

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON THURSDAY, AUGUST 29, 2013 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Edward P. Ploszay Claudia Sarbit Derek Dabee Teresa Jaworski Cory Juan Bill McGowan Evelyn Myskiw Claudia Sarbit	Chairperson Vice-Chairperson Trustee Trustee Trustee Trustee Trustee Trustee
<b>REGRETS</b>	Ric Dela Cruz	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary Gwen Birse Lydia Hedrich Edie Wilde Wayne Shimizu Donna Herold	Superintendent Assistant Superintendent Assistant Superintendent Assistant Superintendent Secretary-Treasurer Administrative Assistant

Trustee Ploszay in the Chair.

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The meeting was called to order at 6:03 p.m.

The Board observed a minute of silence in memory of Trustee Dela Cruz's mother.

**MINUTES**

Approved the minutes of Regular Board Meeting of Monday, June 17, 2013.

**12-167 – Approval of the Agenda**

Juan / Dabee

That the agenda for this meeting be approved as listed.

**Carried**

**12-168 – Moved to Committee of the Whole at 6:04 p.m.**

Jaworski / Sawka

That the Board move into Committee of the Whole.

**Carried**

Trustee Sarbit in the Chair.

## **OFFICERS' REPORT**

- Trustee Juan updated the Board on the Manitoba School Boards Threat Assessment.

### **6:38 p.m. Termination of Employment – Les Szumskyj**

Wally Skomoroh, CUPE National Representative; Rick Moore, CUPE 731 President; Terry Matthes, CUPE 731 Vice-President; Darlene Parsons, CUPE 731 Recording Secretary, Les Szumskyj.

## **12-169 – Termination of Employment**

Juan / Sawka

Approved that the employment of Mr. Julian (Les) Szumskyj be terminated without further notice for just cause effective August 30, 2013. Carried

*Trustee Myskiw recorded vote as a “nay”*

## **12-170 – Increase Capital Reserve for Maples Commons Addition**

Sarbit / McGowan

Approved that the Board request the permission of The Public Schools Finance Board to increase the capital reserve for the Maples Commons Addition to \$8 million. Carried

## **12-171 – By-Law No. 4-2013**

Jaworski / Dabee

Approved that By-Law No. 4-2013 for the purpose of borrowing the sum of \$1,095,900.00 Dollars for the purpose of the 2012-13 Portable Classrooms at Arthur E. Wright, O.V. Jewitt and James Nisbet Community Schools be given first reading. Carried

## **SUPERINTENDENTS' REPORT**

## **12-172 – Five Year Capital Plan Update 2014-15 to 2019-20**

Jaworski / McGowan

Approved that the Board submit its Five Year Capital Plan Update 2014-15 to 2019-20 to The Public Schools Finance Board. Carried

## CONSENT AGENDA

### 12-173 – Consent Agenda

Juan / McGowan

That the Consent Agenda be approved.

Carried

#### June 2013 Expenditure Listing

That cheques #2133568-#2134001 and #685-#738, US\$ cheques #213153-#213166, direct deposits #20136658-#20137562 and pre-authorized debits #201258-#201284 in the amount of \$4,038,185.95 be approved.

#### July 2013 Expenditure Listing

That cheques #2134002-#2140137 and #739-#741, US\$ cheques #213167-#214003, direct deposits #20137563-#20140287 and pre-authorized debits #2014001-#2014009 in the amount of \$4,143,517.90 be approved.

#### Agassiz Consulting Group Ltd. Invoice No. 9145

That Invoice No. 9145 for the Maples Roof Phase 2 project in the amount of \$2,442.67 be paid to Agassiz Consulting Group Ltd.

#### Bockstael Construction Limited Certificate of Payment No. 1

That Certificate of Payment No. 1 for the Maples Commons Addition project in the amount of \$217,392.30 be paid to Bockstael Construction Limited.

