

MINI-MINUTES

August 28, 2017 Board Meeting

Chair of the Board:

I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation.

Minute of Silence

The Board observed a minute of silence in memory of Lewis Easter, Student, Amber Trails Community School.

Received as Information:

MSBA Call for Nominations and Resolutions 2018, Ward Boundaries Update, Chief Peguis Trail Extension Update.

Approved:

- That the new GST Resolution be forwarded to the Manitoba School Boards Association for consideration at the Association's 2018 Convention.
- That the Board authorize the Secretary-Treasurer to sign the Development Agreement with the Rural Municipality of West St. Paul for the new Ag/Service Centre on Grassmere Road once the Division's lawyer approves of it.
- That the Board approve Child Evangelism Fellowship of Manitoba's request to provide classes on Religious Instruction to students for those parents who have requested it at Riverbend Community School for the 2017-2018 school year.
- That the Board establish a Capital Planning Review Committee consisting of three Trustees, Superintendent and Secretary-Treasurer to review Capital Planning and make recommendations to the Board.
- That the School Division lobby Federal, Provincial and Municipal elected officials to ensure that the completion of the Chief Peguis Trail Extension remain a high priority and be completed as soon as possible.

Approved for Payment:

- Invoice No. GCTAA-COP#14 towards the Garden City Collegiate Skill Build project in the amount of \$20,701.25 be paid to Canotech Consultants Ltd.
- Invoice No. 52372 towards Precinct F Land-Daytona in the amount of \$3,189.30 be paid to D'Arcy & Deacon LLP.
- Invoice No. SOARTS-COP#7 towards the Seven Oaks Performing Arts Centre in the amount of \$872,274.82 be paid to Gardon Construction Ltd.
- 7.5% Statutory Holdback on Certificate of Payment No. 7 for the Seven Oaks Performing Arts Centre in the amount of \$67,357.13 be paid to SOSD/GARDON-468-SO-Arts.
- Invoice No. 4311 towards École Rivière-Rouge in the amount of \$1,984.50 be paid to Integrated Design Inc.

- Invoice No. 4330 towards École Rivière-Rouge in the amount of \$1,050.00 be paid to Integrated Design Inc.
- Invoice No. W-2017-063 towards the West Kildonan Collegiate portables in the amount of \$6,325.86 be paid to M. Block & Associates.
- Invoice No. W-2017-082 towards the Seven Oaks Performing Arts Centre in the amount of \$2,052.75 be paid to M. Block & Associates.
- Invoice No. W-2017-083 towards the Seven Oaks Performing Arts Centre in the amount of \$630.00 be paid to M. Block & Associates.
- Invoice No. ERR-COP#21 towards École Rivière-Rouge in the amount of \$52,541.15 be paid to Parkwest Projects Ltd.
- 7.5% Statutory Holdback on Certificate of Payment No. 21 for École Rivière-Rouge in the amount of \$4,057.23 be paid to SOSD/Parkwest Projects.
- Invoice No. 5070 towards the New Seven Oaks Service Centre in the amount of \$23,299.09 be paid to Prairie Architects.
- Invoice No. 5069 towards the Seven Oaks Performing Arts Centre in the amount of \$6,135.34 be paid to Prairie Architects.
- Invoice No. 1845 towards the R.F. Morrison Roof Replacement project in the amount of \$315.00 be paid to QCA Building Envelope Ltd.
- Invoice No. 1174944 towards the A.E. Wright roof project in the amount of \$2,799.38 be paid to Stantec Consulting.
- Invoice No. 1174945 towards the Garden City Collegiate West Wall project in the amount of \$9,325.01 be paid to Stantec Consulting.
- Invoice No. J000642 towards Amber Trails School in the amount of \$34,829.60 be paid to Thor Plumbing & Heating.
- Invoice No. 5084 towards the New Service Centre in the amount of \$207,827.86 be paid to Prairie Architects Inc.
- Invoice No. SOARTS-COP#8R1 towards the Seven Oaks Performing Arts Centre project in the amount of \$446,033.90 be paid to Gardon Construction Ltd.
- 7.5% Statutory Holdback on Certificate of Payment No. 8R1 for the Seven Oaks Performing Arts Centre in the amount of \$34,442.77 be paid to SOSD/GARDON-468-SO-Arts.
- Invoice No. 5083 towards the Seven Oaks Performing Arts Centre project in the amount of \$5,567.80 be paid to Prairie Architects Inc.
- Invoice No. W-2017-113 towards the Seven Oaks Performing Arts Centre project in the amount of \$1,601.25 be paid to M. Block & Associates.
- Invoice No. W-2017-114 towards the Seven Oaks Performing Arts Centre in the amount of \$840.00 be paid to M. Block & Associates.
- Invoice No. ELW-LIB-COP#6 towards the Elwick Library project in the amount of \$42,329.79 be paid to Gardon Construction Ltd.
- 7.5% Statutory Holdback on Certificate of Payment No. 6 for the Elwick Library project in the amount of \$3,268.71 be paid to SOSD/Gardon-Elwick Library/Commons-479.
- Invoice No. ERR-COP#21-HB towards the École Rivière-Rouge project in the amount of \$652.41 be paid to Parkwest Projects Ltd.
- Invoice No. 1617-02 towards the Seven Oaks Performing Arts Centre in the amount of \$592.20 be paid to Affinity Firestop Consultants.

