

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, DECEMBER 13, 2021 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA.

PRESENT	Greg McFarlane	Chair
	Maria Santos	Vice-Chair
	Diane Cameron	Trustee
	Derek Dabee	Trustee
	Teresa Jaworski	Trustee
	Evelyn Myskiw	Trustee
	Edward Ploszay	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Verland Force	Assistant Superintendent
	Matt Henderson	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Executive Assistant

Trustee McFarlane in the Chair.

The meeting was called to order at 6:00 p.m.

Trustee Cameron

I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation.

20B-054 Approval of Minutes

That the minutes of the Regular Board meetings of Monday, November 22, 2021 and December 6, 2021 be approved as distributed.

20B-055 Approval of Agenda

Ploszay / Jaworski

That the Board adopt the agenda for this meeting as amended. **CARRIED**

20B-056 Moved to Committee of the Whole at 6:01 p.m.

Dabee / Cameron

That the Board move into Committee of the Whole. **CARRIED**

Trustee Santos in the Chair.

COLLECTIVE BARGAINING

Trustee Ploszay and Superintendent O’Leary reported on developments arising from collective bargaining.

PERSONNEL REPORT

20B-057 Personnel Report

Ploszay / Myskiw

That the Personnel Report be ratified.

CARRIED

ADMINISTRATIVE APPOINTMENT

Leanna Loewen was appointed to the position of Principal, École Templeton, effective December 13, 2021.

ADMINISTRATIVE RESIGNATION

Michelle Jean-Paul gave notice of intent to resign effective December 31, 2021.

TEACHER APPOINTMENT

Joyce Aquino was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective November 29, 2021 to June 30, 2022.

Sara Jantzen was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 6, 2022 to June 30, 2022.

Carl Lechman was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective November 22, 2021 to February 3, 2022.

Nikki Neufeld was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective December 16, 2021 to February 4, 2022.

Justyna Orlow was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective November 22, 2021 to February 4, 2022.

Ian Quinn was appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective November 12, 2021.

PERSONNEL REPORT

SUBSTITUTE TEACHER APPOINTMENT

The following teachers were appointed to a Substitute Teacher contract effective the 2021-2022 school year.

Jane David	Lisa Reidiger
Jean-Francois Godbout	Kyle Ribeiro
Courtenay Hnatiw	Stevan Siemens

TEACHER LEAVE OF ABSENCE

The following teachers were granted a part-time (.50) leave of absence, without pay, effective January 6, 2022 to June 30, 2022.

Erin Brett	Ilda Diaz
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Carrie Doerksen was approved for a full-time (1.00) leave of absence, without pay, effective January 6, 2022 to June 30, 2022.

TEACHER MATERNITY/PARENTAL LEAVE

Samantha Evans was granted maternity/parental leave effective April 27, 2022 to April 2, 2023.

Sarah Reilly was granted maternity/parental leave effective February 13, 2022 to February 12, 2023.

Melissa St. Mars was granted maternity/parental leave effective February 12, 2022 to September 4, 2023.

Chad Wilson was granted parental leave effective January 6, 2022 to March 17, 2022.

ITEP TEACHER MATERNITY/PARENTAL LEAVE

Chidinma Okasia was granted maternity/parental leave effective January 17, 2022 to June 30, 2022.

CLINICIAN LEAVE OF ABSENCE

Jacqueline Tymchuk was granted a part-time (.50) leave of absence, without pay, effective January 1, 2022 to June 30, 2022.

ADMINISTRATIVE ASSISTANT APPOINTMENT

Sherlyn Sebastian was appointed to a full-time Administrative Assistant position effective December 10, 2021.

PERSONNEL REPORT**ADMINISTRATIVE ASSISTANT RESIGNATION**

Candace Evans gave notice of intent to resign effective January 14, 2022.

Lisa Pedrick gave notice of intent to resign effective December 21, 2021.

IT TECHNICIAN RESIGNATION

David Firth gave notice of intent to resign effective December 10, 2021.

TRANSPORTATION APPOINTMENT

Shannon Rozmus was appointed to the position of Bus Driver effective November 24, 2021.

