

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, APRIL 11, 2022 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA.**

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<b>PRESENT</b>	Greg McFarlane	Chair
	Maria Santos	Vice-Chair
	Diane Cameron	Trustee
	Derek Dabee	Trustee
	Teresa Jaworski	Trustee
	Evelyn Myskiw	Trustee
	Edward Ploszay	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Matt Henderson	Assistant Superintendent
	Jennifer Maître	Secretary-Treasurer
	Donna Herold	Executive Assistant

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*Trustee McFarlane in the Chair.*

The meeting was called to order at 6:02 p.m.

**Trustee Jaworski**

*I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation.*

**MINUTES**

That the minutes of the Regular Board meeting of Monday, March 21, 2022 be approved as distributed.

**20B-106 Approval of Agenda**

Ploszay / Myskiw

That the Board adopt the agenda for this meeting as amended. **CARRIED**

**20B-107 Moved to Committee of the Whole at 6:11 p.m.**

Jaworski / Cameron

That the Board move into Committee of the Whole. **CARRIED**

*Trustee Santos in the Chair.*

## **COLLECTIVE BARGAINING**

Superintendent O'Leary reported on developments arising from collective bargaining.

### **20B-108 CUPE Local 2938**

Ploszay / Myskiw

That the Secretary-Treasurer respond CUPE Local 2938's request to open negotiations and request dates for negotiation meetings from the association.

**CARRIED**

### **20B-109 CUPE Local 949**

Ploszay / Myskiw

That the Secretary-Treasurer respond CUPE Local 949's request to open negotiations and request dates for negotiation meetings from the association.

**CARRIED**

### **20B-110 CUPE Local 731**

Ploszay / Myskiw

That the Secretary-Treasurer respond CUPE Local 731's request to open negotiations and request dates for negotiation meetings from the association.

**CARRIED**

## **PERSONNEL REPORT**

### **20B-111 Personnel Report**

Dabee / Cameron

That the Superintendents' Personnel Report be ratified.

**CARRIED**

### **ADMINISTRATOR APPOINTMENT**

John Holmes was appointed as Acting Vice Principal, Amber Trails School (Indefinite Term) effective March 21, 2022.

Navjeet Kambo was appointed as Acting Principal, Amber Trails School (Indefinite Term) effective March 21, 2022.

### **ADMINISTRATOR RETIREMENT**

Cheryl Gaudet gave notice of intent to retire effective June 30, 2022.

## **PERSONNEL REPORT**

### **TEACHER APPOINTMENT**

Penda Diagne EP Ndiaye was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 6, 2022 to June 30, 2023.

Rebekah Johnson was appointed to a full-time (1.00) Teacher General (Permanent) contract effective September 6, 2022.

Sarissa Lloyd-Pawlowich was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective May 2, 2022 to June 30, 2022.

Brittany Moniz was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective May 9, 2022 to June 30, 2022.

Rebecca Tomchak was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective May 2, 2022 to June 30, 2022.

### **SUBSTITUTE TEACHER APPOINTMENT**

The following teachers were appointed to a substitute teacher contract effective the 2021-2022 school year.

Kathleen Lukas  
Michael Corrigan

Kamaldeep Kaur  
Sumanpreet Kaur

### **TEACHER MATERNITY/PARENTAL LEAVE**

Ryan Cook was approved for parental leave effective May 16, 2022 to June 24, 2022.

Sadia Naseem was approved for maternity/parental leave effective May 24, 2022 to June 30, 2023.

Breanne Treyturik was approved for maternity/parental leave effective May 5, 2022 to May 4, 2023.

The following teachers were granted a full-time (1.00) leave of absence, without pay, effective September 6, 2022 to June 30, 2023.

Stacey Kwiatkowski (.33)                      Sara Neufeld (.50)

### **TEACHER RETIREMENT**

Jeffrey Harrison gave notice of intent to retire effective June 30, 2022.