- Invoice No. 1617-03 towards the Seven Oaks Performing Arts Centre in the amount of \$592.20 be paid to Affinity Firestop Consultants.
- Invoice No. 1617-04 towards the Seven Oaks Performing Arts Centre in the amount of \$789.60 be paid to Affinity Firestop Consultants.
- Invoice No. 1617-05 towards the Seven Oaks Performing Arts Centre in the amount of \$1,974.00 be paid to Affinity Firestop Consultants.
- Invoice No. 1617-06 towards the Seven Oaks Performing Arts Centre in the amount of \$1,974.00 be paid to Affinity Firestop Consultants.
- Invoice No. 1617-07 towards the Seven Oaks Performing Arts Centre in the amount of \$690.90 be paid to Affinity Firestop Consultants.
- Invoice No. 80689 towards the New Service Centre in the amount of \$4,913.55 be paid to KGS Group Consulting Engineers.
- Invoice No. 201795 towards the West Kildonan Collegiate portables in the amount of \$21,855.90 be paid to Synyshyn Architecture Interior Design Inc.
- Invoice No. ELW-BOIL-COP#1 towards the West Elwick Boiler Replacement project in the amount of \$150,359.21 be paid to NRG Management.
- 7.5% Statutory Holdback on Certificate of Payment No. 1 for the Elwick Boiler Replacement project in the amount of \$10,788.75 be paid to SOSD/NRG Management-Elwick Boiler-477.
- Invoice No. 12340 towards the R.F. Morrison Roof Replacement project in the amount of \$2,247.00 be paid to Normandeau Roofing Ltd.

Conference Reports:

- Annick Bordeaux, Teacher, École James Nisbet. 5^e Sommet de l'iPad et du numérique en education, 18-19 Mai 2017, Montreal, Quebec.
- Anna Melizza, Teacher, Constable Finney School. Bridging the Hearts and Minds of Youth Conference: Creativity, Innovations and Challenges in Mindfulness and Compassion, February 10 to 12, 2017 - San Diego, California.
- Ciara Ziegler, Teacher, Elwick Community School. Association of Mathematics Teacher Educators, February 9 to 11, 2017 - Orlando, Florida.
- Janice Deck, Teacher, A.E. Wright Community School. Bridging the Hearts and Minds of Youth Conference: Creativity, Innovations and Challenges in Mindfulness and Compassion, February 10 to 12, 2017 - San Diego, California.
- Sharon Berkowitz, Jessica Dilts and Diana Tabor, Teachers, Forest Park School. South Carolina Council of the International Literacy Association: Team Up and Win with Literacy, February 23 to 25, 2017 - Hilton Head, South Carolina.
- Jason Hayward, Teacher, École Leila North Community School. ITEEA Annual Conference: Engaging and Empowering Decision Makers Through Integrative STEM Education, March 16 to 18, 2017 - Dallas, Texas.
- Jeanette Mantolino, Teacher, James Nisbet Community School. Young Child Expo, May 3 to 5, 2017 - New York, New York.
- Jennifer Zaretski, Teacher, Maples Collegiate. Broadway Dance Centre, March 8 to 10, 2017 - New York, New York.

