

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, APRIL 25, 2016 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Claudia Sarbit	Chairperson
	Derek Dabee	Vice-Chairperson
	Diane Cameron	Trustee
	Teresa Jaworski	Trustee
	Greg McFarlane	Trustee
	Evelyn Myskiw	Trustee
	Edward Ploszay	Trustee
	Richard Sawka	Trustee
<b>REGRETS</b>	Maria Santos	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Verland Force	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Executive Assistant

*Trustee Sarbit in the Chair.*

The meeting was called to order at 6:02 p.m.

**MINUTES**

Approved the minutes of the Regular Board meeting of Monday, April 11, 2016.

**16-155 Approval of the Agenda**

Jaworski / Ploszay

That the agenda for this meeting be approved as listed.

**CARRIED**

**16-156 Moved to Committee of the Whole at 6:04p.m.**

Ploszay / Myskiw

That the Board move into Committee of the Whole.

**CARRIED**

*Trustee Dabee in the Chair.*

## SUPERINTENDENTS' PERSONNEL REPORT

### 16-157 Superintendents' Personnel Report

Ploszay / Cameron

That the Superintendents' Personnel Report be ratified.

CARRIED

#### ADMINISTRATIVE APPOINTMENTS

Nancy Janelle was appointed to the position of Principal, Seven Oaks Met School effective September 6, 2016.

Jennifer McGowan was appointed to the position of Student Services Coordinator (Permanent) effective September 6, 2016.

Faye Pahl was appointed to the position of Vice Principal, École Rivière-Rouge effective September 6, 2016.

#### TEACHER APPOINTMENTS

Stephanie Baxter was appointed to a full-time (1.00) Limited Teaching contract (Term) effective September 6, 2016 to February 10, 2017.

Jill Ross-Ens was appointed to a full-time (1.00) Limited Teaching contract (Term) effective April 18, 2016 to June 30, 2016.

Paul Olson was appointed to a full-time (1.00) Limited Teaching contract (Permanent) effective September 6, 2016.

Jessica Sorenson was appointed to a full-time (1.00) Limited Teaching contract (Term) effective April 28, 2016 to June 30, 2016.

Lola Whonnock was appointed to a full-time (1.00) Limited Teaching contract (Term) effective September 6, 2016 to June 30, 2017.

The following teachers were appointed to Limited Teacher General (Permanent) contracts effective April 25, 2016:

Sara Bittner (1.00)  
Michelle Bui (1.00)  
Ryan Cook (1.00)  
Darren Ellison (1.00)  
Kim Embleton (1.00)

Kristin Erickson (1.00)  
Sheri Ingram (1.00)  
Roberta Matheson (1.00)  
Anita Prawdzik (1.00)

#### TEACHER RESIGNATION

Carole McMillan Gave notice of intent to resign effective June 30, 2016.

## **SUPERINTENDENTS' PERSONNEL REPORT**

### **SUBSTITUTE TEACHER APPOINTMENTS**

The following teachers were appointed to substitute teacher contracts effective the 2015-2016 school year:

Karrlomari Aguilar	Jehremie Marquez
Julian Arcega	Karolyn Maslanka
Maria Bellisario	Erin McCallum
Hilary Blahey-Hasey	Teri McKay
Kaitlynn Buffie	Taylor Melnyk
Leah Cairns	L'ete Molnar
Fiona De Koning	Jennifer Nerbas
Jordyn Fernandes	Jamie Paterson
Ashley Fredette	Braden Popel
Danny Gomes	Kristyn Radchenka
Jonathan Gurniak	Josiah Rogge
Scott Hardman	Shelby Seacord
Alanna Harapiak	Noah Slusky
Kaleigh Henrikson	Keriann Stone
Mehran Hussein	Brienna Street
Connor Joseph	Jill Sutherland
William Kay	Tracy Tesluck
Chelsea Kuncewicz	Jonathon Traverse
Amy Komus	Sandra Voyer
Daphne Lee	Amy Wajda
Brock Legge	Russell Wallace
Rachel Link	Alanna Wilson
Christopher Loewen	Andrew Wu
Alessandra Mandaliti	Mirae Young

### **EDUCATIONAL ASSISTANT LEAVE OF ABSENCE**

Kelsey Anderson was granted a full-time leave of absence without pay effective February 29, 2016 to June 30, 2016.