## PERSONNEL REPORT

### CLINICIAN APPOINTMENT

Hannah Burkholder was appointed to a full-time (1.00) Teacher General (Permanent) contract effective September 6, 2022.

The following clinicians were appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 6, 2022 to June 30, 2023.

Jenny Magura

Francesca Sill

Tonya Rempel

### EXECUTIVE ASSISTANT APPOINTMENT

Jonathan Romeo-Coquete was appointed to the position of Executive Assistant - Human Resources effective April 11, 2022.

### LIBRARY TECHNICIAN LEAVE OF ABSENCE

Breanne Bannerman was granted a part-time (.40) leave of absence, without pay, effective April 4, 2022 to April 2, 2023.

## SUPERINTENDENTS' REPORT

The following matters were received as information.

- COVID-19 Update.
- School Resource Officer Program Update.
- Bilingual Program Update.
- Winter Storm Update.
- Trustee Enquiries.

*Trustee McFarlane in the Chair.*

## PRESENTATION

**7:30 p.m. STEAM Festival Presentation**  
Three Minute Thesis Challenge

### **20B-112 2022-2023 Divisional Calendar**

Jaworski / Myskiw

That the Board approve the 2022-2023 Divisional Calendar with September 6 and 7, 2022 being Orientation Days for Kindergarten to Grade 8 students.

**CARRIED**

**20B-113 2021-2022 Board Calendar**

Myskiw / Dabee

That the Board approve the following dates be added to the 2021-2022 Board Calendar.

- Monday, September 12, 2022 - Regular
- Monday, October 3, 2022 - Regular
- Monday, October 31, 2022 - Board Orientation
- Monday, November 7, 2022 - Inaugural and Regular (2022/23 Calendar)

**CARRIED**

**20B-114 Five-Year Capital Plan**

Ploszay / Santos

That the Board approve Administration to forward the Five-Year Capital Plan 2023-2024 to 2027-2028 to Capital Planning and Agreement Management, Labour, Consumer Protection and Government Services.

**CARRIED**

**20B-115 By-Law No. 1-2022 - First Reading**

Jaworski / Myskiw

That By-Law No. 1-2022 for the borrowing of monies for current operating purposes be given first reading.

**CARRIED**

**20B-116 By-Law No. 1-2022 - Suspend Regular Order of Business**

Santos / Cameron

That the Board suspend its regular order of business in order to give second and third reading to By-Law No. 1-2022 for the borrowing of monies for current operating purposes.

**CARRIED**

**20B-117 By-Law No. 1-2022 - Second Reading**

Ploszay / Sarbit

That By-Law No. 1-2022 for the borrowing of monies for current operating purposes be given second reading.

**CARRIED**

**20B-118 By-Law No. 1-2022 - Third and Final Reading**

Jaworski / Cameron

That By-Law No. 1-2022 for the borrowing of monies for current operating purposes be given third and final reading, be signed and sealed.

**CARRIED**

## ADMINISTRATIVE REPORT

### 20B-119 Administrative Report

Ploszay / Santos

That the Administrative Report be approved.

CARRIED

R.F. Morrison School Parent Advisory

That the Board approve R.F. Morrison Parent Advisory Council's request to provide Religious Exercises for the 2022-2023 school year through the Lord's Prayer for those parents who have requested it.

KGS Group Inc. Invoice No. 104642

That Invoice No. 104642 toward the OV Jewitt Boiler Replacement in the amount of \$852.16 be paid to KGS Group Inc.

MCW Consultants Ltd. Invoice No. 62316

That Invoice No. 62316 toward the Expanded Capital Projects in the amount of \$722.93 be paid to MCW Consultants Ltd.

MCW Consultants Ltd. Invoice No. 62315

That Invoice No. 62315 toward the Expanded Capital Projects in the amount of \$5,462.10 be paid to MCW Consultants Ltd.

MCW Consultants Ltd. Invoice No. 62317

That Invoice No. 62317 toward the Expanded Capital Projects in the amount of \$883.58 be paid to MCW Consultants Ltd.