#### Statutory Holdback on Bockstael Construction Limited Certificate of Payment No. 1

That the Statutory Holdback on Certificate of Payment No. 1 for the Maples Commons Addition project in the amount of \$16,787.05 be paid to the SOSD/Bockstael Construction account.

#### Bockstael Construction Limited Certificate of Payment No. 2

That Certificate of Payment No. 2 for the Amber Trails School project in the amount of \$934,926.71 be paid to Bockstael Construction Limited.

#### Statutory Holdback on Bockstael Construction Limited Certificate of Payment No. 2

That the Statutory Holdback on Certificate of Payment No. 2 for the Amber Trails School project in the amount of \$72,195.11 be paid to the SOSD/Bockstael Construction account.

## **CONSENT AGENDA**

### **Bockstael Construction Limited Certificate of Payment No. 3**

That Certificate of Payment No. 3 for the Amber Trails School project in the amount of \$756,312.95 be paid to Bockstael Construction Limited.

### **Statutory Holdback on Bockstael Construction Limited Certificate of Payment No. 3**

That the Statutory Holdback on Certificate of Payment No. 3 for the Amber Trails School project in the amount of \$58,402.54 be paid to the SOSD/Bockstael Construction account.

### **Kowalchuk Consulting Engineers Invoice No. 11-157-4**

That Invoice No. 11-157- 4 for the Maples Roof Phase 2 project in the amount of \$1,981.88 be paid to Kowalchuk Consulting Engineers.

### **Loewen Mechanical Ltd. Certificate of Payment No. 2**

That Certificate of Payment No. 2 for the Maples Geothermal project in the amount of \$214,794.81 be paid to Loewen Mechanical Ltd.

### **Statutory Holdback on Loewen Mechanical Ltd. Certificate of Payment No. 2**

That the Statutory Holdback on Certificate of Payment No. 2 for the Maples Geothermal project in the amount of \$15,549.82 be paid to the SOSD/Loewen Mechanical - 448 Maples Geothermal account.

### **Loewen Mechanical Ltd. Certificate of Payment No. 3**

That Certificate of Payment No. 3 for the Maples Geothermal project in the amount of \$803,075.08 be paid to Loewen Mechanical Ltd.

### **Statutory Holdback on Loewen Mechanical Ltd. Certificate of Payment No. 3**

That the Statutory Holdback on Certificate of Payment No. 3 for the Maples Geothermal project in the amount of \$58,137.68 be paid to the SOSD/Loewen Mechanical - 448 Maples Geothermal account.

### **M. Block & Associates Ltd. Invoice No. W-2013-114**

That Invoice No. W-2013-114 for the Amber Trails School project in the amount of \$7,946.82 be paid to M. Block & Associates Ltd.

**CONSENT AGENDA**M. Block & Associates Ltd. Invoice No. W-2013-152

That Invoice No. W-2013-152 for the Amber Trails School project in the amount of \$1,460.64 be paid to M. Block & Associates Ltd.

M. Block & Associates Ltd. Invoice No. W-2013-153

That Invoice No. W-2013-153 for the Amber Trails School project in the amount of \$1,627.50 be paid to M. Block & Associates Ltd.

MCM Architects Inc. Invoice No. 5489

That Invoice No. 5489 for the Victory Site Day Care project in the amount of \$3,413.23 be paid to MCM Architects Inc.

The National Testing Laboratories Limited Invoice No. 8723

That Invoice No. 8723 for the Amber Trails School project in the amount of \$892.50 be paid to The National Testing Laboratories Limited.

Number Ten Architectural Group Invoice No. 12016

That Invoice No. 12016 for the Maples Commons Addition project in the amount of \$21,762.71 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 12071

That Invoice No. 12071 for the Maples Commons Addition project in the amount of \$12,282.06 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 12089

That Invoice No. 12089 for the Elwick Elevator & Grooming Room project in the amount of \$3,061.61 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 12090

That Invoice No. 12090 for the Edmund Partridge Elevator & Grooming Room project in the amount of \$4,155.38 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 12277

That Invoice No. 12277 for the Edmund Partridge Elevator & Grooming Room project in the amount of \$1,349.46 be paid to Number Ten Architectural Group.

