

**SEVEN OAKS EDUCATION FOUNDATION, INC.**  
**Meeting Tuesday, December 13, 2011**  
**5:00 Seven Oaks School Division Board Room**  
**830 Powers Street**

**MINUTES**

**Present:**

Irv Simmonds Vice President  
Wayne Shimizu, Treasurer  
Pat Stefanchuk, Past President  
Dawne Smithson, Secretary  
Ted Ash, Director  
Mario Coquete Director  
Ramona Gallos, Director  
Kraig Hillis, Director  
Cam MacIver, Director

**Absent:**

Margaret Brett, President  
Ajit Kaur Deol O.M., Director  
Bernie Gowryluk, Director  
Jerry Maslowsky, Director  
Steve Medwick, Director  
Trisha Volk, Director  
Krista Wilson, Director

Irv Simmonds chaired the meeting in Margaret Brett's absence.

**1. Approval of Agenda**

**Cam MacIver/Kraig Hillis**

That the agenda for the meeting be adopted as listed."

Carried.

**2. Approval of Minutes of November 8, 2011**

**Mario Coquete/Pat Stefanchuk**

"That the minutes of the November 8, meeting be approved."

Carried.

**3. Correspondence**

Irv stated that the correspondence folder is being circulated for the committee's review.

#### **4. Publications Committee**

The Publications Committee is comprised of Ted Ash, Pat Stefanchuk and Irv Simmonds.

The next foundation newsletter is targeted to be sent out February, followed by one in May. Ted Ash stated that the committee is in need of a topic for the newsletter. He stated that the newsletters typically rotate in highlighting a story amongst the high schools. The last newsletter focused on the Garden City reunion, so the upcoming newsletters should focus on West Kildonan and Maples.

The committee will set up a time to meet to discuss the newsletter.

#### **5. Fund Raising**

Wayne stated that a notice to staff and to groups for performance had been sent out. Discussion took place on the cost for the event. Tickets have been \$15 pp for the last number of years and the event has sold out. Discussion took place on raising the ticket price to \$20.

#### **Cam MacIver/Kraig Hillis**

“That the ticket price for the February 2012 Spud, Steak & Beverage be set at \$20”

Carried

Wayne indicated that he will get the tickets printed.

The committee was encouraged to canvas for prizes for the auction at the event. Wayne will prepare a letter to be sent to all committee members for use in soliciting prizes.

#### **6. Financial Reports**

Wayne stated that the next statement from the Winnipeg Foundation will be available in January. He reviewed Balance Sheet as at November 30, 2011.

Wayne stated they recently had some work done on their safe and an envelope was discovered with \$2,600 in funds from the February 2011 Spud, Steak and Beverage Event. This amount will be credited to the 2011 Event. He noted this increased the actual gross funds raised from the event to \$9,890.

In response to a question Wayne stated that the Winnipeg Foundation is matching the David Allen Memorial Scholarship Fund at 9 to 1. Wayne noted that the Garden City Reunion named fund will show up in the January statements from the Winnipeg Foundation.

## **7. New Business**

### Sub Committee on FundRaising

Discussion took place on the need to establish areas of priority for fundraising purposes in order to move forward with solicitation. The committee determined that it would benefit from having representatives from the high schools come to the January meeting to discuss areas of greatest need.

The Fundraising Committee (Margaret Brett, Dawne Smithson, Kraig Hillis and Ted Ash) will meet prior to the next meeting of the Foundation.

There being no further business, the meeting terminated.

The next meeting of the board of Directors is Tuesday, January 10th, 2012.

---

**President**

---

**Secretary**