### **EDUCATIONAL ASSISTANT RESIGNATION**

Sandra Braden gave notice of intent to resign effective June 30, 2016.

### **APPLE SCHOOLS COORDINATOR**

Greg Wazney was appointed to the position of Apple Schools Coordinator, part-time (.60) term effective April 4, 2016 to June 30, 2016.

## **SUPERINTENDENTS' PERSONNEL REPORT**

### **ACCOUNTING CLERK APPOINTMENT**

Melanie Voss was appointed to a permanent full-time (1.00) Accounting Clerk position effective August 29, 2016.

### **DIVISIONAL UPDATE**

The following matters were received as information:

- West St. Paul Council meeting.
- MLA Liaison meeting.
- Seven Oaks Performing Arts Centre Update

*Trustee McFarlane here enters the meeting at 6:53 p.m.*

- Bilingual Programs Update.
- Evergreen Report – March 2016.
- 2016 Provincial Election Advocacy Update.
- Out of Scope Committee Update.

*Trustee Sarbit in the Chair.*

**7:30 p.m. Presentation: Islam Day - West Kildonan Collegiate**  
Howard Ryant – Principal, Monica Gadsby, teacher and students  
Talyne Bains, Mikayla Lawrence, Maria Muhammed and Emily Yackel

**7:45 p.m. Presentation: Apple Schools**  
Greg Wazney – Coordinator  
A.E. Wright School – Anna Mangano, Jenny Hughes  
Collicutt School – Howard Ryant, Jennifer Wilson  
Margaret Park School – Mark Gilchrist, Karen Penner  
Victory School – Tanya Kohut, Alvin Pacag

## **16-158 Social Occasion Permit**

Ploszay / McFarlane

That the Board grant the committee of the West Kildonan Collegiate 40th Anniversary Class permission to apply for a Social Occasion Permit for the event to be held in the Commons, West Kildonan Collegiate on May 6, 2017.

**CARRIED**

### **ADMINISTRATIVE REPORT**

## **16-159 Administrative Report**

McFarlane / Jaworski

That the Administrative Report be approved.

**CARRIED**

## **ADMINISTRATIVE REPORT**

### **Prairie Architects Inc. Invoice 4807**

That Invoice No. 4807 for the Maples Collegiate Elevator project in the amount of \$1,886.17 be paid to Prairie Architects Inc.

### **M. Block & Associates Invoice No. W-2016-27**

That Invoice No. W-2016-027 for the Garden City Collegiate Skill Build project in the amount of \$906.94 be paid to M. Block & Associates.

### **Prairie Architects Inc. Invoice 4805**

That Invoice No. 4805 for the École Rivière-Rouge project in the amount of \$14,135.54 be paid to Prairie Architects Inc.

### **Number Ten Architectural Group Invoice No. 15413**

That Invoice No. 15413 for the Garden City Collegiate CVC Renovation Phase II project in the amount of \$31,146.00 be paid to Number Ten Architectural Group.

### **Prairie Architects Inc. Invoice 4799**

That Invoice No. 4799 for the R.F. Morrison Addition project in the amount of \$1,350.94 be paid to Prairie Architects Inc.

### **Bockstael Construction Ltd - Invoice No. J003217**

That Invoice No. J003217 for the Amber Trails project in the amount of \$8,599.50 be paid to Bockstael Construction Limited.

### **Number Ten Architectural Group Invoice No. 15409**

That Invoice No. 15409 for the Elwick Elevator project in the amount of \$380.73 be paid to Number Ten Architectural Group.

### **Parkwest Projects Ltd. Invoice No. EP-COP#6**

That Invoice No. EP-COP#6 for the Edmund Partridge Elevator project in the amount of \$69,699.18 be paid to Parkwest Projects Ltd.

### **Statutory Holdback on Certificate of Payment No. 6**

That the 7.5% Statutory Holdback on Certificate of Payment No. 6 for the Edmund Partridge Elevator project in the amount of \$5,382.18 be paid to SOSD/Parkwest-450-EP Elevator/Grooming Room.

