victory - 5 days
- Jennifer Lamoureux, on behalf of Constable Finney staff - 10 days
- Julie Biluk, Barbara Gajda; Garden City - 8 days
- Erid Mendoza, on behalf of H. C. Avery staff - 12 days
- Ricki Valcourt, on behalf of R. F. Morrison staff - 7 days
- Chloé Plamondon, Maples - 10 days
- Kristie Moroz, Paula Davison; H. C. Avery - 6 days
- Christine Boniello, on behalf of O.V. Jewitt staff - 12 days
- Jamie Krutkevich Slight, on behalf of Leila North staff - 16 days
- Edith Muzyka, on behalf of Belmont staff - 15 days
- Cory Ruppenthal, École Seven Oaks Middle School - 20 days
- Cameron MacKay, West St. Paul - 10 days
- Jennifer Jones, Andrea Misner, Kashmere Cleofas; Maples - 6 days
- Angelique Khan, on behalf of École Seven Oaks Middle School staff - 18 days
- Kira Crilly, on behalf of Riverbend staff - 18 days
- Heather Graham, on behalf of Constable Finney staff - 12 days
- Giselle Oakley, Pam Boen, Cheryl Podolsky; Riverbend - 9 days
- Jennifer Magnus, Constable Finney - 15 days
- Carrie Lundy, Governor Semple - 10 days
- Cari Satran, on behalf of Leila North staff - 21 days
- Sherri Denysuik, on behalf of Maples staff - 20 days
- Jennifer Hall, on behalf of Edmund Partridge, O.V. Jewitt, Amber Trails and École Seven Oaks Middle School staff - 15 days

Carried

CORRESPONDENCE

- Mike Lipinski, Senior Account Executive, Blue Cross. Seven Oaks School Division Quarterly Report (August - October 2014).
- Manitoba Schools Boards Association:
 - Collective Bargaining Update November 26, 2014.
 - Salary Bulletin - Correction - 12-2014 (CUPE 2085).
- Floyd Martens, President, Manitoba School Boards Association. Letter to The Honourable Greg Dewar, Minister of Finance regarding the government's commitment to fair and adequate funding of public schools.

CORRESPONDENCE

- Manitoba Education and Advanced Learning, School Programs Division. Career Development - New Half-Credit Courses.
- Peter Bjornson, Minister of Education and Advanced Learning. Respect in School (RIS) to remain an on-line curriculum training program for an additional three year cycle.
- Pam Elias, RM of West St. Paul:
 - Hometown Manitoba Program.
 - Commercial, Institution, Service Information.
- Healthy Schools Grant 2015.
- 2015 Spare Change for Brains Campaign.
- Floyd Martens, President, Manitoba School Boards Association. Thank you letter to Peter Bjornson for meeting with the Manitoba School Boards Association Executive.
- Frontier School Division. Chief Superintendent bulletin.
- Mountain View School Division. CEO / Superintendent of Schools bulletin.
- Honourable Peter Bjornson, Minister of Education. Grant supporting Elwick Community School's continuing participation in Manitoba Education and Advanced Learning's Community Schools program.
- Craig Bachynski, Number Ten Architectural Group. MET School Relocation Change Order # 1 & 2.
- Tara Mackay, Public Schools Finance Board. Garden City Collegiate Skill Build Addition - Revised Site Survey Authorization (correction to error in project number).
- John Wassenaar, Number Ten Architectural Group. Maples Collegiate Commons Addition Change Order # 53, 56, 57, 58, 60, 62, 63 & 64.
- Province of Manitoba News Release:
 - Historical Changes to Student Financial Aid.
 - Important Legislation to Help Students Succeed in Early Years.
- Jamie Kozak, Principal Architect, Prairie Architects Inc. Amber Trails Change Order # 19 & 50.
- Jeffery Moroz, Stantec Architecture Ltd. Garden City Collegiate Change Order # 16.
- Paul Anderson, Director of Operations, Seven Oaks School Division. Letter to Andrea Lawson - Request to proceed to tender for École Rivière-Rouge.
- Bob Craddock, Director - Assessment Services, Workers' Compensation Board. Rate for 2015 is \$1.30 compared to \$1.71 in 2014.
- George Marchildon, Sr. Eng. Officer/Manager, Mechanical Engineering Services, Public Schools Finance. As part of a risk management initiative, the PSFB, with collaboration from the Winnipeg School Division (WSD), has constructed two portable boilers for the purpose of providing an "emergency backup heat source", in the event of catastrophic failure of existing boilers in the Manitoba Public Schools. The two boilers were designed by Alliance Engineering and custom built by Ambassador Mechanical, with substantial completion in March 2014. The boilers are now stored in one of the WSD's maintenance compounds. The WSD will be maintaining the portable boilers for the PSFB and they are currently ready for deployment. To assist the school divisions with the portable boiler application process Public Schools Finance Board has prepared the following information package.

CORRESPONDENCE

- Portable Boiler Callout List.
 - Portable Boilers Key Features.
 - Portable Boiler Tender Drawings.
 - Portable Boiler Application Process.
 - Boiler Sign-Out Sheet.
 - Boiler Data Sheet.
- Cory Juan. Thank you card for December 3, 2014 reception.

ADJOURNMENT

The meeting adjourned at 10:00 p.m.

Claudia Sarbit
Chairperson

Wayne Shimizu
Secretary-Treasurer