

SEVEN OAKS EDUCATION FOUNDATION, INC.
Meeting Tuesday, April 12, 2011
5:00 Seven Oaks School Division Board Room
830 Powers Street

MINUTES

Present:

Margaret Brett, President
Irv Simmonds Vice President
Wayne Shimizu, Treasurer
Mario Coquete Director
Bernie Gowryluk Director
Cam MacIver Director
Dawne Smithson, Director

Regrets:

Ted Ash, Director
Jerry Maslowsky, Director
Steve Medwick Director
Ajit Kaur Deol O.M., Director
Trisha Volk, Director
Krista Wilson, Director
Pat Stefanchuk, Past President

Guests: Julie Horbal, Changemakers

1. Approval of Agenda

Bernie Gowryluk/Mario Coquete

“That the agenda for the meeting be adopted as listed.”

Carried.

2. Approval of Minutes of annual General Meeting March 15, 2011

Mario Coquete/Margaret Brett

“That the minutes of the annual general meeting March 15, 2011 be approved as distributed.”

Carried.

3. Approval of Minutes of Meeting March 15, 2011

Wayne Shimzu/Mario Coquete

“That the minutes of the meeting of March 15, 2011 be approved as distributed”

Carried

4. ChangeMakers Follow Up

Brochure/Letterhead/FAQ

Julie (ChangeMakers) was in attendance and circulated a copy of the draft documents outlined above. The committee provided feedback with respect to a number of amendments to the documents. Further amendments are to be sent to Dawne Smithson dsmithson@hsc.mb.ca who will liaise with Julie.

Discussion took place on potential uses for the brochure. It was noted that the Garden City 50th Reunion is upcoming and it would be great to have the brochure ready for distribution at that event. Julie will get a quote for printing the brochure.

Website

Julie made a presentation entitled “Seven Oaks Education Foundation Website Development Business Case” which spoke to the goals and objectives for the website.

Discussion took place on who would maintain the site once it was developed. Wayne stated there is potential for Norma Gwizon to maintain the site. Julie indicated that ChangeMakers would be able to assist Norma with this.

Discussion took place on incorporating a secure location on the site for board members to access with a password as well as incorporating social media. The committee was asked to provide any website changes to Wayne.

Julie will provide a cost for the development of the website.

5. Lions Club of West St. Paul Scholarship for 2010 – 2011

Margaret stated this was for information only. The West St. Paul Lions Club will be providing a \$500 scholarship. The amount of the scholarship will be reviewed annually by the Lions Scholarship Committee and will be rotated amongst the three high schools beginning with West Kildonan Collegiate in 2010 – 11.

6. Correspondence

Margaret indicated there was no correspondence for circulation.

7. Fund Raising

Wayne spoke about the 90 Hour Challenge which is being undertaken by the Winnipeg Foundation and stated that SOEF will be participating. He indicated that he will be sending information on this through the school division i.e. e mail, parents committee, etc.

Julie noted that she is preparing a Report to the Community for the division and would make note of SOEF and its mandate.

Discussion took place on potential fund raising opportunities, including the Garden City Reunion. Jerry Maslowsky is the primary contact with respect to this event. The board needs to develop a plan outlining potential fundraising strategies and approaches.

The Bud, Spud and Steak for February 2012 will be an agenda item at a future meeting.

8. Financial Report

Wayne reviewed the Financial Statements.

9. Winnipeg Foundation Report

Wayne stated that the Winnipeg Foundation Report had previously been circulated to members.

10. New Business

Discussion took place on the need to provide a certificate for individuals who become life members after leaving the board of SOEF.

Margaret stated there is a vacant position on the board.

Motion: Mario Coquete/Cam MacIver
That Craig Hillier be approached to become a member of the board of SOEF.

There being no further business, the meeting terminated.

The next meeting of the board of Directors is Tuesday, May 10th, 2011

President

Secretary