## **ADMINISTRATIVE REPORT**

### **Number Ten Architectural Group Invoice No. 15185**

That Invoice No. 15185 for the Elwick Elevator project in the amount of \$685.53 be paid to Number Ten Architectural Group.

### **Canotech Consultants Ltd. Invoice No. GCTAA-COP#5R**

That Invoice No. GCTAA-COP#5R for the Garden City Collegiate Skill Build project in the amount of \$179,005.10 be paid to Canotech Consultants Ltd.

### **Statutory Holdback on Certificate of Payment No. 5R**

That the 7.5% Statutory Holdback on Certificate of Payment No. 5R for the Garden City Collegiate Skill Build project in the amount of \$13,822.79 be paid to SOSD/Canotech Consult-459-GCC Skill Build.

### **Con-Pro Industries Canada Ltd. Invoice No. EL-COP#12**

That Invoice No. EL-COP#12 for the Elwick Elevator project in the amount of \$6,878.76 be paid to Con-Pro Industries Canada Ltd.

### **Statutory Holdback on Certificate of Payment No. 12**

That the 7.5% Statutory Holdback on Certificate of Payment No. 12 for the Elwick Elevator project in the amount of \$6,878.76 be paid to SOSD/Con-Pro-453-Elwick Elevator/Grooming Room.

### **Number Ten Architectural Group Invoice No. 15410**

That Invoice No. 15410 for the Edmund Partridge Elevator project in the amount of \$926.85 be paid to Number Ten Architectural Group.

### **Number Ten Architectural Group Invoice No. 15412**

That Invoice No. 15412 for the Garden City Collegiate Skill Build project in the amount of \$1,678.95 be paid to Number Ten Architectural Group.

### **Parkwest Projects Ltd. Invoice No. ERR-COP#13**

That Invoice No. ERR-COP#13 for the École Rivière-Rouge project in the amount of \$375,352.56 be paid to Parkwest Projects Ltd.

### **Statutory Holdback on Certificate of Payment No. 13**

That the 7.5% Statutory Holdback on Certificate of Payment No. 13 for the École Rivière-Rouge project in the amount of \$28,984.75 be paid to SOSD/Parkwest Projects.

## CONFERENCE REPORTS

Karen Hiscott, Principal, Governor Semple School. American Educational Research Association Annual Meeting, April 8 to 12, 2016 - Washington, D.C.

## CORRESPONDENCE

- Manitoba School Boards Association. 2016 Record of Proceedings.
- West St. Paul School Wastewater Treatment Plant Decommissioning Plan.
- Custodial Supplies Tender.
- Gerard Lesage, Executive Director, Public Schools Finance Board  
The Seven Oaks School Division - Maintenance and Transportation Building and Property - Civic Address 2536 McPhillips Street - Authorization to Proceed with Disposition.
- Accounts Summary Ending January 31, 2016.
- Jamie Kozak, Prairie Architects Inc. R.F. Morrison Change Order No. 18.
- Lindsay Oster, Prairie Architects Inc. École Rivière-Rouge Change Order No. 30.
- Jamie Kozak, Prairie Architects Inc. R.F. Morrison Change Order No. 19.
- Michael Willcock, D'arcy & Deacon
  - Land Exchange with the City of Winnipeg - Portion of Public Reserve A, Plan 34650 owned by the City for Lot 3, Plan 23200 owned by Seven Oaks.
  - Copy of certified Status of Title No. 2829516/1 which has now been transferred into the name of The City of Winnipeg.
- Gerard Lesage, Executive Director, Public Schools Finance Board.  
Garden City Collegiate - Phase II Cooperative Vocational Education Addition and Renovations - Proceed to 66% Construction Documents.
- MASBO News 2016
  - Message from the MASBO President - Gaylene Schroeder-Nishimura.
  - MASBO Welcomes New Executive Members - Wayne Shimizu.
  - Article "School Divisions Form Co-operative to Share CIMS Software and Hardware" - Wayne Shimizu.

The meeting adjourned at 8:51 p.m.

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Claudia Sarbit  
Chairperson

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Wayne Shimizu  
Secretary-Treasurer