## **CONSENT AGENDA**

### Prairie Architects Inc. Invoice No. 3988

That Invoice No. 3988 for the Victory Site Day Care project in the amount of \$2,638.60 be paid to Prairie Architects Inc.

### Prairie Architects Inc. Invoice No. 4055

That Invoice No. 4055 for the Amber Trails School project in the amount of \$16,355.71 be paid to Prairie Architects Inc.

### Prairie Architects Inc. Invoice No. 4096

That Invoice No. 4096 for the Amber Trails School project in the amount of \$19,874.77 be paid to Prairie Architects Inc.

### Prairie Architects Inc. Invoice No. 4115

That Invoice No. 4115 for the Amber Trails School project in the amount of \$19,045.33 be paid to Prairie Architects Inc.

### Prairie Architects Inc. Invoice No. 4141

That Invoice No. 4141 for the Amber Trails School project in the amount of \$15,265.33 be paid to Prairie Architects Inc.

### PSA Studio Inc. Invoice No. 13106

That Invoice No. 13106 for the Portables at Belmont and West St. Paul Schools in the amount of \$12,852.00 be paid to PSA Studio Inc.

## **CONFERENCE REPORTS**

Rick Kraychuk, Teacher, Edmund Partridge Community School: The Canadian Counselling and Psychotherapy Association 2013 Annual Conference, May 14 to 17, 2013 - Halifax, Nova Scotia.

Krystin Cullum, Teacher, A.E. Wright Community School: International Reading Association's 58th Annual Convention, April 19 to 22, 2013 - San Antonio, Texas.

Meghan Corbett, Teacher, A.E. Wright Community School: International Reading Association's 58th Annual Convention, April 19 to 22, 2013 - San Antonio, Texas.

Jill Ponech, Teacher, Maples Collegiate: National Council of Teachers of Mathematics, April 17 to 20, 2013 - Denver, Colorado.

## CONFERENCE REPORTS

Michael Mann/Christopher Spiers/Daniel Vaarmeyer, Teachers, Elwick Community School: Learning Forward Conference 2013, December 3 to 5, 2012 - Boston, Massachusetts.

Pat Fulcher, Teacher, École Riverbend Community School: International Reading Association's 58th Annual Convention, April 19 to 22, 2013 - San Antonio, Texas.

Karen Mozdzen, Teacher, H.C. Avery School: The Canadian Counselling and Psychotherapy Association Conference 2013, May 14 to 17, 2013 - Halifax, Nova Scotia.

Shira Cohen/Cindy Yusim/Lyana Hoydalo, Social Workers, Educational and Clinical Support Services: The Canadian Counselling and Psychotherapy Association Conference 2013, May 14 to 17, 2013 - Halifax, Nova Scotia.

Jennie Ruhr/David Zynoberg, Teachers, Met School: Big Bang 11, August 8 to 10, 2012 - Providence, Rhode Island.

Matt Turner, Teacher, O.V. Jewitt Community School: National Art Education Association National Conference, March 7 to 10, 2013 - Fort Worth, Texas.

Natasha Deen, Teacher, Maples Collegiate: National Council of Teachers of Mathematics, April 14 to 17, 2013 - Denver, Colorado.

Sherri Reimer, Teacher, École Leila North Community Centre: National Council for Exceptional Children Conference, April 3 to 6, 2013 - San Antonio, Texas.

Jennifer Pasternak, Teacher, Adult Learning Centre: National Conference of Teaching Mathematics, April 16 to 20, 2013 - Denver, Colorado.

Bernadette Smith, Teacher, A.E. Wright Community School: Hawaii International Conference on Education, January 6 to 9, 2013 - Honolulu, Hawaii.

