

West St. Paul Parent Advisory Council Annual General Meeting Minutes

Tuesday, May 13, 2014

Attendance:

Cathy Horbas, April Bertrand, Cheryl Rafur, Don Petrie, Audrey Balgobin, Shauna Poloway, Crystal Spence, Elana Spence, Donna Sokol, Sharon Church, Carrie Tanchak, Crystal Lachance, Cheryl Christian, Dana Myrowich, Cathy Gingera, Deb Glatz, Yanina Appendino, Juan Pablo Appendino

Call to Order and Greetings:

Meeting called to order by Elana Spence at 7:10 p.m.

Adoption of the Agenda:

Motion made by Crystal Spence, 2nd by Sharon Church, Motion carried.

Adoption of the Minutes from February 11, 2014:

Motion made by Crystal Spence 2nd by Dana Myrowich, Motion carried.

Administrative Report:

Cathy Horbas reported:

- New principal Bob McIntosh was here with us for our school planning day on Monday May 12/14. He's a great choice for this community.
- Vice principal will be announced on May 28.
- Joint Day with St. Emile School on Tuesday.
 - Grades 5-8 from St. Emile and grades 6 - 8 from here.
 - Soccer for Siloam is the theme.
 - World hunger will be the teaching theme.
- Staffing:
 - Nick Wiebe has been confirmed as our music teacher.
 - Kim greening will be returning to our staff.
 - Grade levels and who is teaching what is yet to be determined.
- Big things happening:
 - Babysitting Course in the last week of May first week of June.
 - Volunteer appreciation June 11.
 - WSP got Talent. June 19
 - Grade 8 farewell at the Qualico Centre. June 23.
 - Bump up day. June 24 8:15 - 8:45

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- k - 5 tabloid day June 24
- Final assembly: June 27. 8:15

Financial Report:

	To date (April 05/2013)	To date (April 14/2014)
Opening Balance	\$ 1,450.31	\$3,149.92
Craft Sale	\$ 6,289.50	\$6,628.51
Yearly child care fees for PAC members	(\$160.00)	(\$160.00)
QSP sales	\$ 4,008.31	\$3,866.51
Hot Lunch program	(\$28.36)	\$3,128.07
GST Rebate	\$ 105.22	\$392.57
PAC support of the WSP Tech program	(\$7,000.00)	Complete
Adjustments	\$ 475.07	(\$455.30)
Mystic Services (Baby sitting course)	(\$1,520.00)	\$0.00
Staff Appreciation Lunch	(\$589.12)	(\$771.00)
PAC green space initiative		(\$10,000.00)
Closing Balance	\$ 3,030.93	\$5,779.28

- Don Petrie shared comparison of in & outs from past two years.
- When remaining expenses deducted closing balance will be approximately \$1000

Hot Lunch:

- Reminder email will be sent out about upcoming BBQ
- Deb Glatz will be stepping down from hot lunch, Kim Winozski is willing to continue helping on the day of hot lunch but stepping down from organizing.
- Volunteer is needed to head up Hot Lunches

Fundraising:

- Carrie Tanchuk has offered to co-chair Craft Sale committee alongside Wendy Natchignall.
- Date for next year's craft sale to be discussed with co-chairs and Cathy. To be announced.

QSP:

- Will start in September 2014.

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Play Space Report:

- NO new report
- Director of Maintenance, Director of Custodial Services, and Wally the Play Ground Guy looked at plans and made some recommendations.
- Pictures of Play space will be going in display cabinet for everyone to have chance to view.

Report Staff Appreciation Lunch :

- Staff lunch went well.
 - The food was very good
 - Tribute video was very good.

Constitutional Reform

- Constitutional changes made at last year's AGM included in electronic copy, same will be posted on PAC tab of website

Goal setting for next year:

- Play space development continues to be a priority for group.
- Important that teachers be aware they can bring requests to PAC even with commitment that has been made to Play Space. Every request will be reviewed individually

Election of the Executive:

- Cathy Horbas asked for any additional nominations x 3 as outlined in Constitution.
- Cathy Horbas declared nominations accepted as presented.
- PAC Executive Council

Name:	Position:
Crystal Spence	Chair
Don & Shannon Petrie	Treasurer
Elana Spence & Pearl Tomchuk	Past Co-Chairs
April Bertrand	Secretary
Wendy Nachtignall & Carrie Tanchak	Standing committee-Craft Sale Co-chairs
	Standing Committee- Hot lunch Co-chairs
Sharon Church & Shauna Poloway	Standing Committee- QSP Co-chairs
Lisa Davis & Crystal Spence	Standing Committee- Play space Co-chairs

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Gifts for Staff Leaving

- Motion made by Shauna Poloway and 2nd by Sharon Church to purchase 2 gifts for administrators leaving this year of no more than \$75.00. Discussion occurred and motion passed
 - Don & Shannon Petrie will pick up gifts from PAC
- Motion made by Cheryl Christian and 2nd by Juan Pablo Appendino for PAC to make a donation of \$50 for teachers leaving to be provided to West St Paul's social committee each year. Discussion occurred, motion passed with Don Petrie opposing the motion

Next Meeting:

- **Fall 2014** with child care provided.

Adjournment:

- A motion was made by Sharon Church and 2nd Shauna Poloway to adjourn the meeting at 8:10 p.m. – motion carried.