CUSTODIAN RETIREMENT

Darlene Parson gave notice of intent to retire effective June 30, 2022.

SUPERINTENDENTS' PERSONNEL REPORT MOTION

Rescinded Superintendent Personnel Report Motion #20B-64 – Darlene Parsons gave notice of intent to retire December 31, 2021.

SUPERINTENDENTS' REPORT

The following matters were received as information.

- Personnel Matters.
- COVID-19 Update.
- MSBA Pension Update.
- Trustee Enquiry.

Trustee Sawka here entered the meeting at 6:38 p.m.

SPECIAL ORDER

6:30 p.m. Manitoba Teacher's Society – Grievance.

Trustee McFarlane in the Chair.

ADMINISTRATIVE REPORT**20B-058 Administrative Report**

Ploszay / Jaworski

That the Administrative Report be approved.

CARRIED

ADMINISTRATIVE REPORT

Cibinel Architecture Ltd. Invoice No. 2112-04

That Invoice No. 2112-04 toward the Garden City Collegiate Elevator in the amount of \$7,980.26 be paid to Cibinel Architecture Ltd.

D'Arcy & Deacon LLP Invoice No. 83177

That Invoice No. 83177 toward the Precinct G Site Costs - Highland Pointe in the amount of \$714.42 be paid to D'Arcy & Deacon LLP.

D'Arcy & Deacon LLP Invoice No. 83612

That Invoice No. 83612 toward the Meadowlands (WSP)-Land in the amount of \$274.40 be paid to D'Arcy & Deacon LLP.

Integrated Designs Inc. Invoice No. 6519

That Invoice No. 6519 toward the West Kildonan 12 Class/Dance/Fit Addition in the amount of \$2,100.00 be paid to Integrated Designs Inc.

KGS Group-Consulting Engineering Invoice No. 102197

That Invoice No. 102197 toward the O.V. Jewitt Boiler Replacement in the amount of \$1,245.04 be paid to KGS Group - Consulting Engineering.

Prairie Architects Inc. Invoice No. 6359

That Invoice No. 6359 toward the West Kildonan 12 Class/Dance/Fit Addition in the amount of \$1,499.40 be paid to Prairie Architects Inc.

Stantec Consulting Invoice No. 1621453

That Invoice No. 1621453 toward the ÉRR Portable in the amount of \$3,223.43 be paid to Stantec Consulting.

Stantec Consulting Invoice No. 1636298

That Invoice No. 1636298 toward the ÉRR Portable in the amount of \$5,377.22 be paid to Stantec Consulting.

Stantec Consulting Invoice No. 1646223

That Invoice No. 1646223 toward the ÉRR Portable in the amount of \$2,261.95 be paid to Stantec Consulting.

Stantec Consulting Invoice No. 1650295

That Invoice No. 1650295 toward the ÉRR Portable in the amount of \$12,440.74 be paid to Stantec Consulting.

Stantec Consulting Invoice No. 1644255

That Invoice No. 1644255 toward the Relocation of 2 Portables (West St. Paul) in the amount of \$8,159.38 be paid to Stantec Consulting.

ADMINISTRATIVE REPORT

Stantec Consulting Invoice No. 1653851

That Invoice No. 1653851 toward the Relocation of 2 Portables (West St. Paul) in the amount of \$3,849.98 be paid to Stantec Consulting.

U Build Construction Invoice No. ACM-FLR-COP#4

That Invoice No. ACM-FLR-COP#4 toward the expanded capital projects at Garden City Collegiate and R.F. Morrison School in in the amount of \$16,800.00 be paid to U Build Construction.

U Build Construction Invoice No. ACM-FLR-HDBK#4

That the 7.5% Statutory Holdback on Certificate of Payment No. ACM-FLR-COP#4 toward expanded capital projects at Garden City Collegiate and R.F. Morrison School in the amount of \$1,200.00 be held for future payment to U Build Construction upon expiry date of the holdback period and satisfactory lien search.