Megan Brett, Teacher, École Belmont: Urgency and School Change Conference, March 20 to 22, 2013 - Seattle, Washington.

Krista Ballantyne/Dana Crawford/Nicole Reay, Teachers, Elwick Community School: Daily 5 and CAFE Conference, October 2012 - Las Vegas, Nevada.

Jennifer Jones, Teacher, Maples Collegiate: National Council of Teachers of Mathematics, April 17 to 20, 2013 - Denver, Colorado.

## CONFERENCE REPORTS

Julie Southam, Teacher, École James Nisbet Community School: Canadian Counselling and Psychotherapy Association 2013 Annual Conference, May 15 to 17, 2013 - Halifax, Nova Scotia.

Pat Malis, Library Technician, École Constable Finney School: International Reading Association Annual Convention, April 19 to 22, 2013 - San Antonio, Texas.

Hasmita Trivedi, Teacher, École Riverbend Community School: International Reading Association's 58th Annual Convention, April 19 to 22, 2013 - San Antonio, Texas.

Eva Moszkiewicz, Teacher, O.V. Jewitt Community School: National Council of Teachers of Mathematics, April 17 to 20, 2013 - Denver, Colorado.

Karen Romanoff, Teacher, A.E. Wright Community School: International Reading Association's 58th Annual Convention, April 19 to 22, 2013 - San Antonio, Texas.

Jeff Morris, Teacher, O.V. Jewitt Community School: National Art Education Association National Conference, March 7 to 10, 2013 - Fort Worth, Texas.

Christine Michaleski, Teacher, École Belmont School: Urgency and School Change Conference, March 20 to 22, 2013 - Seattle, Washington.

## CORRESPONDENCE

- Manitoba News Release: June 18, 2013 - Province helping students to create a more sustainable environment for the future: Allan. 2013-14 ESD Grant Recipients (note: includes Maples Bike Club).
- Manitoba News Release: June 19, 2013 - Major Investment in Smaller Class Sizes will Mean More One-On-One Attention for Students: Premier. Province Announces 28 New and Expanded Classrooms Under Kindergarten to Grade 3 Smaller Class Size Initiative.
- Floyd Martens, President, Manitoba School Boards Association: Letter to British Columbia School Trustees Association congratulating them on an outstanding conference (CSBA Congress 2013).
- Floyd Martens, President, Manitoba School Boards Association: Letter to MASS regarding the National Inventory of Interventions for LGBTQ-Inclusive Schools study.
- Brandon School Division: Administrative Employment Opportunity: Secretary-Treasurer.
- Breann Giancola, Graduate, Maples Collegiate: Seven Oaks Wind Ensemble experience.
- Nancy Allan, Minister of Education: Approval for West St. Paul to extend the Balanced School Day model for the 2013-2014 school year.