- Jeff Zylstra, Teacher, West St. Paul School. The Science of How We Learn: Engaging Memory, Motivation, Mindsets, Making and Mastery, February 17 to 19, 2017 - San Francisco, California.
- Krystin Cullum, Teacher, A.E. Wright Community School. ASCD: Empower 17 - The Conference for Every Educator, March 25 to 27, 2017 - Anaheim, California.
- Karen Vaarmeyer, Teacher, Collège Garden City Collegiate. The Science of How We Learn: Engaging Memory, Motivation, Mindsets, Making and Mastery, February 17 to 19, 2017 - San Francisco, California.
- Laurie Tait, Teacher, École Leila North Community School. 2017 Physical Health and Education Conference, St. John's, Newfoundland, May 4 to 6, 2017.
- Megan Czemerys, Teacher, A.E. Wright Community School. Association of Mathematics Teacher Educators, February 9 to 11, 2017 - Orlando, Florida.
- Maureen Dech, Teacher, Forest Park School. South Carolina Council of the International Literacy Association: Team Up and Win with Literacy, February 23 to 25, 2017 - Hilton Head, South Carolina.
- Natalie Kuypers, Teacher, Collège Garden City Collegiate. CUE 2017 National Conference, March 15 to 18, 2017 - Palm Springs, California.
- Niall McFadyen, Teacher, École Leila North Community School. ITEEA Annual Conference: Engaging and Empowering Decision Makers Through Integrative STEM Education, March 16 to 18, 2017 - Dallas, Texas.
- Pamela Dawn Bosiuk-Franklin, Teacher, Maples Collegiate. National Council of Teachers of Mathematics Annual Meeting and Exposition, April 5 to 8, 2017 - San Antonio, Texas.
- Rhona Ames, Teacher, A.E. Wright Community School. Bridging the Hearts and Minds of Youth Conference: Creativity, Innovations and Challenges in Mindfulness and Compassion, February 10 to 12, 2017 - San Diego, California.
- Reanne Cairns, Teacher, Elwick Community School. Association of Mathematics Teacher Educators, February 9 to 11, 2017 - Orlando, Florida.
- Richard Lupu, Teacher, West Kildonan Collegiate. National Council of Teachers of Mathematics Annual Meeting and Exposition, April 5 to 8, 2017 - San Antonio, Texas.
- Roseanne Sarkany, Teacher, A.E. Wright Community School. NCTM, October 26 to 28, 2016 - Phoenix, Arizona.
- Jennifer Hughes, Principal, Governor Semple School. Children & Nature Network Conference, April 18 to 21, 2017 - Vancouver, British Columbia.
- Wayne Shimizu, Secretary-Treasurer. Canadian School Boards Association Congress, July 6 to 8, 2017 - Whistler, B.C.

Correspondence:

- Janis Arnold, Manitoba School Boards Association. 2017 Fall Trustee Education Workshop, Friday - November 17, 2017.
- Kelly Henderson, Manager, Finance and Administration, Manitoba School Boards Association. 2017-18 Manitoba School Boards Association Fees.
- Bonnie Kocsis, Animikii Ozoson. With gratitude and thanks to Seven Oaks staff for an absolutely amazing Pow Wow / Graduation event on June 8.