U Build Construction Invoice No. ACM-FLR-GST1

That Invoice No. ACM-FLR-GST1 for the GST of \$823.24 on the Statutory Holdback release for the Expanded Capital Project Asbestos Containing Flooring Replacement be paid to U Build Construction.

POLICY COMMITTEE

20B-059 Policy GBBAB - Student Services Director

Cameron / Dabee

That Revised Policy GBBAB - Student Services Director be approved for inclusion in the Policy Manual. **CARRIED**

20B-060 Policy IDDF - Student Services

Cameron / Dabee

That revised Policy IDDF - Student Services be approved for inclusion in the Policy Manual. **CARRIED**

20B-061 Policy DJDJ - Handheld Wireless Communication Device Policy

Cameron / Dabee

That revised Policy DJDJ - Handheld Wireless Device Policy be approved for inclusion in the Policy Manual. **CARRIED**

POLICY COMMITTEE

20B-062 Policy GCI - Support Staff Evaluation

Cameron / Dabee

That revised Policy GCI - Support Staff Evaluation be approved for inclusion in the Policy Manual. **CARRIED**

20B-063 Policy IMG - Use of Certified Service Animals in Schools

Cameron / Dabee

That new Policy IMG - Use of Certified Service Animals in Schools be approved for inclusion in the Policy Manual. **CARRIED**

20B-064 Policy GCBAT - Human Resources Clerk

Cameron / Dabee

That revised Policy GCBAT - Human Resources Clerk be approved for inclusion in the Policy Manual. **CARRIED**

20B-065 Policy CGCD - Administrative Assistant - Community Schools

Cameron / Dabee

That Policy CGCD - Administrative Assistant Community School be recommended for deletion from the Policy Manual. **CARRIED**

20B-066 Policy GCCAE - Secretary - Class C

Cameron / Dabee

That Policy GCCAE - Secretary, Class C, Board Office/Superintendents' Department be approved for deletion from the Policy Manual. **CARRIED**

20B-067 Policy GCDAD - Librarian

Cameron / Dabee

That Policy GCDAD - Librarian (ERC) be approved for deletion from the Policy Manual. **CARRIED**

CORRESPONDENCE


- Greg McFarlane, Chairperson, Board of Trustees. Letter to Minister Cullen requesting a meeting.
- Manitoba School Boards Association. 2022 Recognition and Award Programs.
- CUPE 731. 2021-2022 Executive.
- Manitoba School Boards Association. Must Fund Update.

CORRESPONDENCE

- Canadian School Boards Association. Highlights from the CSBA President, Fall 2021.
- Manitoba News Release. Budget 2022 Public Engagement Online Survey.
- Kim Kline, President, Bioscience Association Manitoba. Nominations for Outstanding Bioscience Educator of the Year.
- Manitoba School Boards Association. Up-date CPI, Unemployment Rate, Regional Trends.
- Andrea Saj, Provincial Comptroller, Government of Manitoba. Requirement for Reporting Fraud to the Office of the Provincial Comptroller.
- RM of West St. Paul. 2022 budget deliberations.
- Honourable Cliff Cullen, Minister of Education. Approval of By-Law 2-2021 adjusting ward boundaries.
- Scott Lillington, National Representative, CUPE. Email from CUPE Local 2348 - Ratified the tentative agreement.
- Sherwood Armbruster, Manager of Special Project, City of Winnipeg. Working Draft - Changes to the boundary between Wards 2 & 3.
- Angela De Francesco, A/Director, Capital Planning and Agreement Management. Expanded Capital Support Program for 2021-2022.
- Manitoba School Boards Association
 - Non-Teaching Pension Plan: Eligibility to Join the Plan Changes.
 - Monthly remittance form revised - January 2022.
- Vince Mariani, Project Lead, System Performance and Accountability Division. Request for Manitoba Community Leaders to join a Consultative Committee to support development of a new funding model for the K to 12 Education system.
- Forest Park School. Invitations to attend Winter Concerts.
- Beth Heimbecker, Principal, Retired. Thank you card for the retirement gift.

ADJOURNMENT

The meeting was adjourned at 7:40 p.m.



 Greg McFarlane
 Chairperson



 Wayne Shimizu
 Secretary-Treasurer