## CORRESPONDENCE

- Nancy Allan, Minister of Education: Approval for Governor Semple School to implement the Balanced School Day model for the 2013-2014 school year.
- Andrea Lamboo Miln, Coordinator, Healthy Schools Initiative: Funding changes to the Healthy School Initiative for the 2013-2014 school year.
- Manitoba Teachers' Society: Notice of premium rate decrease for the MTS Disability Benefits Plan for the 2013-2014 school year.
- Jackie Redekop, Bright Futures Analyst, Manitoba Children and Youth Opportunities: Wayfinders fourth disbursement for the 2012/2013 program year.
- Nancy Allan, Minister of Education: Capital funding and space requirements.
- Keith Thomas, Risk Manager, Manitoba School Boards Association: 2013-2014 "Voluntary" Student Accident Insurance.
- Don Smith, Managing Partner, ORG Canada: Rate Increase effective August 1, 2013.
- Garry Draper, Board Chairperson, Fort La Bosse School Division: Letter to Manitoba School Boards Association regarding the Manitoba Public School Employees Dental & Extended Health Benefits Plan.
- Loreley Fehr, Chair, Board of Trustees, Pine Creek School Division: Letter to Manitoba School Boards Association regarding the Manitoba Public School Employees Dental & Extended Health Benefits Plan.
- Garth Nichol, Chairperson of the Board, Turtle Mountain School Division: Letter to Manitoba School Boards Association regarding the Manitoba Public School Employees Dental & Extended Health Benefits Plan.
- Linda Phillips, Board Chair, Southwest Horizon School Division: Letter to Manitoba School Boards Association regarding the Manitoba Public School Employees Dental & Extended Health Benefits Plan.
- Tracey Holness, Vice-Chair, Red River Valley School Division: Letter to Manitoba School Boards Association regarding the Manitoba Public School Employees Dental & Extended Health Benefits Plan.
- Joe Trubyk, Labour Relations Consultant, Manitoba School Boards Association: June 18, 2013 Memo regarding Important Extended Health Information.
- Joe Trubyk, Labour Relations Consultant, Manitoba School Boards Association: April 18, 2013 Memos regarding New MSBA/MTS Dental and Extended Health Trust.
- Manitoba News Release: July 2, 2013 - Province to strengthen anti-bullying action plan. New Provincial Code of Conduct to ensure safe schools, clear, consistent disciplinary consequences for bullying: Allan.
- Manitoba News Release: July 10, 2013 - School's out for summer and construction is underway on new science labs for Winnipeg high schools. New labs giving students access to latest technology, quality education: Allan. (Note: includes Garden City Collegiate).
- Manitoba Finance, Taxation Division: Issued June 2013 - Information Notice

## CORRESPONDENCE

RST 13-08 Retail Sales Tax Act. 2013 Budget - Retail Sales Tax Changes (rate changes and changes to exemptions).

- Kelly Henderson, Manager, Finance and Administration, Manitoba Schools Finance Board: Revenue Canada confirmed that Group Travel Accident Insurance is a taxable benefit, retroactive to January 1, 2013, due to the Federal Government's March 2013 budget which contained changes to how the Income Tax Act is applied.
- George Coupland, Director, Labour Relations, Manitoba School Boards Association: FlexPay Update from Workers Compensation Board of Canada.
- Workers Compensation Board of Manitoba: WCB Update June 2013.
- Workers Compensation Board of Manitoba: WCB Client Profile Report to June 30, 2013. Client Profile Reports will no longer be printed, effective November 1, 2013. WCB's SAFE Work Reports are available online at [www.wcb.mb.ca](http://www.wcb.mb.ca).
- Kevin Chief, Minister of Children and Youth Opportunities: Grant funding for Seven Oaks Early Years Coalition has been included in the 2013-14 spending estimates of Healthy Child Manitoba, Manitoba Children and Youth Opportunities, subject to the Legislature's approval.
- Grant Ostir, Western Financial Group: Manitoba Schools Insurance July 1, 2013 Renewals.
- Linda Baker, Client Services Manager, Western Financial Group Insurance: 2013-14 Automobile Extension Insurance Renewal.
- Chris Hagen, Senior Field Officer, MB Education, Pupil Transportation Unit: School Bus Inspection of Units 10.81, 10.82, 10.83, 10.84.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Memo confirming compliance with The Public Sector Disclosure Act.
- Labour Relations, Manitoba School Boards Association: July 2013 Update - CPI, Unemployment Rate, Regional Trends.
- Labour Relations, Manitoba School Boards Association: August 2013 Update - CPI, Unemployment Rate, Regional Trends.
- Labour Relations, Manitoba School Boards Association: High Risk Patrol list.
- Andrea Lawson, Project Leader, Public Schools Finance Board: Proposed Land Transaction/Exchange with the City of Winnipeg - Lands located near Leila North Community School, Plan No. 8095/5.
- Ashley Taylor, Teacher, Leila North Community School: Leila North Community School landscaping.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Letter to Janet Duff, Registrar, Manitoba Labour Board regarding CUPE Local 2348.
- Veronique Allard, Organizer, Canadian Union of Public Employees, Manitoba Regional Office: Letter to Manitoba Labour Board regarding CUPE Local 2348 and Wayfinders Manitoba Inc. - Application for Certification.
- Brenda Grouette, Board Officer, Manitoba Labour Board Certificate issued by Manitoba Labour Board respecting CUPE Local 2348 and Seven Oaks School Division.