SER Electric Inc. Invoice No. WSP-LED-COP#5

That Invoice No. WSP-LED-COP#5 toward the Expanded Capital Projects in the amount of \$28,991.83 be paid to SER Electric Inc.

SER Electric Inc. WSP-LED-HDBK#5

That the 7.5% Statutory Holdback on Certificate of Payment No. WSP-LED-COP#5 toward the Expanded Capital Projects in the amount of \$2,098.83 be held for future payment to SER Electric Inc. upon expiry date of the holdback period and satisfactory lien search.

D'Arcy & Deacon LLP Invoice No. 86055

That Invoice No. 86055 toward the Meadowlands (WSP) - Land Project in the amount of \$3,397.98 be paid to D'Arcy & Deacon LLP.

Landmark Planning & Design Inc. Invoice No. 6888

That Invoice No. 6888 towards the Meadowlands (WSP) - Land Project in the amount of \$551.25 be paid to Landmark Planning & Design Inc.

## ADMINISTRATIVE REPORT

### Aecom Canada Ltd. Invoice No. 38372035

That Invoice No. 38372035 toward the West Kildonan 12Class/Dance/Fitness Addition in the amount of \$1,338.75 be paid to Aecom Canada Ltd.

### A & N Electrical Ltd. Invoice AEW-LED-COP#2

That Invoice No. AEW-LED-COP#2 toward the Expanded Capital Projects in the amount of \$143,705.98 be paid to A & N Electrical Ltd.

### A & N Electrical Ltd. Invoice No. AEW-LED-COP#2

That 7.5% Statutory Holdback on Certificate of Payment No. AEW-LED-COP#2 toward the Expanded Capital Projects in the amount of \$10,403.42 be held for future payment to A & N Electrical Ltd. upon expiry of the holdback period and satisfactory lien search.

### A & N Electrical Ltd. Invoice No. AEW-LED-COP#3

That Invoice No. AEW-LED-COP#3 toward the Expanded Capital Projects in the amount of \$31,615.32 be paid to A & N Electrical Ltd.

### A & N Electrical Ltd. Invoice No. AEW-LED-HDBK#3

That the 7.5% Statutory Holdback on Certificate of Payment No. AEW-LED-COP#3 toward the Expanded Capital Projects in the amount of \$2,288.75 be held for future payment to A & N Electrical Ltd. upon expiry date of the holdback period and satisfactory lien search.

### Integrated Designs Inc. Invoice No. 6761

That Invoice No. 6761 towards the West Kildonan 12Class/Dance/Fitness Addition in the amount of \$2,625.00 be paid to Integrated Designs Inc.

### 3075487 Manitoba Ltd. Invoice No. VIC-MECH-COP#2

That Invoice No. VIC-MECH- COP#2 toward the Victory Roof/Attic in the amount of \$9,235.51 be paid to 3075487 Manitoba Ltd.

### 3075487 Manitoba Ltd. Invoice No. VIC-MECH-HDBK#2

That the 7.5% Statutory Holdback on Certificate of Payment No. VIC-MECH-COP#2 towards the Victory Roof/Attic in the amount of \$668.59 be held for future payment to 3075487 Manitoba Ltd. upon expiry date of the holdback period and satisfactory lien search.

### M. Block & Associates Ltd. Invoice. No W-2022-034

That Invoice No. W-2022-034 toward the West Kildonan 12Class/Dance/Fitness Addition in the amount of \$609.00 be paid to M. Block & Associates Ltd.

### Prairie Architects Inc. Invoice No. 6524

That Invoice No. 6524 toward the West Kildonan 12Class/Dance/Fitness Addition in the amount of \$9,046.16 be paid to Prairie Architects Inc.

## ADMINISTRATIVE REPORT

### Gateway Const. & Eng. Ltd. Invoice No. GC-ELE-COP#2

That Invoice No GC-ELE-COP#2 toward the Garden City Collegiate Elevator in the amount of \$171,511.10 be paid to Gateway Const. & Eng. Ltd.