- Honourable Ian Wishart, Minister of Education and Training. Approval of Balanced School Day at École Belmont and École Rivière-Rouge.
- Manitoba Education. The French Immersion Program in Manitoba - A Renewed Vision 2017.
- West St. Paul Local Improvement Plan No. 2017-02.
- City of Winnipeg. Portable Soccer Nets at City of Winnipeg Facilities - 770 Leila Avenue.
- Ken Cameron, President, Manitoba School Boards Association:
 - 2012 MSBA Policies to be Archived.
 - Urgent Communications and Response Deadlines.
- Manitoba Education and Training. Curriculum Framework of Outcomes, Kindergarten to Grade 3, Early Start French.
- Eric Marshall, Manitoba Music Educators' Association. Acknowledge the outstanding work of Roberta Matheson who has been an important contributor to the work of MMEA during the 2016/2017 school year.
- Canada Parliament. Terri Willard, teacher, Seven Oaks Met School, selected to participate in the *Teachers Institute on Canadian Parliamentary Democracy*.
- Manitoba Education & Training / Minister of Families. Continuity of Learning for Children in Care.
- Ingo-Canadian Telegram - June/July 2017. Rhythm & Roots Gala for Wayfinders article.
- Ken Cameron, President, Manitoba School Boards Association. Safe Schools Manitoba.
- Honourable Ian Wishart, Minister of Education and Training. Approval of H.C. Avery's application for the Eco-Globe schools program has been approved.
- Forest Park PAC. Improving the outdoor play space for students at Forest Park School.
- Kelly Henderson, Manager, Finance and Administration, Manitoba School Boards Association. Non-Teaching Pension Plan Administration Account: Administration Account Fee - Rate Changes.
- Justin Rempel, Labour Relations Consultant, MSBA. July 1, 2017 MUST Fund Assessment.
- Andrea Lawson, Project Leader, Public Schools Finance Board. Andrew's Early Learning Centre, Stand-Alone Childcare Glycol - Additional Support.
- Wendy Shaw, Coordinator, Accounting & Consolidations, Schools' Finance Branch, Manitoba Education. FRAME Reports based on 2015/2016 school division financial statements.
- Manitoba School Boards Association. CPI Update May and June 2017.
- Helen Robinson-Settee, MB Education and Training, Indigenous Inclusion Directorate. Building Student Success with Aboriginal Parents (BSSAP) Fund year-end reporting process for 2016-17 projects and funding allocations for the 2017-18 school year.
- Don Labossiere, Director, Environmental Compliance and Enforcement, Manitoba Sustainable Development. Decommissioning Plan for the West St. Paul School Wastewater Treatment Plant.