## CORRESPONDENCE

- W. Weston, Administrative Secretary, The Highway Traffic Board  
Agenda for The Highway Traffic Board Hearing (includes Permit Application, Post-Time sign for West St. Paul School).
- Nancy Allan, Minister of Education: Eco-Globe awareness level of sustainability for the 2012-2013 school year awarded to: H.C. Avery School, École Leila North Community School, West Kildonan Collegiate.
- Doreen Devloo, Land Management Coordinator, Property Development, Manitoba Hydro: Surplus Corporation Property - Part of Lot A, Plan 28171 WLTO in OTM Lot 18, Parish of Kildonan, Adjacent to Court Avenue, Winnipeg, MB.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Letter to KDR Design Builders (Commercial) Inc. regarding Maples Commons Tender.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Letter to The Public Schools Finance Board regarding the self-funded Maples Commons Addition project.
- Remi Bisson, Chief Financial Officer, Bockstael Construction Limited: Maples Collegiate Student Commons Addition - Bonds and Insurance.
- Andrea Lawson, Project Leader, The Public Schools Finance Board: Maples Collegiate - Approval to Proceed with Self-Funded Project, Authorization to Proceed to Construction.
- Brad Loewen, City of Winnipeg: City of Winnipeg building code requires the application of a high importance factor to the Maples Collegiate Student Commons Addition project.
- John Wassenaar, Number Ten Architectural Group: Change Order No. 2 for Maples Collegiate Student Commons Addition.
- Konrad A. Erickson, Project Leader, The Public Schools Finance Board: 2013-14 Portables Program -École Belmont and West St. Paul School.
- Doug Hanna, MAA, Partner, Number Ten Architectural Group: Elwick & Edmund Partridge School Elevators - Design Development submission to The Public Schools Finance Board.
- Cynthia Hyrich, Public Sector Account Officer, Manitoba Hydro: Approval of the Amber Trails Community School application for the Power Smart New Buildings Program - Custom Design Path.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Letter to The Public Schools Finance Board regarding Amber Trails Community School Site Reimbursement.
- Liane Wychreschuk, Prairie Architects Inc.: Amber Trails Community School - Proposed Change Notice No. 3.
- Liane Wychreschuk, Prairie Architects Inc.: Amber Trails Community School - Site Observation Report No. 01.
- Liane Wychreschuk, Prairie Architects Inc.: Amber Trails Community School - Change Order No. 4.
- Jamie Kozak, Associate Architect, Prairie Architects Inc.: Amber Trails

## CORRESPONDENCE

Community School - additional silt excavation beneath asphalt roadways and parking.

- Paul Anderson, Director of Operations, Seven Oaks School Division Update on Amber Trails School project - block walls starting today.
- Andrea Lawson, Project Leader, The Public Schools Finance Board: Andrews Early Learning Centre -Victory School Stand-alone Childcare, Approval to Proceed to Hire Building Envelope Commissioning Agent.
- MCM Architects Inc.: Invitation to Bid - Victory School Daycare.
- MCM Architects Inc.: Victory School Daycare - Addendum No. 4.
- Robert Obirek, MAA, MCM Architects Inc.: Victory School Daycare - Tender Opening.
- Wayne Shimizu, Secretary-Treasurer, Seven Oaks School Division: Letter to The Public Schools Finance Board regarding Victory School Daycare Tender Recommendation.
- Andrea Lawson, Project Leader, The Public Schools Finance Board: Victory School - Andrews Early Learning Center, Stand-alone Childcare, Project Support for MCM Design.