### Gateway Const. & Eng. Ltd. Invoice No. GC-ELE-HDBK#2

That the 7.5% Statutory Holdback on Certificate of Payment No. GC-ELE-COP#2 toward the Garden City Collegiate Elevator in the amount of \$13,244.10 be held for future payment to Gateway Const. & Eng. Ltd. upon expiry date of the holdback period and satisfactory lien search.

### Gardon Construction Ltd. Invoice No. WK-ADD-COP#4

That Invoice No. WK-ADD-COP#4 toward the West Kildonan 12Class/Dance/Fitness Addition in the amount of \$229,315.72 be paid to Gardon Construction Ltd.

### Gardon Construction Ltd. Invoice No. WK-ADD-HDBK#4

That the 7.5% Statutory Holdback on Certificate of Payment No. WK-ADD-COP#4 toward the West Kildonan 12Class/Dance/Fit. Addition in the amount of \$17,707.78 be held for future payment to Gardon Construction Ltd. upon expiry date of the holdback period and satisfactory lien search.

### Westwood Mechanical Inc. Invoice No. OVJ-BOIL-COP#2

That Invoice No. OVJ-BOIL-COP#2 toward the OV Jewitt Boiler Replacement in the amount of \$2,072.00 be paid to Westwood Mechanical Inc.

### Westwood Mechanical Inc. Invoice No. OVJ-BOIL-HDBK#1

That the 7.5% Statutory Holdback on Certificate of Payment No. OVJ-BOIL-COP#1 toward the OV Jewitt Boiler Replacement in the amount of \$1,378.87 be held for future payment to Westwood Mechanical Ltd. upon expiry date of the holdback period and satisfactory lien search.

### Westwood Mechanical Inc. Invoice No. OVJ-BOIL-HDBK#2

That the 7.5% Statutory Holdback on Certificate of Payment No. OVJ-BOIL-COP#2 toward the OV Jewitt Boiler Replacement in the amount of \$160.50 be held for future payment to Westwood Mechanical Ltd. upon expiry date of the holdback period and satisfactory lien search.

### Westwood Mechanical Inc. Invoice No. OVJ-BOIL-COP#1

That Invoice No. OVJ-BOIL-COP#1 toward the OV Jewitt Boiler Replacement in the amount of \$17,806.15 be paid to Westwood Mechanical Inc.

## CORRESPONDENCE

- Justin Rempel, Labour Relations Consultant, MSBA. Manitoba School Boards Association Must Fund 2021-2022 - submissions deferral letter.
- Manitoba School Boards Association. AGM 2022 - Record of Proceedings.



## CORRESPONDANCE

- Alan M Campbell, President, MSBA. Provincial Teacher Bargaining March 2022.
- Janet Tomy, Assistant Deputy Minister, Manitoba Education. Hannya Bryl-Klimenko and team (R.F. Morrison School) for being nominated for the Outstanding Team Collaboration Award for Manitoba's Excellence in Education Awards for 2021-2022.
- Dana Rudy, Deputy Minister, MB Education. Confirmation of the 2021-2022 Contingency Grant for \$20,000 for English as an Additional Language (EAL) students.
- Manitoba School Boards Association. e-bulletin - April 6, 2022.
- Janis Arnold, Director, Governance and PD Service, MSBA. Building Capacity for Our Future initiative - webinars and mentorship program.
- Denise Jones, Corporate Access and Privacy Officer / Assistant Senior Election Official. Letters confirming voting locations to be used for the 2022 Municipal and School Division Election on Wednesday, October 26, 2022.
  - A.E. Wright Community School
  - Collège Garden City Collegiate
  - École Constable Finney
  - École Leila North
  - École Seven Oaks Middle School
  - Edmund Partridge Community School
  - H.C. Avery School
  - James Nisbet Community School
  - Maples Collegiate
  - Riverbend Community School

## ADJOURNMENT

The meeting was adjourned at 8:32 p.m.

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Greg McFarlane  
Chairperson

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Jennifer Maître  
Secretary-Treasurer