- School Business Affairs - May 2017. Maintaining Meeting Structure with *Robert's Rules of Order*.
- Ian Wishart, Chair, Healthy Child Committee of Cabinet and Minister of Education and Training. Release of Early Development Instrument (EDI) 2014/2015 school division, school and community-level (multi-year) reports.
- Konrad Erickson, A/Executive Director, Public Schools Finance Board. Amber Trails School Eight Classroom Addition - Authorization to hire consultant.
- The Accessibility Advisory Council. Recommendations for an Accessibility Employment Standard for the Minister of Families.
- Manitoba Education and Training. Updates pertaining to the K-12 Framework for Continuous Improvement and information regarding the new schedule for the dissemination of data reports.
- Ian Wishart, Minister, Education and Training. High School Graduation Requirements for International Students.
- Rural Municipality of St. Andrews. Notice of Low-Pressure Sewer Construction Phase 1 - Contract 1 (MWSB #1352).
- Ashley Fifer, Finance and Administration Services, The Manitoba Teachers' Society. The Manitoba Teachers' Society membership fees for 2017-2018.
- Wendy Shaw, Coordinator, Accounting and Consolidations Schools' Finance Branch. Schedule of Long Term Borrowings from the Provincial Government for period ending June 30, 2017.
- Manitoba Schools Insurance July, 1, 2017 Renewal.
- Shelley Wilson, Schools Finance Branch. Dasmesh School - Shared Service Support 2016/17 School Year.
- Nic Curry, MLA for Kildonan. Community Places Funding.
- Frontier School Division. April Krahn appointed to the position of Assistant Superintendent, Indigenous Language and Culture.
- Brent Muska, Resident, West St. Paul. 2017 Property Tax Bill.
- Pieter Prinsloo, Committee Clerk, City Clerk's Department. Community Incentive Grant - rehabilitating existing tennis courts at Collège Garden City Collegiate.
- Konrad Erickson, a/Executive Director, Public Schools Finance Board. West Kildonan Collegiate - Two modular classroom addition - 2017/18 Modular Program - Tender Authorization.
- Western Financial Group - Property Claim - Riverbend School.
- RM of West St. Paul Public Hearing August 24, 2017. Variation Order File No. 132, 2017 - 449 Moore Road.
- Manitoba Education and Training. Supporting Transgender and Gender Diverse Students in Manitoba Schools.
- Marymount Messenger Summer 2017.
- Career Trek 2017 Year Book.
- WSO Certificate of Achievement. Lydia Hedrich and Seven Oaks School Division, Founding Partners, Sistema Winnipeg.
- Winnipeg Music Festival. Thank you card for supporting the 99th Annual Music Festival.

Personnel Report:

- The following teachers were appointed to a full-time (1.00) Limited Teacher-General (Permanent) contract effective September 5, 2017: Kim Cao, Sonya Morrisette, Stephanie Ringer.
- The following teachers were appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2017 to June 29, 2018:

Gurinder Bajwa	Emily Laird
Meera Balkaran	Nicole Lavallee
Anthony Brito	Joshua Luna
Jacob Carson	Teri McKay
Brenda Charach	Daniel Militano
April Cope	Brittany Miller
Jackie Cunningham	James Mont
Trevor Dobson	Leanne Oakes
Scott Durling	Steven Sprange
Daniella Greco	Meagan Strome
Taylor Gregory	Jill Sutherland
Melissa Harder	Wanda Sveinson
Catherine Haworth	Luke Taronno
Brianna Hicks	Tracy Tesluck
Dana Janssen	Lindsey Traverse
Alissa Kerr	Shawn Wedge
- The following teachers were appointed to a part-time Teacher-General (Term) contract effective September 5, 2017 to June 29, 2018: Kimberly Abadillos (.50), Joe Davis (.25), Myckaila Grimes (.50), Samantha Hancox (.25), Kayla Perillo (.67), Amy Webb (.50).
- The following teachers were appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2017 to December 22, 2017: Roselly Funk, Caitlyn Madzik, Darren Sancartier.
- The following teachers were appointed to a part-time Limited Teacher-General (Term) contract effective September 5, 2017 to December 22, 2017: Patricia Fulcher (.50), Heather Keppler (.50).
- The following teachers were appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2017 to February 2, 2018: Erin Kabez, Amy Komus, Jitendra Lad.
- Louise Budworth was appointed to a part-time (.25) Limited Teacher-General (Term) contract effective September 5, 2017 to February 2, 2018.
- Maria Cordova was appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective September 5, 2017.
- Madelaine De Guzman was appointed to a part-time (.57) Limited Teacher-General (Indefinite Term) contract effective September 5, 2017.
- Slavomir Federkevic was appointed to a part-time (.50) Limited Teacher-General (Indefinite Term) contract effective September 5, 2017.
- Leah Harz was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective September 5, 2017 to April 26, 2018.