### 12-174 – Moved to Committee of the Whole at 8:26 p.m.

Dabee / McGowan

That the Board move into Committee of the Whole.

**Carried**

## SUPERINTENDENTS' PERSONNEL REPORT

### 12-175 – Superintendents' Personnel Report

Juan / Myskiw

That the Superintendents' Personnel Report be ratified.

**Carried**

## ADMINISTRATIVE APPOINTMENTS

Valery Czarnecki was appointed to the position of Vice-Principal (teaching), Arthur E. Wright Community School, part-time (.50) term effective September 3, 2013 to June 27, 2014.

Bernadette Smith was appointed to the position of Teacher Team Leader, Aboriginal Education, full-time (1.00) term effective October 15, 2013 to June 27, 2014.

## **SUPERINTENDENTS' PERSONNEL REPORT**

### ADMINISTRATOR LEAVE OF ABSENCE

Marcel Bérubé was granted a full-time (1.00) leave of absence, without pay, effective September 3, 2013 to June 27, 2014.

### TEACHER APPOINTMENTS

Sandra Smith was appointed to a full-time (1.00) Teacher General (permanent) contract effective September 3, 2013.

The following were appointed to Limited Teacher-General (term) contracts effective September 3, 2013 to June 27, 2014:

Gurinder Bajwa (1.00)	Kementha Munsamy (1.00)
Gilli Braunstein (.50)	Gabriella Neufeld (1.00)
Dana Clayton (1.00)	Jennifer Pasternak (.375)
Kashmere Cleofas (1.00)	Mike Peterson (1.00)
Kylee Colwell (.50)	Shelby Primmatt (1.00)
Kira Crilly (1.00)	Paramjeet Ranouta (1.00)
Valery Czarnecki (.50)	Caeli Rollins (1.00)
Jacqueline Friesen (1.00)	Claire Semchuk (1.00)
Anthony Greco (1.00)	Megan Sigvaldason (1.00)
Shane Hicks (1.00)	Kelcie Terrick (1.00)
Susan Keller (1.00)	Chelsea Tomchuk (.50)
Mary Kirkwood (1.00)	Lindsay Turbett (.50)
Alexander Lucy (1.00)	Dustin Unrau (1.00)
Tanya Manastersky (1.00)	Joann Wright (1.00)
Erika Mann (.50)	Melanie Wright (1.00)
Rachel McWilliam (.50)	

Jennilee Beaupre was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to March 28, 2014.

Diana Bernardo was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to November 22, 2013.

Christine Boniello was appointed to a part-time (.50) Limited Teacher-General (term) Contract effective September 3, 2013 – indefinite.

Reanne Cairns was appointed to a part-time (.50) Limited Teacher-General (term) contract effective September 3, 2013 to December 20, 2013.

## **SUPERINTENDENTS' PERSONNEL REPORT**

Cayla Cohen was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to November 29, 2013.

Marley Dewar was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to March 28, 2014.

Andrew Gamby was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to November 15, 2013.

Alexa Klein was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 – indefinite.

Helen Lagace was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to June 2, 2014.

Amritdeep Purba was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to April 30, 2014.

Joel Ramos was appointed to a full-time (1.00) Limited Teacher-General (term) contract effective September 3, 2013 to March 28, 2014.

Evan Victoruk was appointed to a part-time (.50) Limited Teacher-General (term) contract effective September 3, 2013 to December 20, 2013.

## **SUBSTITUTE TEACHER APPOINTMENTS**

Teachers on the attached list were appointed to Substitute Teacher contracts effective the 2013-2014 school year.

## **TEACHER LEAVE OF ABSENCES**

Louise Bigourdin was granted a leave of absence, part-time (.20), without pay, effective September 3, 2013 to December 20, 2013.

Jasmin Cavanaugh was granted a leave of absence, part-time (.50), without pay, effective the 2013-2014 school year.

## **TEACHER MATERNITY AND PARENTAL LEAVES**

Kirsten Dozenko was granted maternity and parental leave effective July 28, 2013 to September 1, 2014.

## **SUPERINTENDENTS' PERSONNEL REPORT**

Jenny Kemp was granted maternity and parental leave effective October 19, 2013 to October 19, 2014.

Pamela Lussier was granted maternity and parental leave effective September 10, 2013 to September 1, 2014.

### **TEACHER RESIGNATION**

Linda Mercier gave notice of intent to resign from the position of Teacher effective June 28, 2013.

### **EDUCATIONAL ASSISTANT APPOINTMENTS**

The following were appointed to full-time (1.00) Educational Assistant positions effective September 3, 2013:

Kwaku Andoh	Natasha Haines
Jacqueline Andrushuk	Jeffrey Koehn
Katrina Bernardino	Matthew Lewis
Amanda Chrapchynski	Tyrone Martin
Sandra Condie	Anna Porczek
Jasvir Ghuttora	Evan Roskosz

### **EDUCATIONAL ASSISTANT LEAVE OF ABSENCES**

Maria Cullum was granted a part-time (.50) leave of absence effective the 2013-2014 school year to serve as association president of the Educational Assistants of 7 Oaks.

The following were granted leaves of absence, without pay, effective the 2013-2014 school year:

Linda Janzen (1.00)	Cole Summers (.50)
Irene Krawchuk (.50)	David Wiebe (1.00)
Joanne Roth (.50)	

Kyle McCartney was granted a full-time (1.00) leave of absence effective September 3, 2013 to May 2, 2014.

### **EDUCATIONAL ASSISTANT RESIGNATIONS**

Tara Ewanchuk gave notice of intent to resign from the position of Educational

## **SUPERINTENDENTS' PERSONNEL REPORT**

Assistant effective August 30, 2013.

Bryan Robertson gave notice of intent to resign from the position of Educational Assistant effective August 30, 2013.

### EDUCATIONAL ASSISTANT RETIREMENT

Kelly Hunter gave notice of intent to retire from the position of Educational Assistant effective September 2, 2013.

### SECRETARY-CLERK RESIGNATION

Angela Neufeld gave notice of intent to resign from the position of Secretary-Clerk effective August 19, 2013.

### CHILD CARE ASSISTANT APPOINTMENTS

The following were appointed to Child Care Assistant positions effective September 3, 2013:

Dina Cantin (1.00)

Nisha Desai (74.2857)

### COMMUNITY COORDINATOR APPOINTMENT

Colleen Zahedi was appointed to a part-time (12.5 hours per week) Community Coordinator position effective September 3, 2013.

### IMMIGRANT TEACHER EDUCATION PROGRAM (ITEP) APPOINTMENTS

The following were appointed to the ITEP Program effective September 3, 2013 to June 27, 2014:

Monina Jocson

Fernando Lopez-Morales

Marisol Manangan

Sadia Naseem

Swati Prabhakar

Shabnam Siddiqui

## **SUPERINTENDENTS' REPORT**

The following matters were received as information:

- Administrators' Retreat – October 9 to 11, 2013.



## 12-176 – Extended Health Benefit Plan

Jaworski / McGowan

Approved that the Board maintain the Extended Health Benefit Plan premium at the current level and increase the dispensing fee from \$4.00 to \$6.00 and increase the paramedical coverage maximum from \$750.00 to \$850.00. **Carried**

### **CORRESPONDENCE**

- Andrea Lawson, Project Leader, The Public Schools Finance Board: Response regarding concerns over sub-trades, Amber Trails new K-8 school.

The meeting adjourned at 8:30 p.m.

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Chairperson

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Secretary-Treasurer