- Henry Marie was appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective September 5, 2017.
- Rowena Matilla was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2017 to May 15, 2018.
- Kyle McCartney was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2017 to March 16, 2018.
- Erika McQuaker was appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective September 5, 2017.
- Mellissa Proctor was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2017 to November 17, 2017.
- Reina Younka was appointed to a part-time (.25) Limited Teacher-General (Term) contract effective September 5, 2017 to February 2, 2018.
- The following list of teachers were appointed to Substitute Teacher contracts effective the 2017-2018 school year:

Rhona Ames	Courtney Riopka
Signe Armstrong	Anna Ruiz
Lisa Briggs	Khamising Sengkhankham
Kaitlin Downs	Caitlin Shand
Dylan Duval	Alexandra Sidorenko
Gillian Holmes	Kyla Thiessen
Theresa Klan	Hasmita Trivedi
Jonathan Klos	Aaron Tryon
Joelle Krahn	Lexi Valcourt
Gabe Kraljjevic	Rebecca Ward
Erin Lees	Amy Webb
Mindy Lichtman	Krista Wilson
Courtney Macmillan	Cheryl Zapisocki
Marina Malvern	

- The following teachers were granted a leave of absence, without pay, for the 2017-2018 school year: Krista Ballantyne (.50), Rebecca Chartrand (1.00), Janice Deck (.17), Erin Lees (.50), Sheryl Peltz (1.00), Max Santiago (.50), Denise Tom (1.00).
- Lindsay Brown was granted a part-time (.154) leave of absence, without pay, effective February 5, 2018 to June 29, 2018.
- Jude Gosselin gave notice of intent to resign effective June 30, 2017.
- Mimi Shamin Brown was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective September 5, 2017 to December 22, 2017.
- David Coodin was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective September 5, 2017 to June 29, 2018.
- Sheila Zalluski was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective September 5, 2017 to December 22, 2017.
- Chantal Wiebe was granted a part-time (.50) leave of absence, without pay, effective September 5, 2017 to June 29, 2018.
- Kelly Ring-Whiklo gave notice of intent to resign effective June 30, 2017.
- Bernadette Smith was granted a full-time (1.00) leave of absence, without pay, effective September 5, 2017 for the duration of her first term in office.

- Sandee Deck was appointed to a part-time (.50) position as Workplace Safety & Health Officer effective September 5, 2017.
- Hebert St Juste was appointed to a full-time (6.5 hours per day) Educational Assistant position effective September 5, 2017.
- Ronald Iscala was granted a full-time (6.5 hours per day) leave of absence from September 5, 2017 to June 29, 2018.
- Kristen Kostynuik was granted a full-time (6.5 hours per day) leave of absence from September 5, 2017 to June 29, 2018.
- David Weibe was granted a full-time (6.5 hours per day) leave of absence from July 1, 2017 to June 29, 2018.
- Joann Grettum gave notice of intent to retire effective September 1, 2017.
- Breanne Bannerman gave notice of intent to resign effective August 7, 2017.
- Amber Monk was appointed to a permanent full-time Human Resources Clerk position effective July 31, 2017.
- The following were appointed to the position of Bus Driver, part-time (4 hours per day): Leslie Lariviere, effective July 12, 2017; Chuck Wheeler, effective July 2, 2017.
- Billy Souch gave notice of intent to resign effective August 31, 2017.
- The following were appointed to the position of Student Parent Support Worker, effective August 28, 2017:

Salam Al Sayed	Riley McMurray
Krystina Fleming	Robin Merasty
Imreet Kaur	Shaelyn Pelltier
Binhan Le	
Damien Leggett	
- Michelle MacIver gave notice of intent to resign effective August 25, 2017.
- Nawal Tajdin gave notice of intent to resign effective August 2, 2017.
- Amanda Wilks was appointed to the position of Maples Youth Activity Centre Coordinator effective September 5, 2017.
- The following were appointed to the ITEP Program effective September 5, 2017 to June 29, 2018:

Ramandeep Bassi	Jitendra Lad
Wajiha Faran	Amritpal Lotey
Ronald Iscala	Ripudaman Sidhu